



Ministry
of Defence

**MOD Terms and Conditions for Less
Complex Requirements
(up to £122,979)**

1 Definitions - In the Contract:

The Authority means the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland, (referred to in this document as "the Authority"), acting as part of the Crown;

Business Day means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays;

Contract means the agreement concluded between the Authority and the Contractor, including all terms and conditions, associated purchase order, specifications, plans, drawings, schedules and other documentation, expressly made part of the agreement in accordance with Clause 2.c;

Contractor means the person, firm or company specified as such in the purchase order. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be;

Contractor Commercially Sensitive Information means the information listed as such in the purchase order, which is information notified by the Contractor to the Authority, which is acknowledged by the Authority as being commercially sensitive;

Contractor Deliverables means the goods and / or services including packaging (and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with the schedule to the purchase order;

Effective Date of Contract means the date stated on the purchase order or, if there is no such date stated, the date upon which both Parties have signed the purchase order;

Firm Price means a price excluding Value Added Tax (VAT) which is not subject to variation;

Hazardous Contractor Deliverable means a Contractor Deliverable or a component of a Contractor Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released;

Legislation means in relation to the United Kingdom any Act of Parliament, any subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, any exercise of Royal Prerogative or any enforceable community right within the meaning of Section 2 of the European Communities Act 1972.

Notices means all notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract;

Parties means the Contractor and the Authority, and Party shall be construed accordingly;

Transparency Information means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, and details of any payments made by the Authority to the Contractor under the Contract.

2 General

a. The Contractor shall comply with all applicable Legislation, whether specifically referenced in this Contract or not.

b. Any variation to the Contract shall have no effect unless expressly agreed in writing and signed by both Parties.

c. If there is any inconsistency between these terms and conditions and the purchase order or the documents expressly referred to therein, the conflict shall be resolved according to the following descending order of priority:

- (1) the terms and conditions;
- (2) the purchase order; and
- (3) the documents expressly referred to in the purchase order.

d. Neither Party shall be entitled to assign the Contract (or any part thereof) without the prior written consent of the other Party.

e. Failure or delay by either Party in enforcing or partially enforcing any provision of the Contract shall not be construed as a waiver of its rights or remedies. No waiver in respect of any right or remedy shall operate as a waiver in respect of any other right or remedy.

f. The Parties to the Contract do not intend that any term of the Contract shall be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person that is not a Party to it.

g. The Contract and any non-contractual obligations arising out of or in connection with it shall be governed by and construed in accordance with English Law, and subject to Clause 15 and without prejudice to the dispute resolution procedure set out therein, the Parties submit to the exclusive jurisdiction of the English courts. Other jurisdictions may apply solely for the purpose of giving effect to this Clause 2.g and for enforcement of any judgement, order or award given under English jurisdiction.

3 Application of Conditions

a. The purchase order, these terms and conditions and the specification govern the Contract to the entire exclusion of all other terms and conditions. No other terms or conditions are implied.

b. The Contract constitutes the entire agreement and understanding and supersedes any previous agreement between the Parties relating to the subject matter of the Contract.

4 Disclosure of Information

Disclosure of information under the Contract shall be managed in accordance with DEFCON 531 (SC1).

5 Transparency

a. Subject to Clause 5.b, but notwithstanding Clause 4, the Contractor understands that the Authority may publish the Transparency Information to the general public. The Contractor shall assist and cooperate with the Authority to enable the Authority to publish the Transparency Information.

b. Before publishing the Transparency Information to the general public in accordance with Clause 5.a, the Authority shall redact any information that would be exempt from disclosure if it was the subject of a request for information under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004, including the Contractor Commercially Sensitive Information.

c. The Authority may consult with the Contractor before redacting any information from the Transparency Information in accordance with Clause 5.b. The Contractor acknowledges and accepts that its representations on redactions during consultation may not be determinative and that the decision whether to redact information is a matter in which the Authority shall exercise its own discretion, subject always to the provisions of the Freedom of Information Act 2000 or the Environmental Information Regulations 2004.

d. For the avoidance of doubt, nothing in this Clause 5 shall affect the Contractor's rights at law.

