

BSI Standards Limited

389 Chiswick High Road

London

W4 4AL

United Kingdom

Via Email

**REDACTED**

Commercial Relationship

Management Lead for Roads,

Places Environment & Future

Mobility

Department for Transport

Group Commercial Directorate

Great Minster House 38 Horseferry Road,

Westminster,

London SW1P 4DR

**REDACTED**

Web Site: www.dft.gov.uk

Our Ref: TETI10107

Date 14/07/2021

Dear Sir/Madam,

**Contract Number TETI10107 Accessibility Research for EV**

I refer to your recent discussions with **REDACTED** Head of Consumer Experience, in respect of Accessibility Research for EV.

1. On behalf of the Secretary of State for Transport, the documents listed below form a binding contract between you and this Department. If there is any conflict or inconsistency between the department statement of requirements noted below and the PAS Development Agreement, the terms of the PAS Development Agreement shall prevail.

* 1. the department statement of requirements noted below.
	2. Agreed BSI PAS terms and conditions.
	3. PAS Development Agreement.

Attachment 3 - PAS Development

Statement of Requirem Agreement\_OZEV-DfT

1. The contract will be commencing on 29 June 2021, ending on 30 June 2022.

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1. The firm price for the contract will be £64,000.00 excluding VAT this amount is not to be exceeded without the Department's prior permission in writing.

1. You will be issued with an official Purchase Order Number. This replaces any existing payment arrangements you may have made. Invoices must quote the correct Purchase Order Number and should be submitted as directed **in the Purchase Order to:**

 ***Accounts Payable,***

 ***DfT Shared Service Centre,***

 ***5 Sandringham Park,***

 ***Swansea Vale,***

 ***Swansea SA7 0EA.***

**Or via email to** SSa.invoice@sharedservicesarvato.co.uk

Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

Please acknowledge receipt of this letter. You may contact the Contract Manager, **REDACTED** at **REDACTED** to discuss any matters relating to the commencement of the Contract.

Yours sincerely

**REDACTED**

Commercial Relationship Management Lead

for Roads Places Environment & Future Mobility

By authority of the Secretary of State for Transport

|  |  |
| --- | --- |
| **REDACTED** |  |
| Signed:[………………………………](https://bsigroup.na1.echosign.com/verifier?tx=CBJCHBCAABAAvD6gaqtj4FPZYAh0tEr4apbNw5jOMGYc) **REDACTED**Name:………………………………….  **REDACTED**Date:…………………………………...  |  |

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