**FORM OF TENDER**

**- for -**

**The Horniman Museum Lift Maintenance contract**

**- at -**

Horniman Museum & Gardens 100 London Road, Forest Hill, London, SE23 3PQ

**- for -**

**THE HORNIMAN PUBLIC MUSEUM &**

**PUBLIC PARK TRUST**

To: Ms Jessica Skeggs-Thirkettle,

Facilities Manager,

The Horniman Public Museum & Public Park Trust,

100 London Road,

London, SE23 3PQ

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Amount to be written in words | Provide three years contract cover all the lifts at the Main Museum site and the storage facility in Greenwich: 100 LONDON ROAD LONDON SE23 3PQ:  Aquarium Lift - Passenger  Visitors Lift – Goods and Passenger  External Platform Lift  MHB Lift -Passenger  DREADNOUGHT BUILDING OLD SCHOOL CLOSE GREENWICH SE10 0PG:  Hall Lift – Goods and Passenger Garventa Lift – Chairlift……....……….…………………..…………………………… (£ ……………….) | | | | |
|  |  | | | | |
|  | The work specified in the Contract, Drawings, Specification and/or Schedules which have been examined by us, and are attached to this Tender, such work to be executed in accordance with the conditions set out in the said Contract, Drawings, Specification and/or Schedules. | | | | |
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|  |  | | | | |
|  | We will undertake to provide the cover laid out in the contract between the following dates: | | | | |
|  |  |  |  |  |  |
|  |  | Commencement |  | Completion |  |
|  |  | February 2024\* |  | January 2027 \* |  |
| \* Date to be quoted |  |  |  |  |  |
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|  |  | | | | |
|  | Contd… | | | | |
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The Horniman Public Museum & Public Park Trust,

The Horniman Museum Lift Maintenance Contract

Form of Tender

Contd…

|  |  |  |
| --- | --- | --- |
|  | In relation to this Tender we hereby certify and undertake that:- | |
|  |  | |
|  | We have not and will not communicate to any person other than the Employer details of the Tender or any proposed Tender for the works and/or services referred to herein in accordance with any agreement or arrangement so to communicate. | |
|  |  | |
|  | We have not and will not adjust the amount of any Tender or proposed Tender for such works and/or services in accordance with any agreement between us and any person other than the Employer. | |
|  |  |
|  | We have not and will not enter into any arrangement with any person that he shall refrain from tendering. |
|  |  |
|  | In this certificate the word “person” includes any Company, Corporation, Firm or Association. |
|  |  |
|  |  |

As witness our Hand(s), this .............................. day of ................................two thousand and twenty three.

|  |  |  |
| --- | --- | --- |
| Signature of Declarant ...................................................... duly authorised | |  |
| (Name in full of Company or Firm Tendering) | ..................................................................................................................................................................................................................................................................................................................  Telephone Number: ..................................................................... | |

Tenders are to be submitted digitally either via email or document transfer to arrive no later than **12pm on Friday 29th December 2023**, to the following email address:

Jessica Skeggs-Thirkettle – [jskeggsthirkettle@horniman.ac.uk](mailto:jskeggsthirkettle@horniman.ac.uk)

Please ensure that you include with your submission a total price for the works identified noting any exclusions. Prices should be submitted using the pricing schedule provided.

Confirmation of receipt of tenders can be sent if requested.

The Employer will not be bound to accept the lowest or any tender.

(The form of tender must be signed either digitally or a scanned version with a physical signature)