6 Notices

a. A Notice served under the Contract shall be:

- (1) in writing in the English language;
- (2) authenticated by signature or such other method as may be agreed between the Parties;
- (3) sent for the attention of the other Party's representative, and to the address set out in the purchase order;
- (4) marked with the number of the Contract; and
- (5) delivered by hand, prepaid post (or airmail), facsimile transmission or, if agreed in the purchase order, by electronic mail.

b. Notices shall be deemed to have been received:

- (1) if delivered by hand, on the day of delivery if it is the recipient's Business Day and otherwise on the first Business Day of the recipient immediately following the day of delivery;
- (2) if sent by prepaid post, on the fourth Business Day (or the tenth Business Day in the case of airmail) after the day of posting;
- (3) if sent by facsimile or electronic means:
 - (a) if transmitted between 09:00 and 17:00 hours on a Business Day (recipient's time) on completion of receipt by the sender of verification of the transmission from the receiving instrument; or

(b) if transmitted at any other time, at 09:00 on the first Business Day (recipient's time) following the completion of receipt by the sender of verification of transmission from the receiving instrument.

7 Intellectual Property

- a. The Contractor shall as its sole liability keep the Authority fully indemnified against an infringement or alleged infringement of any intellectual property rights or a claim for Crown use of a UK patent or registered design caused by the use, manufacture or supply of the Contractor Deliverables.
- b. The Authority shall promptly notify the Contractor of any infringement claim made against it relating to any Contractor Deliverable and, subject to any statutory obligation requiring the Authority to respond, shall permit the Contractor to have the right, at its sole discretion to assume, defend, settle or otherwise dispose of such claim. The Authority shall give the Contractor such assistance as it may reasonably require to dispose of the claim and will not make any statement which might be prejudicial to the settlement or defence of the claim

8 Supply of Contractor Deliverables and Quality Assurance

- a. This Contract comes into effect on the Effective Date of Contract.
- b. The Contractor shall supply the Contractor Deliverables to the Authority at the Firm Price stated in the Schedule to the purchase order.
- c. The Contractor shall ensure that the Contractor Deliverables:
- (1) correspond with the specification;
 - (2) are of satisfactory quality (within the meaning of the Sale of Goods Act 1979, as amended) except that fitness for purpose shall be limited to the goods being fit for the particular purpose held out expressly by or made known expressly to the Contractor and in this respect the Authority relies on the Contractor's skill and judgement; and
 - (3) comply with any applicable Quality Assurance Requirements specified in the purchase order.
- d. The Contractor shall apply for and obtain any licences required to import any material required for the performance of the Contract in the UK. The Authority shall provide to the Contractor reasonable assistance with regard to any relevant defence or security matter arising in the application for any such licence.

9 Supply of Data for Hazardous Contractor Deliverables

- a. The Contractor shall establish if the Contractor Deliverables are, or contain, Dangerous Goods as defined in the Regulations set out in this Clause 9. Any that do shall be packaged for UK or worldwide shipment by all modes of transport in accordance with the following unless otherwise specified in the Schedule to the purchase order:
- (1) the Technical Instructions for the Safe Transport of Dangerous Goods by Air (ICAO), IATA Dangerous Goods Regulations;
 - (2) the International Maritime Dangerous Goods (IMDG) Code;
 - (3) the Regulations Concerning the International Carriage of Dangerous Goods by Rail (RID); and
 - (4) the European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR).
- b. Certification markings, incorporating the UN logo, the package code and other prescribed information indicating that the package corresponds to the successfully designed type shall be marked on the packaging in accordance with the relevant regulation.
- c. As soon as possible and in any event within the period specified in the purchase order (or if no such period is specified no later than one month prior to the delivery date), the Contractor shall provide to the Authority's representatives in the manner and format prescribed in the purchase order:

- (1) confirmation as to whether or not to the best of its knowledge any of the Contractor Deliverables are Hazardous Contractor Deliverables; and
- (2) for each Hazardous Contractor Deliverable, a Safety Data Sheet containing the data set out at Clause 9.d, which shall be updated by the Contractor during the period of the Contract if it becomes aware of any new relevant data.

