

The Use Of The Electronic Business Delivery Form

DEFCON 129j
Edition 18/11/16

Form Usage

1. The Contractor must use the electronic business delivery form for all deliveries of Articles and performance of Services.
2. The electronic business delivery form, DEFFORM 129J, must accompany the package or consignment to which it applies. The Contractor must either
 - a. attach the form as a label, directly to the package surface, or
 - b. forward the form in a document envelopeas provided in Clauses 3 and 4 of this Condition.

Form Structure

For the provision of Articles

3. Where delivery is for a physical Article, the following criteria apply:
 - a. The nominal label size is A6 (102 mm x 152 mm) but A5 (148 mm x 210 mm) is acceptable. If required by package size, the Contractor may use other label sizes, but only if no degradation to the text, bar code legibility and quality occurs, see Clause 6.
 - b. The Contractor must use the bar coded Unique Identifier as defined in DEFCON 5J, unless specified otherwise in the Contract.
 - c. The Contractor must attach two labels to each package or consignment delivered. One label must be detachable for use in processing the information through the appropriate MOD receipting system.

For the provision of Services

4. Where performance is for a Service, the following criteria apply:
 - a. Standard size is A4 (210 mm x 297 mm).
 - b. The Contractor must use the bar coded Unique Identifier as defined in DEFCON 5J unless specified otherwise in the Contract.
 - c. The Contractor must provide one form either on completion of the Service or on completion of each agreed stage of the Service.

Bar Code Symbolology and Print Quality

5. The bar code symbolology used shall meet the requirements of STANAG 4329, "NATO Standard Bar Code Symbolologies", specifically Code 39 (ISO/IEC 16388), unless otherwise specified.

6. The barcode print quality shall be as defined in ISO/IEC 16388 (Information technology – Automatic identification and data capture techniques – Code 39 bar code symbolology specification). The Overall Grade shall be at least Grade B at point of printing and not less than Grade C at final point of receipt.

Methods of Printing

7. For method of printing the DEFFORM 129J, electronic business delivery form, see DefStan 81-041 (Part 6). Laser printing is preferred.