



Department  
for Education

[REDACTED]  
Sanctuary Buildings  
Great Smith Street  
London  
SW1P 3BT  
[REDACTED]

[REDACTED]  
Education Datalab  
1<sup>st</sup> Floor, 11 Tufon Street  
London  
SW1P 3QB

2 August 2017

Dear [REDACTED],

**RESEARCH PROJECT: TEACHING AND LEARNING INTERNATIONAL SURVEY  
(TALIS) 2018: NATIONAL CENTRE FOR ENGLAND  
PROJECT REFERENCE: EOR/SBU/2015/029**

Please find attached a Variation of Agreement for this Research Contract.

I would be grateful if you could sign and date the variation on behalf of your organisation and return them to me by **[5 August 2017]** via email.

A copy of the Variation will be returned to your organisation once it has been signed for and on behalf of the Department.

Yours sincerely

[REDACTED]  
[REDACTED],  
[REDACTED]  
CC [REDACTED]

**VARIATION TO THE CONTRACT WITH:** FFT Education Ltd  
**CONTRACT NUMBER:** EOR/SBU/2015/029  
**CONTRACT DATE:** 19/04/2016  
**VARIATION NUMBER:** 1

**REASON**

Funding, additional to the existing contract budget, has been secured to provide a £200 incentive to each of up to 400 participating completing schools (up to 200 primary, and up to 200 secondary) in the TALIS 2018 main study. This variation covers the additional cost of up to £80,000 [REDACTED]. Exact final figures of completed participating schools will be confirmed by the contractor in June 2018, which will be reflected in the final cost.

**SCHEDULE ONE**

The Contractor shall determine the final number of completed participating schools in TALIS 2018, and notify the Department for Education of that figure (for both primary and secondary schools) and the total amount of incentive money accrued, in June 2018. The final number of completed participating schools shall be up to 200 primary and up to 200 secondary schools.  
[REDACTED]

**SCHEDULE TWO**

[REDACTED]  
Expenditure for the financial year 2018-2019 shall not exceed [REDACTED] exclusive of VAT.  
Expenditure for the financial year 2019-2020 shall not exceed [REDACTED] exclusive of VAT.

**Total Project expenditure shall not exceed £552,745 exclusive of VAT.**

We agree that all other terms and conditions of the Contract remain unaltered and that no other liabilities, financial or otherwise, shall accrue to the Department because of the above amendment. We confirm acceptance of the Variation of the terms specified above.

As witness the hands of the parties

**Authorised to sign for and on behalf of  
the Secretary of State for Education**

**Authorised to sign for and on behalf of  
the Contractor**

**Signature**

**Signature**

**Date**

**Date**

**Name in Capitals**

**Name in Capitals**

**Position and Address**

**Position and Address**