- d. Safety Data Sheets if required under Clause 9.c shall be provided in accordance with the extant UK REACH Regulations (EC) No 1907/2006 and any additional information required by the Health and Safety at Work etc. Act 1974 and shall contain:
- (1) information required by the Classification, Labelling and Packaging (GB CLP) Regulation 1272/2008 or any replacement thereof; and
 - (2) where the Hazardous Contractor Deliverable is, contains or embodies a radioactive substance as defined in the extant Ionising Radiation Regulations SI 1999/3232, details of the activity, substance and form (including any isotope); and
 - (3) where the Hazardous Contractor Deliverable has magnetic properties, details of the magnetic flux density at a defined distance, for the condition in which it is packed.
- e. The Contractor shall retain its own copies of the Safety Data Sheets provided to the Authority in accordance with Clause 9.d for 4 years after the end of the Contract and shall make them available to the Authority's representatives on request.
- f. Nothing in this Clause 9 reduces or limits any statutory or legal obligation of the Authority or the Contractor.
- g. Where delivery is made to the Defence Fulfilment Centre (DFC) and / or other Team Leidos location / building, the Contractor must comply with the Logistic Commodities and Service Transformation (LCST) Supplier Manual.

10 Delivery / Collection

- a. The purchase order shall specify whether the Contractor Deliverables are to be delivered to the consignee by the Contractor or collected from the consignor by the Authority.
- b. Title and risk in the Contractor Deliverables shall pass from the Contractor to the Authority on delivery or on collection in accordance with Clause 10.a.
- c. The Authority shall be deemed to have accepted the Contractor Deliverables within a reasonable time after title and risk has passed to the Authority unless it has rejected the Contractor Deliverables within the same period.

11. Marking of Contractor Deliverables

- a. Each Contractor Deliverable shall be marked in accordance with the requirements specified in the purchase order or if no such requirement is specified, the Contractor shall mark each Contractor Deliverable clearly and indelibly in accordance with the requirements of the relevant DEF-STAN 05-132 as specified in the contract or specification. In the absence of such requirements, the Contractor Deliverables shall be marked with the MOD stock reference, NATO Stock Number (NSN) or alternative reference number shown in the Contract.
- b. Any marking method used shall not have a detrimental effect on the strength, serviceability or corrosion resistance of the Contractor Deliverables.
- c. The marking shall include any serial numbers allocated to the Contractor Deliverable.
- d. Where because of its size or nature it is not possible to mark a Contractor Deliverable with the required particulars, the required information should be included on the package or carton in which the Contractor Deliverable is packed, in accordance with condition 12 (Packaging and Labelling (excluding Contractor Deliverables containing Ammunition or Explosives)).

12 Packaging and Labelling of Contractor Deliverables (Excluding Contractor Deliverables Containing Ammunition or Explosives)

The Contractor shall pack or have packed the Contractor Deliverables in accordance with any requirements specified in the purchase order and Def Stan 81-041 (Part 1 and Part 6).

13 Progress Monitoring, Meetings and Reports

The Contractor shall attend progress meetings and deliver reports at the frequency or times (if any) specified in the purchase order and shall ensure that its Contractor's representatives are suitably qualified to attend such meetings. Any additional meetings reasonably required shall be at no cost to the Authority.

14 Payment

- a. Payment for Contractor Deliverables will be made by electronic transfer and prior to submitting any claims for payment under clause 14b the Contractor will be required to register their details (Supplier on-boarding) on the Contracting, Purchasing and Finance (CP&F) electronic procurement tool.
- b. Where the Contractor submits an invoice to the Authority in accordance with clause 14a, the Authority will consider and verify that invoice in a timely fashion.
- c. The Authority shall pay the Contractor any sums due under such an invoice no later than a period of 30 days from the date on which the Authority has determined that the invoice is valid and undisputed.
- d. Where the Authority fails to comply with clause 14b and there is undue delay in considering and verifying the invoice, the invoice shall be regarded as valid and undisputed for the purpose of clause 14c after a reasonable time has passed.
- e. The approval for payment of a valid and undisputed invoice by the Authority shall not be construed as acceptance by the Authority of the performance of the Contractor's obligations nor as a waiver of its rights and remedies under this Contract.
- f. Without prejudice to any other right or remedy, the Authority reserves the right to set off any amount owing at any time from the Contractor to the Authority against any amount payable by the Authority to the Contractor under the Contract or under any other contract with the Authority, or with any other Government Department.

