



European Union

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## Prior information notice

(Directive 2004/18/EC)

### Section I: Contracting authority

#### I.1) Name, addresses and contact point(s):

Official name: [Royal Botanic Gardens, Kew](#)

National ID: *(if known)*

Postal address: [The Herbarium, Kew Green](#)

Town: [Kew](#)

Postal code: [TW9 3AE](#)

Country: [United Kingdom \(UK\)](#)

Contact point(s): [Procurement Department](#)

Telephone:

For the attention of:

E-mail: [procurement@kew.org](mailto:procurement@kew.org)

Fax:

**Internet address(es):** *(if applicable)*

General address of the contracting authority/entity: *(URL)*

Address of the buyer profile: *(URL)*

#### Further information can be obtained from

- ☒ The above mentioned contact point(s)
- ☐ Other ( please complete Annex A.I )

#### I.2) Type of the contracting authority

- ☐ Ministry or any other national or federal authority, including their regional or local sub-divisions
- ☐ National or federal agency/office
- ☐ Regional or local authority
- ☐ Regional or local agency/office
- ☒ Body governed by public law
- ☐ European institution/agency or international organisation
- ☐ Other: *(please specify)*

#### I.3) Main activity

- ☒ General public services
- ☐ Defence
- ☐ Public order and safety
- ☒ Environment
- ☐ Economic and financial affairs
- ☐ Health
- ☐ Housing and community amenities
- ☐ Social protection

- ☒ Recreation, culture and religion
- ☐ Education
- ☐ Other: *(please specify)*

**I.4) Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities:

☐ yes ☒ no

*information on those contracting authorities can be provided in Annex A*

## Section II.A: Object of the contract - Works

### II.1) Title attributed to the contract by the contracting authority:

Royal Botanic Gardens, Kew - Major Works - Programme Contracting Partner

### II.2) Type of contract and location of works:

Main site or location of works:

NUTS code: UKI23

NUTS code: UKJ24

### II.3) Information on framework agreement:

The notice involves the establishment of a framework agreement: ☐ yes ☒ no

### II.4) Short description of nature and scope of works:

Royal Botanical Gardens, Kew is a world famous UNESCO World Heritage site, its Estate includes a number of Grade 1, Grade 2\* and Grade 2 historical buildings. Kew's mission is 'to be the global resource for plant and fungal knowledge, building an understanding of the world's plants and fungi upon which all our lives depend. Kew is embarking on a major capital investment programme with a value between £5m and £10m per annum over the next five years. Projects may include new builds, refurbishment of historic buildings, fabric repairs, structural repairs, heritage specialisms, repair or replacement of M&E systems, replacement of nursery facilities and external works. Some of these works will be undertaken at the Wakehurst Place site in West Sussex. Kew is looking to procure a Programme Contracting Partner to carry out this programme of works.

(if known, give figures only) Estimated cost excluding VAT:

Currency:

or

Range: between :

and:

Currency:

**Lots** (for information about lots, use Annex B as many times as there are lots)

This contract is divided into lots: ☐ yes ☒ no

### II.5) Common procurement vocabulary (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	45000000	
Additional object(s)	44000000	
	71000000	

### II.6) Scheduled date for start of award procedures and duration of the contract

Scheduled date for start of award procedures: (if known) (dd/mm/yyyy)

Duration in months: or in days: (from the award of the contract)

or

(if known) Scheduled date for

start of works: (dd/mm/yyyy)

completion of works: (dd/mm/yyyy)

### II.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): ☐ yes ☐ no

**II.8) Additional information:** *(if applicable)*

## Section II.B: Object of the contract - Supplies or services

### II.1) Title attributed to the contract by the contracting authority:

### II.2) Type of contract and place of delivery or of performance: *(choose one category only – supplies or services – which corresponds most to the specific object of your contract or purchase(s))*

☐ Supplies

☐ Services

Service category No:

(Please see Annex C1 for service categories)

Main place of performance or of delivery:

NUTS code:

### II.3) Information on framework agreement:

The notice involves the establishment of a framework agreement: ☐ yes ☐ no

### II.4) Short description of nature and quantity or value of supplies or services: *(in each of the service categories)*

(if known, give figures only) Estimated cost excluding VAT:

Currency:

or

Range: between :

and:

Currency:

**Lots** *(for information about lots, use Annex B as many times as there are lots)*

This contract is divided into lots: ☐ yes ☐ no

### II.5) Common procurement vocabulary (CPV)

Main vocabulary:

### II.6) Scheduled date for start of award procedures *(if known)*

### II.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA): ☐ yes ☐ no

### II.8) Additional information: *(if applicable)*

----- *(Use this section as many times as needed but  
do not mix supplies and services in part II.2)* -----

## **Section III: Legal, economic, financial and technical information**

### **III.1) Conditions relating to the contract:**

**III.1.1) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:** *(if known, provide information only in the case of works contracts)*

