

Schedule 21 (Variation Form)

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Schedule 21 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 of the Core Terms (Changing the Contract)

Contract Details	
This variation is between:	Ministry for Housing, Communities and Local Government (MHCLG), formerly the Department for Levelling Up, Housing and Communities (“The Buyer”) And Church Urban Fund (“the Supplier”)
Contract name:	Administration of the Windrush Day Grant Scheme 2022 (“the Contract”)
Contract reference number:	CPD4122191
Details of Proposed Variation	
Variation initiated by:	Buyer
Variation number:	4
Date variation is raised:	18.09.2024
Proposed variation	Extend the end date of the contract by 12 months Add a new outcome to the specification
Reason for the variation:	An unforeseen delay in re-procurement activities has brought about the need for an extension to ensure continuity of service for the next 12 months to deliver funding administration services for the 2025 grant scheme.
An Impact Assessment shall be provided within:	N/A
Impact of Variation	
Likely impact of the proposed variation:	N/A
Outcome of Variation	

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Contract variation:	Award Form Section 7 Delete Current End Date and insert new end date: 31 st October 2025 Schedule 3 – Charges Insert Year 4 Charges Schedule 2 – Specification, Section 3.2.4- Outcomes Add fourth outcome as follows: To encourage employment opportunities for artists and entrepreneurs from the Windrush Community. To include plans for this in the evaluation report detailed in Annex A to Variation 4 – Supplier Proposal. The supplier has set out the proposed approach within Annex A – Suppliers Proposal and updated Schedule 3 - Charges [REDACTED] [REDACTED]	
Financial variation:	Original Contract Value:	£57,222 (ex VAT) £137,046 (ex VAT) after Variation 2 £204,330 (ex VAT) after Variation 3
	Additional cost due to variation:	£96,381 (ex VAT)
	New Contract value:	£300,711 (ex VAT)

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Buyer
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

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Signed by an authorised signatory for and on behalf of the Buyer

Signature [REDACTED]

Date 30.09.24

Name (in Capitals) [REDACTED]

Address 2 Marsham Street London, SW1P 4DF

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature [REDACTED]

Date 26 September 2024

Name (in Capitals) [REDACTED]

Address [REDACTED]