15 Dispute Resolution

- a. The Parties will attempt in good faith to resolve any dispute or claim arising out of or relating to the Contract through negotiations between the respective representatives of the Parties having authority to settle the matter, which attempts may include the use of any alternative dispute resolution procedure on which the Parties may agree.
- b. In the event that the dispute or claim is not resolved pursuant to Clause 15.a the dispute shall be referred to arbitration and shall be governed by the Arbitration Act 1996. For the purposes of the arbitration, the arbitrator shall have the power to make provisional awards pursuant to Section 39 of the Arbitration Act 1996.
- c. For the avoidance of doubt it is agreed between the Parties that the arbitration process and anything said, done or produced in or in relation to the arbitration process (including any awards) shall be confidential as between the Parties, except as may be lawfully required in judicial proceedings relating to the arbitration or otherwise. No report relating to anything said, done or produced in or in relation to the arbitration process may be made beyond the tribunal, the Parties, their legal representatives and any person necessary to the conduct of the proceedings, without the concurrence of all the Parties to the arbitration.

16 Termination for Corrupt Gifts

The Authority may terminate the Contract with immediate effect, without compensation, by giving written notice to the Contractor at any time after any of the following events:

- a. where the Authority becomes aware that the Contractor, its employees, agents or any sub-contractor (or anyone acting on its behalf or any of its or their employees):

- (1) has offered, promised or given to any Crown servant any gift or financial or other advantage of any kind as an inducement or reward;
- (2) commits or has committed any prohibited act or any offence under the Bribery Act 2010 with or without the knowledge or authority of the Contractor in relation to this Contract or any other contract with the Crown;
- (3) has entered into this or any other contract with the Crown in connection with which commission has been paid or has been agreed to be paid by it or on its behalf, or to its knowledge, unless before the contract is made particulars of any such commission and of the terms and conditions of any such agreement for the payment thereof have been disclosed in writing to the Authority.

- b. In exercising its rights or remedies to terminate the Contract under Clause 16.a the Authority shall:

- (1) act in a reasonable and proportionate manner having regard to such matters as the gravity of, and the identity of the person committing the prohibited act;
- (2) give due consideration, where appropriate, to action other than termination of the Contract, including (without being limited to):
 - (a) requiring the Contractor to procure the termination of a subcontract where the prohibited act is that of a Subcontractor or anyone acting on its or their behalf;
 - (b) requiring the Contractor to procure the dismissal of an employee (whether its own or that of a Subcontractor or anyone acting on its behalf) where the prohibited act is that of such employee.

- c. Where the Contract has been terminated under Clause 16.a the Authority shall be entitled to purchase substitute Contractor Deliverables from elsewhere and recover from the Contractor any costs and expenses incurred by the Authority in obtaining the Contractor Deliverables in substitution from another supplier.

17 Material Breach

In addition to any other rights and remedies, the Authority shall have the right to terminate the Contract (in whole or in part) with immediate effect by giving written notice to the Contractor where the Contractor is in material breach of its obligations under the Contract. Where the Authority has terminated the Contract under Clause 17 the Authority shall have the right to claim such damages as may have been sustained as a result of the Contractor's material breach of the Contract.

18 Insolvency

The Authority shall have the right to terminate the contract if the Contractor is declared bankrupt or goes into liquidation or administration. This is without prejudice to any other rights or remedies under this Contract.

