



Department for Transport

XX
Finance & Operations Director
LCRIG
Suite 10c, The Beehive
Lions Drive,
Blackburn, BB1 2QS
E - xx@lcrig.org.uk

Dear XX,

TRST3052– TTF Lot 3: Management of Research Funding

1. Following discussions between you and the Department and on behalf of the Secretary of State for Transport, I am pleased to confirm the above contract. The details are set out in LCRIG's response to DfT. DfT's standard terms and conditions will apply.
2. The Contract will start on 1st April 2024 and finish on 30 September 2025. The **Firm Price** for the Contract is **£830,000.00** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. XX, xx@dft.gov.uk is the DfT contract manager.
4. You will be issued with a written purchase order (PO), to quote on all invoices, and these must be submitted directly to:

**Accounts Payable,
Shared Services arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA**

Or via email to SSa.invoice@sharedservicesarvato.co.uk

Yours sincerely,

SIGNATURE

XX
Commercial Relationship Management Lead

XX
Commercial Relationship Management
Lead
Department for Transport
Group Commercial Directorate
Great Minster House
Horseferry Road
London SW1P 4DR

XX@dft.gov.uk

Contract Agreement Number: **TRST3052**

17 April 2024