### **III.2) Conditions for participation:**

**III.2.1) Information about reserved contracts:** *(if applicable)*

- ☐ The contract is restricted to sheltered workshops
- ☐ The execution of the contract is restricted to the framework of sheltered employment programmes

## Section VI: Complementary information

### VI.1) Information about European Union funds:

The contract is related to a project and/or programme financed by European Union funds ☐ yes ☐ no  
(if yes) Reference to project(s) and/or programme(s):

### VI.2) Additional information: *(if applicable)*

### VI.3) Information on general regulatory framework: *(if applicable)*

Relevant governmental Internet sites where information can be obtained

Tax legislation: (URL)

Environmental protection legislation: (URL)

Employment protection and working conditions: (URL)

For additional details about relevant governmental services where information can be obtained on taxes, environmental protection, employment protection and working conditions, please fill Annex A.II-IV (if applicable)

### VI.4) Date of dispatch of this notice:

26/09/2016 (dd/mm/yyyy) - ID:2016-123358

## **Annex A**

### **Additional addresses and contact points**

#### **I) Addresses and contact points from which further information can be obtained:**

Official name: National ID: *(if known)*

Postal address:

Town: Postal code: Country:

Contact point(s): Telephone:

For the attention of:

E-mail: Fax:

Internet address: *(URL)*

#### **II) Address, contact points and internet site of the relevant government service from which information can be obtained about taxes:**

Official name: National ID: *(if known)*

Postal address:

Town: Postal code: Country:

Contact point(s): Telephone:

For the attention of:

E-mail: Fax:

Internet address: *(URL)*

#### **III) Address, contact points and internet site of the relevant government service from which information can be obtained about environmental protection:**

Official name: National ID: *(if known)*

Postal address:

Town: Postal code: Country:

Contact point(s): Telephone:

For the attention of:

E-mail: Fax:

Internet address: *(URL)*

#### **IV) Address, contact points and internet site of the relevant government service from which information can be obtained about employment protection and working conditions:**

Official name: National ID: *(if known)*

Postal address:

Town: Postal code: Country:

Contact point(s): Telephone:

For the attention of:

E-mail: Fax:

Internet address: *(URL)*

#### **V) Address of the other contracting authority on behalf of which the contracting authority is purchasing**

Official name National ID ( if known ):

Postal address:



Town  
Country

Postal code

----- (Use Annex A Section V as many times as needed) -----

**Annex B**  
**Information about lots**

**Title attributed to the contract by the contracting authority**

**Lot No :**                      **Lot title :**

**1) Short description:**

**2) Common procurement vocabulary (CPV):**

Main vocabulary:

**3) Quantity or scope:**

(if known, give figures only) Estimated cost excluding VAT:

Currency:

or

Range: between :

and:

Currency:

**4) Indication about different date for start of award procedures and/or duration of contract *(if applicable)***

Scheduled date for start of award procedures: *(if known)*                      *(dd/mm/yyyy)*

Duration in months:                      or in days:                      *(from the award of the contract)*

or

*(if known)* Scheduled date for

start of works:                      *(dd/mm/yyyy)*

completion of works:                      *(dd/mm/yyyy)*

**5) Additional information about lots:**

**Annex C1 – General procurement**  
**Service categories referred to in Section II: Object of the contract**  
**Directive 2004/18/EC**

<b>Category No [1]</b>	<b>Subject</b>
1	Maintenance and repair services
2	Land transport services [2], including armoured car services, and courier services, except transport of mail
3	Air transport services of passengers and freight, except transport of mail
4	Transport of mail by land [3] and by air
5	Telecommunications services
6	Financial services: a) Insurances services b) Banking and investment services [4]
7	Computer and related services
8	Research and development services [5]
9	Accounting, auditing and bookkeeping services
10	Market research and public opinion polling services
11	Management consulting services [6] and related services
12	Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services
13	Advertising services
14	Building-cleaning services and property management services
15	Publishing and printing services on a fee or contract basis
16	Sewage and refuse disposal services; sanitation and similar services
<b>Category No [7]</b>	<b>Subject</b>
17	Hotel and restaurant services
18	Rail transport services
19	Water transport services
20	Supporting and auxiliary transport services
21	Legal services
22	Personnel placement and supply services [8]
23	Investigation and security services, except armoured car services
24	Education and vocational education services
25	Health and social services
26	Recreational, cultural and sporting services [9]
27	Other services

1 Service categories within the meaning of Article 20 and Annex IIA to Directive 2004/18/EC.

2 Except for rail transport services covered by category 18.

3 Except for rail transport services covered by category 18.

4 Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services. The following are also excluded: services involving the acquisition or rental, by whatever financial means, of land, existing buildings or other immovable property or concerning rights thereon. However, financial service contracts concluded at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to the Directive.

- 5 Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.
- 6 Except arbitration and conciliation services.
- 7 Service categories within the meaning of Article 21 and Annex IIB of Directive 2004/18/EC.
- 8 Except employment contracts.
- 9 Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.