19 Limitation of Contractor's Liability

- a. Subject to Clause 19.b the Contractor's liability to the Authority in connection with this Contract shall be limited to £5m (five million pounds).
- b. Nothing in this Contract shall operate to limit or exclude the Contractor's liability:

- (1) for:

- a. any liquidated damages (to the extent expressly provided for under this Contract);
- b. any amount(s) which the Authority is entitled to claim, retain or withhold in relation to the Contractor's failure to perform or under-perform its obligations under this Contract, including service credits or other deductions (to the extent expressly provided for under this Contract);
- c. any interest payable in relation to the late payment of any sum due and payable by the Contractor to the Authority under this Contract;
- d. any amount payable by the Contractor to the Authority in relation to TUPE or pensions to the extent expressly provided for under this Contract;

- (2) under Condition 7 of the Contract (Intellectual Property), and DEFCONs 91 or 638 (SC1) where specified in the contract;
- (3) for death or personal injury caused by the Contractor's negligence or the negligence of any of its personnel, agents, consultants or sub-contractors;
- (4) for fraud, fraudulent misrepresentation, wilful misconduct or negligence;
- (5) in relation to the termination of this Contract on the basis of abandonment by the Contractor;
- (6) for breach of the terms implied by Section 2 of the Supply of Goods and Services Act 1982; or
- (7) for any other liability which cannot be limited or excluded under general (including statute and common) law.

c. The rights of the Authority under this Contract are in addition to, and not exclusive of, any rights or remedies provided by general (including statute and common) law.

20 The project specific DEFCONs and DEFCON SC variants that apply to this Contract are:

DEFCON 76 (SC1) (Edn 6/21) Contractor's Personnel At Government Establishments
 DEFCON 113 (Edn 12/16) Diversion Orders
 DEFCON 524A (SC1) (Edn 08/20) Counterfeit Material
 DEFCON 531 (SC1) (Edn 6/17) Disclosure of Information
 DEFCON 532A (SC1) (Edn 08/20) Protection of Personal Data (Where Personal Data is not being processed on behalf of the Authority)
 DEFCON 608 (Edn 10/14) Access and Facilities to be provided by the Contractor
 DEFCON 624 (SC1) (Edn 12/16) Use of Asbestos
 DEFCON 627 (SC1) (Edn 12/16) Quality Assurance – Requirement for a Certificate of Conformity
 DEFCON 646 (Edn 10/98) Law and Jurisdiction (Foreign Suppliers)
 AQAP 2131

21 The special conditions that apply to this Contract are:

VAT
 British Forces Cyprus is exempt from payment of VAT on goods or services received in Cyprus for their official use. Therefore all prices quoted in the Schedule of Requirements shall be Zero rated. A Republic of Cyprus VAT Department Form V6A or equivalent shall be issued to the Contractor on acceptance of the Contract.

LANGUAGE OF CONTRACT

English shall be the language of the Contract and for all documentation or information required or produced in the course of or in connection with the Contractor's performance of its obligations under the Contract, and all other correspondence. For the avoidance of doubt the Contractor shall be responsible for any translation/interpretation costs.

ACCEPTANCE

On inspection deliverables must arrive fit for purpose and free from damage.

REJECTION

The Authority can reject goods as non-satisfactory for up to a period of 30 days with no cost liability.

22 The processes that apply to this Contract are:

Schedule 1 – Additional Definitions of Contract



Ministry of Defence

PURCHASE ORDER

Contract No: 701559398

Contract Name: PROVISION OF VEHICLES FOR DRIVER TRAINING

Dated 01 July 2021

Supply the Deliverables described in the Schedule to this Purchase Order, subject to the attached MOD Terms and Conditions for Less Complex Requirements (up to £122,979).

Contractor	Quality Assurance Requirement (Clause 8)
Name: CF Investment Group Ltd Registered Address: Terminal Store 3, ECTL, Limassol New Port 3045 Limassol P.O.Box 55658 Limassol, Cyprus.	As per Contract Documentation

Consignor (if different from Contractor's registered address)	Transport Instructions (Clause 10)
Name: Address:	Select method of transport of Deliverables To be Delivered by the Contactor ☒ [Special Instructions] To be delivered to: JMETS, RAF Akrotiri, Cyprus Operational Support Unit between 0800 and 1400hrs. Prior to delivery please ensure BFC-HQ- J4-CmdMstrDvr is informed on <u>BFC-HQ-J4- CmdMstrDvr@mod.gov.uk</u> and a delivery time has been mutually agreed so that delivery can be received. Each consignment of the Deliverables shall be accompanied by a delivery note.

