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COUNTRY:	EU
PHONE:	/
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## Contract notice

### Services

#### Legal Basis:

Directive 2014/24/EU

#### **Section I: Contracting authority**

I.1) **Name and addresses**

Newlon Housing Trust  
Newlon House, 4 Daniel Walk, Hale Village  
London  
N17 9FE  
United Kingdom  
Contact person: Nadja Rajgelj  
Telephone: +44 2076137591  
E-mail: [nadja.rajgelj@newlon.org.uk](mailto:nadja.rajgelj@newlon.org.uk)  
NUTS code: UKI4

**Internet address(es):**

Main address: <https://www.newlon.org.uk/>  
Address of the buyer profile: <https://www.newlon.org.uk/>

I.2) **Information about joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://public.bravosolution.co.uk/newlonhousingtrust/web/login.html>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://public.bravosolution.co.uk/newlonhousingtrust/web/login.html>  
Tenders or requests to participate must be submitted to the abovementioned address

I.4) **Type of the contracting authority**

Body governed by public law

I.5) **Main activity**

Housing and community amenities

#### **Section II: Object**

II.1) **Scope of the procurement**

II.1.1) **Title:**

Newlon Estate cleaning services

II.1.2) **Main CPV code**

90911000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

Newlon is inviting Responses for the provision of Estate cleaning services to communal areas of general social housing schemes, shared ownership schemes, key worker accommodation and leasehold schemes. This

includes day-to-day routine cleaning of int. and ext. communal areas, incl. all fixtures and fittings, periodic cleaning (such as window cleaning, jet washing, steam cleaning), removal of bulk waste from sites and other ad hoc responsive and emergency cleaning tasks. Detailed description of the services is in the Specification which is predominantly outward-based with defined standards of service. However, we have specified cleaning frequencies to give residents reassurance that the sites are receiving regular attention.

Newlon is seeking a Supplier to deliver a high standard and quality of cleaning and a customer-focused service delivery, executed in a safe and professional manner, adopting best cleaning practice and delivering continued value for money throughout the Contract.

**II.1.5) Estimated total value**

Value excluding VAT: 8 500 000.00 GBP

**II.1.6) Information about lots**

This contract is divided into lots: no

**II.2) Description**

**II.2.1) Title:**

**II.2.2) Additional CPV code(s)**

90511000

90511200

90511300

90513100

90610000

90620000

90630000

90640000

90690000

90911100

90911200

90911300

90914000

90918000

90670000

**II.2.3) Place of performance**

NUTS code: UKI

**II.2.4) Description of the procurement:**

This procurement is being conducted in accordance with the Open procedure provided for in the EU Public Contracts Directive 2014/24. The aim of this procurement is for Newlon to award a Contract for Estate cleaning services to one Supplier to deliver the service across the entire portfolio in scope of this requirement.

Whilst it is Newlon's intention to deliver the majority of its Estate cleaning services via the winning Supplier, this does not confer any exclusivity on the appointed Supplier and Newlon gives no undertaking that it will deliver the whole of its requirement for this service through this arrangement.

The information provided is designed to ensure that all responses are given equal and fair consideration. It is important that Suppliers provide all the information asked for in the format and order specified.

The purpose of this process is to assess the responses submitted by the Suppliers and determine the winning Supplier to be awarded the Contract. Since Newlon is running this procurement as an open procedure, which

includes the completion of a Selection Questionnaire, any organisation that considers itself able to meet the requirements, is able to submit a Tender.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: 8 500 000.00 GBP

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The contract will be let for the initial period of 3 years with the option to extend for further 1 + 1 years.

**II.2.10) Information about variants**

Variants will be accepted: no

**II.2.11) Information about options**

Options: no

**II.2.12) Information about electronic catalogues**

**II.2.13) Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**II.2.14) Additional information**

**Section III: Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As stated in the Procurement documents.

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.1.5) Information about reserved contracts**

**III.2) Conditions related to the contract**

**III.2.1) Information about a particular profession**

**III.2.2) Contract performance conditions:**

As stated in the Procurement documents

**III.2.3) Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

**IV.1) Description**

**IV.1.1) Type of procedure**

Open procedure

**IV.1.3) Information about a framework agreement or a dynamic purchasing system**

**IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 06/09/2019

Local time: 14:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 09/09/2019

Local time: 10:00

Place:

Newlon offices

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

VI.3) **Additional information:**

Newlon is looking for a Supplier who can consistently deliver high standard of service. This will be managed via a robust contract management regime, including monthly KPI measurement. Where the Supplier fails to perform the service to the required standard on a frequent basis, Newlon will be entitled to compensation in line with the agreed KPI schedule. In circumstances where the Supplier consistently fails to deliver the required standard at a particular site, Newlon reserves the right to remove any such site from the Contract. Newlon reserves the right to remove sites from the contract also in other circumstances, for example where residents wish to exercise their Right to Manage. Irrespective of performance or Right to manage, Newlon reserves the right to reduce the scope of service or remove a particular workstream or part thereof from the Contract.

Equally, the Contractor shall be aware that during the course of the Contract new properties may be added to Newlon's portfolio, which will require communal cleaning services to be provided.

From time to time, primarily driven by operational needs, Newlon might have to adjust frequency of cleaning at individual sites. While the adjustment at any one site can be a reduction or an increase, Newlon believes that the overall provision is currently set to a minimum, so frequency changes across the entire portfolio are more likely to be increases rather than reductions. Having said that, the Tenderer should not infer from this statement that there will be any increase in frequencies or that there will be no decreases.

VI.4) **Procedures for review**

VI.4.1) **Review body**

Royal Courts of Justice

Strand

London

WC2A 2LL  
United Kingdom

VI.4.2) **Body responsible for mediation procedures**

Royal Courts of Justice  
Strand  
London  
WC2A 2LL  
United Kingdom

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

Crown Commercial Services  
Roseberry Court  
Norwich  
NR7 0HS  
United Kingdom

VI.5) **Date of dispatch of this notice:**

19/07/2019