

**Joint Schedule 2 (Variation Form)**

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**Joint Schedule 2 (Variation Form)**

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

Contract Details		
This variation is between:	UK Research & Innovation (UKRI) ("the Buyer") And Saxton Bampfylde Hever Limited ("the Supplier")	
Contract name:	Executive Search (" <b>the Contract</b> ")	
Contract reference number:	GSS24277	
Details of Proposed Variation		
Variation initiated by:	UK Research & Innovation (UKRI)	
Variation number:	001	
Date variation is raised:	02/05/2025	
Proposed variation	To extend the original contract end date.	
Reason for the variation:	To extend the contractor's end date from 31 <sup>st</sup> December 2024 to 30 <sup>th</sup> September 2025.	
An Impact Assessment shall be provided within:	N/A	
Impact of Variation		
Likely impact of the proposed variation:	Low	
Outcome of Variation		
Contract variation:	This Contract detailed above is varied as follows: The external agency services undertaken [REDACTED] shall extend until 30 <sup>th</sup> September 2025. The additional value shall not exceed £9,250.00 ex VAT. The total contract value shall not exceed £46,250.00 ex VAT.	
Financial variation:	Original Contract Value:	£37,000.00 ex VAT
	Additional cost due to variation:	£9,250.00 ex VAT
	New Contract value:	£46,250.00 ex VAT

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the buyer.
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

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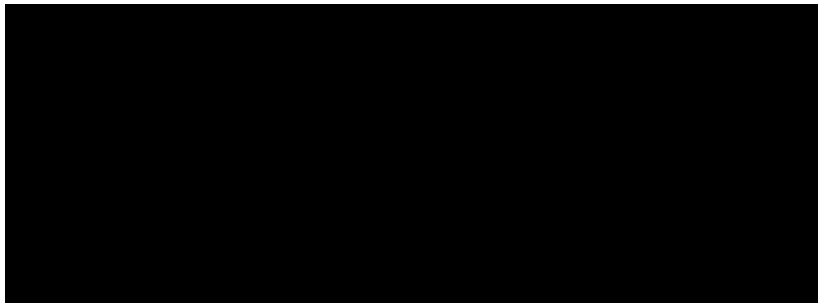
Signed by an authorised signatory for and on behalf of the buyer

Signature

Date

Name (in Capitals)

Address

A large black rectangular box redacting the signature, date, name, and address of the buyer.

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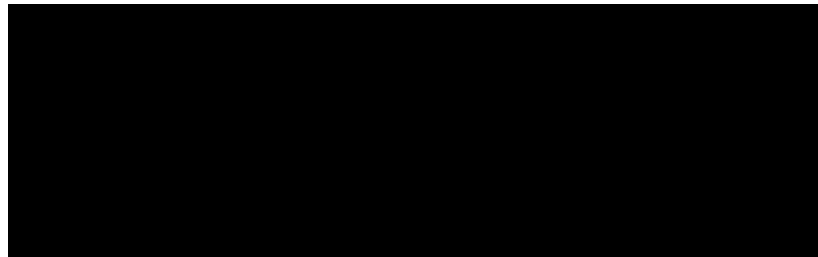
Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature

Date

Name (in Capitals)

Address

A large black rectangular box redacting the signature, date, name, and address of the supplier.

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