Progress Meetings (Clause 13)	Progress Reports (Clause 13)
The Contractor shall be required to attend the following meetings: Subject: n/a Frequency: n/a Location: n/a	The Contractor is required to submit the following Reports: Subject: n/a Frequency: n/a Method of Delivery: n/a Delivery Address: n/a

Payment (Clause 14)
Payment is to be enabled by CP&F once satisfactory delivery has been made. The Authority has 30 days to reject delivered goods should they be found not to be satisfactory.

Forms and Documentation	Supply of Hazardous Deliverables (Clause 9)
Forms can be obtained from the following websites: https://www.aof.mod.uk/aofcontent/tactical/toolkit (Registration is required). https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing https://www.dstan.mod.uk/ (Registration is required). The MOD Forms and Documentation referred to in the Conditions are available free of charge from: Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arcott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824) Applications via email: DESLCSLS-OpsFormsandPubs@mod.uk If you require this document in a different format (i.e. in a larger font) please contact the Authority's Representative (Commercial Officer), detailed below.	A completed DEFFORM 68 and, if applicable, Safety Data Sheet(s) are to be provided by email with attachment(s) in Adobe PDF or MS WORD format to: a. The Commercial Officer detailed in the Purchase Order, and b. DSA-DLSR-MovTpt-DGHSIS@mod.uk by the following date: n/a or if only hardcopy is available to the addresses below: Hazardous Stores Information System (HSIS) Defence Safety Authority (DSA) Movement Transport Safety Regulator (MTSR) Hazel Building Level 1, #H019 MOD Abbey Wood (North) Bristol BS34 8QW

Appendix - Addresses and Other Information

1. Commercial Officer

Name: [REDACTED]

Address: UK Strategic Command, Commercial Branch, HQ BFC, Block C, 3370 Anglikos Stratos, Episkopi

Email: [REDACTED]

☎ [REDACTED]

2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

Name: [REDACTED]

Address: J4 Logistics Branch, Block F., 3370 Anglikos Stratos, Episkopi

Email: [REDACTED]

☎ [REDACTED]

3. Packaging Design Authority

Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

☎

4. (a) Supply / Support Management Branch or Order Manager:
Branch/Name: see Box 2 of DF111

☎

(b) U.I.N. D0903G

5. Drawings/Specifications are available from

6. Intentionally Blank

7. Quality Assurance Representative:

Name: See Box 2 of DF111

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANs are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.gateway.isg-r.r.mil.uk/index.html> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD
☎ 44 (0) 161 233 5394

9. Consignment Instructions

The items are to be consigned as follows:

10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. **JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

Users requiring an account to use the MOD Freight Collection Service should contact DESWATERGUARD-ICS-Support@mod.gov.uk in the first instance.

11. The Invoice Paying Authority

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags Fax: 0151-242-2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

12. Forms and Documentation are available through *:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: DESLCSLS-OpsFormsandPubs@mod.uk

* NOTE

1. Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site: <https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

Contractor Commercially Sensitive Information (Clause 5). Not to be published.

Description of Contractor's Commercially Sensitive Information:

[REDACTED]

Cross reference to location of sensitive information:

[REDACTED]

Explanation of Sensitivity:

[REDACTED]

Details of potential harm resulting from disclosure:

[REDACTED]

Period of Confidence (if Applicable):

[REDACTED]

Contact Details for Transparency / Freedom of Information matters:

Name:

Position:

Address:

Telephone Number:

E-mail Address:

[REDACTED]

Offer and Acceptance

A) The Purchase Order constitutes an offer by the Contractor to supply the Deliverables. This is open for acceptance by the Authority for 30 days from the date of signature. By signing the Purchase Order the Contractor agrees to be bound by the attached Terms and Conditions for Less Complex Requirements (Up to £122,979).

