

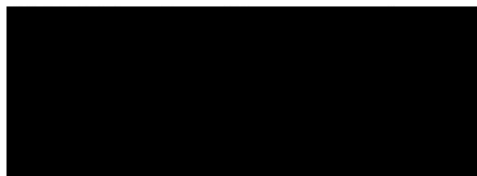
**SHORT FORM CONTRACT FOR THE SUPPLY OF GOODS AND/OR SERVICES****I. Index**

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Government  
Legal Department



[www.gov.uk/gld](http://www.gov.uk/gld)

By Email to



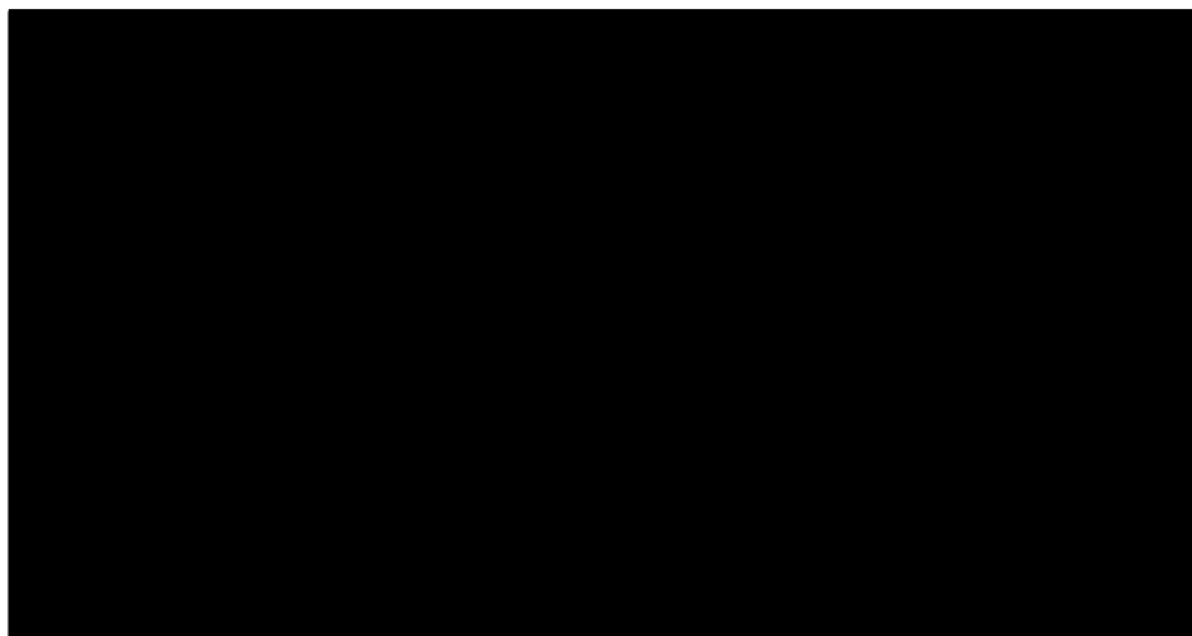
Date 22 October 2024

Your Ref:  
Our Ref: GLD041 2024

Dear



**Re: Strategic support in the the development of an evaluation strategy  
including how to measure the legal quality of law firm panels**



We will then arrange for the Order Form to be countersigned which will create a binding contract between us.

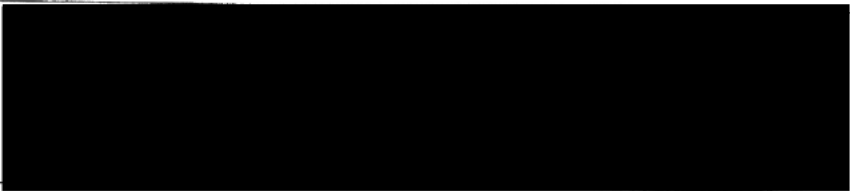

Yours sincerely



Q10

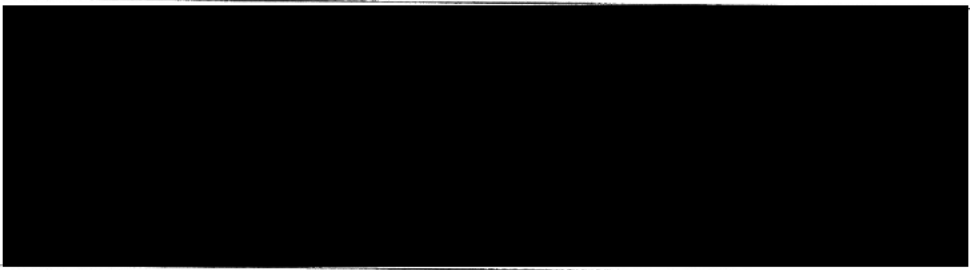


**II. Order Form**

<b>1. Contract Reference</b>	GLD041 2024	
<b>2. Buyer</b>	Government Legal Department ('GLD'), 102 Petty France, London, SW1H9AJ. In entering into this Contract, the Buyer is acting as part of the Crown and the Supplier shall be treated as contracting with the Crown as a whole.	
<b>3. Supplier</b>		
<b>4. The Contract</b>	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables.</p> <p>The Supplier shall supply the Deliverables described below on the terms set out in this Order Form and the attached contract conditions ("<b>Conditions</b>") and Annexes.</p> <p>Unless the context otherwise requires, capitalised expressions used in this Order Form have the same meanings as in the Conditions.</p>	
<b>5. Deliverables</b>	<b>Goods</b>	None
	<b>Services</b>	<p>Provision of strategic support on how GLD and Crown Commercial Service (CCS) can ensure their RM6360 Legal Panel for Government panel can best meet the needs of all Government stakeholders, to include:</p> 
<b>6. Specification</b>	As above	
<b>7. Start Date</b>	On signature of this contract	

8. Expiry Date	19 December 2024
9. Extension Period	Option to extend to 31 January 2025, subject to GLD approvals.
10. Buyer Cause	
11. Optional Intellectual Property Rights ("IPR") Clauses	Not applicable
12. Charges	
13. Payment	

<b>14. Data Protection Liability Cap</b>	
<b>15. Progress Meetings and Progress Reports</b>	<p>The Supplier shall provide the Buyer with progress reports every week, which will include the costs to date and the forward plan for the completion of the Services.</p> <p>The Supplier shall attend progress meetings with the Buyer as required.</p>
<b>16. Buyer Authorised Representative(s)</b>	
<b>17. Supplier Authorised Representative(s)</b>	
<b>18. Address for notices</b>	
<b>19. Key Staff</b>	

<b>20. Procedures and Policies</b>	Not applicable
<b>21. Special Terms</b>	
<b>22. Incorporated Terms</b>	<p>The following documents are incorporated into the Contract. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"><li>(a) The Suppliers Proposal received on 1 October 2024, with the exception of reimbursement of travel costs in 'Assumptions' and the Panel Fees Invoicing Schedule in the 'General Assumptions', in which case the Order Form has precedence.</li><li>(b) This Order Form</li><li>(c) Any Special Terms (see row 21 (Special Terms) in this Order Form)</li><li>(d) Conditions</li><li>(e) The following Annexes in equal order of precedence:<ul style="list-style-type: none"><li>i. Annex 1 – Processing Personal Data</li><li>ii. Annex 2 – Specification</li></ul></li></ul>

Signed for and on behalf of the Supplier	Signed for and on behalf of the Buyer acting on behalf of the Crown
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