

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

Framework Schedule 6 (Order Form Template and Call-Off Schedules)**Order Form**

CALL-OFF REFERENCE: AGEMCSU/TRANS/23/1529

THE BUYER: NHS England on behalf of NHS Arden and Greater East Midlands Commissioning Support Unit

BUYER ADDRESS St Johns House 30 East Street Leicester LE1 6NB

THE SUPPLIER: Edenred (UK Group) Ltd

SUPPLIER ADDRESS: 50 Vauxhall Bridge Road, London, SW1V 2RS

REGISTRATION NUMBER: 00540144

DUNS NUMBER: 210186342

SID4GOV ID: N/A

CUSTOMER HR/COMMERCIAL CONTACT

Name: [REDACTED]	Position: Head of Corp HR Business Partners
Telephone: [REDACTED]	E-mail Address: [REDACTED]
Postal Address: Cardinal Square, 10 Nottingham Road	
Town/City: Derby	Post Code: DE1 3QT

CUSTOMER ORDER CONTACT

Name: [REDACTED]	Position: HR Advisor
Telephone: [REDACTED]	E-mail Address: [REDACTED]
Postal Address: Cardinal Square, 10 Nottingham Road	
Town/City: Derby	Post Code: DE1 3QT

CUSTOMER INVOICING CONTACT

Name: NHS Arden and GEM CSU	Position:
Telephone: [REDACTED]	E-mail Address: sbs.apinvoicing@nhs.net
Postal Address: 0DE Payables M405, PO BOX 312	
Town/City: Leeds	Post Code: LS11 1HP

Customer Data Processing Security Officer

Name: [REDACTED]	Position: Data Protection Officer
Telephone: [REDACTED]	E-mail Address: [REDACTED]
Postal Address: Cardinal Square, 10 Nottingham Road	
Town/City: Derby	Post Code: : DE1 3QT

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

CUSTOMER DELIVERY ADDRESS FOR ANY GOODS

Postal Address: NHS Arden and Greater East Midlands Commissioning Support Unit	
Westgate House, Market Street	
Town/City: Warwick	Post Code: CV34 4DE

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 07/09/2023.

It's issued under the Framework Contract with the reference number **RM6273** for the provision of employee benefits.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6273**
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6273 Employee Benefits and Services**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 9 (Minimum Standards of Reliability)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Call-Off Schedules for **RM6273 Employee Benefits and Services**
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 14 (Service Levels)

CCS Core Terms (version 3.0.11)

5. Joint Schedule 5 (Corporate Social Responsibility) **RM6273 Employee Benefits and Services**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Should the Deliverables under the Call-Off Contract include any of the following Services:

- a) *Financial Wellbeing;*
- b) *Green Cars*
- c) *Payroll Giving; or*
- d) *Cycle to work,*

as these Services constitute regulated financial activities or have other regulatory requirements, the Buyer will be required to sign an agreement directly with the Supplier's Subcontractor, being the

Framework Ref: RM6273 Employee Benefits and Services

Project Version: v1.0

Model Version: v3.8

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

provider of those Services, in addition to the Call-Off Contract, in a form to be agreed between the Buyer and the Subcontractor.

CALL-OFF START DATE: 07/09/2023

CALL-OFF EXPIRY DATE: 06/09/2026

CALL-OFF INITIAL PERIOD: **3 years**

CALL-OFF EXTENSION PERIOD: **12 months**

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018



MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is nil.

CALL-OFF CHARGES

See details above.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Crown Copyright 2018

BUYER'S INVOICE ADDRESS:

As above

BUYER'S AUTHORISED REPRESENTATIVE

As above

BUYER'S ENVIRONMENTAL POLICY

n/a

BUYER'S SECURITY POLICY

n/a

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Account Manager

50 Vauxhall Bridge Road

London, SW1V 2RS

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Contracts Manager

[REDACTED]

PROGRESS REPORT FREQUENCY

Weekly project calls/meetings to coordinate implementation of the services

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

Senior Project Manager: Debby Hannaford

Senior Data Security Officer: Peter Lewinton

KEY SUBCONTRACTOR(S)

As above

COMMERCIALLY SENSITIVE INFORMATION

Not applicable.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable





GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2018

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:	Sales Director	Role:	Head or Corp HR Business Partners
Date:	11/09/2023	Date:	14/9/2023