Name (Block Capitals):

[REDACTED]

Position:

[REDACTED]

For and on behalf of the Contractor:

CF Investment Group Ltd

Authorised Signatory

[REDACTED]

Date: 01 July 2021

B) Acceptance

Name (Block Capitals):

[REDACTED]

Position:

[REDACTED]

For and on behalf of the Authority

Authorised Signatory

[REDACTED]

Date: 14 Jul 2021

C) **Effective Date of Contract:** (to be completed by the Authority on Acceptance)

SCHEDULE OF REQUIREMENTS FOR THE PROVISION OF VEHICLES FOR DRIVER TRAINING

MOD Information	
UIN:	D0903G
Demand:	J4
Date:	21 Jun 2021
Date Quote Required:	05 Jul 2021 by 14:00hrs
Delivery Location:	British Forces Cyprus, Akrotiri

Supplier Information	
Name of Supplier:	CF Investment Group Ltd
Quote Ref:	701559398
Quote Date:	01 July 2021
POC	

Deliverables					
MOD INFORMATION		SUPPLIER INFORMATION			
Item Ref:	Specification (in line with Statement of Requirement)	Qty	Lead Time	Earliest Delivery Date	Firm Price (£ ex VAT) Each
1	Minimum Test Vehicle (MTV) (including warranty)	2	6 Weeks	16 August 2021	Firm Price (£ ex VAT) total
2	Box Body Trailer* (including warranty)	2	6 Weeks	16 August 2021	
5	Delivery to: JMETs, RAF Akrotiri, Cyprus Operational Support Unit.				
TOTAL FIRM PRICE					

**STATEMENT OF REQUIREMENT
MINIMUM TEST VEHICLE AND TRAILER FOR CATEGORY C/C+E**

Description:	Vehicles suitable for the movement of Driver and up to 2 passengers for category C and category C+E driver training and testing.
Vehicle Order and Supply:	The vehicle/trailer supplied should conform to UK legislation and will be of standard commercially available. The Supplier shall ensure all vehicles and trailers comply with current UK & EU legislation including the European Community Whole Vehicle Type Approval (ECWVTA) in the most cost effective manner and in a way that does not affect the delivery timescales. Supplier will allow a test drive and inspection of the vehicle by the Authority.
Directed MTV requirements:	The vehicle(s) needs to be suitable to conduct HGV C and C+E category driving tuition and testing in accordance with UK DVSA rules for lorries used for driving tests and meet RoC road transport legislations for Category C Vehicles.
Quantity of vehicles	2 (two) x Trucks 2 (two) x Trailers (Desirable 2 (two), Essential 1 (one))
Minimum Test Vehicle Overview.	A Category C vehicle that complies with the following: MAM - >12,000kg Cargo compartment – Closed body at least as wide and as high as the cab GTW – >20,000kg Load requirements – 5,000Kgs (5,000 Lts) of water contained within five IBC's ABS – Yes Tachograph – Yes Length – >8 Metres Width – >2.4 metres Speed – capable of reaching a minimum of 50mph/80.5kph Seats - minimum of cab 3 Mileage - Maximum 50,000 miles or 80,000 kilometers Age - Less than 10 years old Colour - Any Driver position - Right Hand Drive Spare wheel and associated equipment Automatic or Manual Transmission Sleeper Cab, White Chassis colour grey or black Two man Digital Tachograph Air Conditioning Roof mounted air deflector fitted to roof Air Conditioning Driver Airbag Fully adjustable air suspension driver's seat Air suspension single passenger seat ESP, PAS & ABS Remote Central Double Locking /Immobiliser with 2 keys Radio / USB Unladen weight to be displayed to N/S Vehicle Dimensions and speed limits to be displayed in cab Adjustable height indicator to be displayed in cab Wheel nut indicators to be fitted to each wheel nut Tyre pressures and wheel nut torque to be marked above all wheel arches Reverse indicator No Smoking and seat belt reminder decals to be displayed in cab VTG Plate Holder fitted to N/S foot well or inside door To be Canbus/FMS enabled – Please note that access must be requested to the vehicle to fit telematics Conversion to comply with DVSA Rules for lorries used for driving tests: 2 sets of externally mounted nearside and offside mirrors - one for the driver and one for the examiner Side curtains to be 2x2 weave polyester. Fully retractable, with ratchet tensioners front and rear Side curtains to be mid-blue (or other single standard colour as designated) with stainless steel over centre buckles Front bulkhead to be galvanised steel construction with white high gloss GRP infill (minimum 14mm) Kick strip (minimum 220mm high) on inside of bulkhead Galvanised steel channel runners Galvanised steel cross bearers (maximum space 406mm) Aluminium alloy top cant rail, side rails and corner pillars. Separate steel top rail for curtains Galvanised steel rear frame with grab handles Barn doors to rear Capability for padlock Door retainers Heavy-duty ply/laminate floor with anti slip surface, e.g. Wisadeck or equivalent (minimum 18mm). Non-slip tape to rear threshold 6 pairs recessed floor rings. Rings should have minimum rating 1.0 tonne and be fitted in accordance with Department of Transport Code of Practice for Safety of Loads on Vehicles. Capacity of floor rings should be indicated on headboard Aluminium alloy (hinged) side-guards Pull out step to rear nearside of rear doors Translucent roof – self-supporting with no side or centre pillars Centre ridgepole in roof with 8 internal cargo restraint straps 2 x LED interior lights with switch on N/S body pillar (with guard protector) and isolator switch/ warning light in cab Any bare/untreated metal and/or panels painted to match body/chassis Rear wings – black plastic with spray suppression Galvanised steel rear under-run bar LED Side marker and outline markers Conspicuity markings, Red to rear – White to side Vehicle to be fitted with battery isolator switch (if not part of base chassis cab design)

VTG drawbar coupling to suit drawbar trailers

24v ISO standard system wired via ISO 12098 15 pin and ISO 7638 EBS connectors

Suzie lines to be colour coded

C+E Draw Bar A Category C MTV with a trailer that complies with the following:

The combined MAM must be at least 20 tonnes

Cargo compartment – Closed box body at least as wide and as high as the cab

RTM – 15 tonnes

Load requirements - Towing vehicle 5,000Kgs (5,000 Lts) of water contained within five IBC's. Trailer 3,000Kgs (3,000 Lts) of water contained within three IBC's.

ABS – Yes

Tachograph – Yes

Length Draw Bar - 14 metres (the trailer must be at least 7.5 metres)

Width – >2.4 metres

Speed – capable of rereaching a minimum of 50mph/8.50kph

A drawbar combination of a category C vehicle and a trailer with a MAM of at least 20 tonnes and a length of at least 7.5 metres from coupling eye to extreme rear and a combined length of at least 14 metres

Side curtains to be 2x2 weave polyester. Fully retractable, with ratchet tensioners front and rear

Side curtains to be mid-blue (or other single standard colour as designated) with stainless steel over centre buckles

Front bulkhead to be galvanised steel construction with white high gloss GRP infill (minimum 14mm)

Kick strip (minimum 220mm high) on inside of bulkhead

Galvanised steel channel runners

Galvanised steel cross bearers (maximum space 406mm)

Aluminium alloy top cant rail, side rails and corner pillars. Separate steel top rail for curtains

Galvanised steel rear frame with grab handles

Barn doors to rear

Capability for padlock

Door retainers

Heavy-duty ply/laminate floor with anti slip surface, e.g. Wisadeck or equivalent (minimum 18mm). Non-slip tape to rear threshold

6 pairs recessed floor rings. Rings should have minimum rating 1.0 tonne and be fitted in accordance with Department of Transport Code of Practice for Safety of Loads on Vehicles. Capacity of floor rings should be indicated on headboard

Aluminium alloy (hinged) side-guards

Pull out step to rear nearside of rear doors

Translucent roof – self-supporting with no side or centre pillars

Centre ridgepole in roof with 8 internal cargo restraint straps

Any bare/untreated metal and/or panels painted to match body/chassis

Maintenance Requirements

In date MOT and with service history

Serviced within last 6 months

Manufactures or company warranty, to include labour costs, for a minimum period of 6 months

Tachograph and speed limiter calibrated with associated documents