



Department
of Health

Commercial Medicines Unit (CMU)
Medicines, Pharmacy & Industry
Premier House
60 Caversham Road
Reading
Berkshire
RG1 7EB

All messages regarding the
Offer documentation should be
sent via the Bravosolution Website

www.dh.gov.uk

17 March 2016

Dear Supplier

Invitation to offer for NHS Generic Pharmaceuticals Wave 10b

Offer reference number: CM/PHG/15/5465

Period of framework agreement: Dates detailed below with options to extend up to a maximum period of 48 months

Potential periods of call-offs under the framework agreement:

100% products:	All regions:	01/11/2016 to 28/02/2019 (28 months)
33% products:	DCE & DSW:	01/11/2016 to 30/06/2018 (20 months)
Housekeeping:	DLS & DNE:	01/11/2016 to 30/06/2017 (8 months)
	DLN & DNW:	01/11/2016 to 30/06/2017 (8 months)

The Secretary of State for Health acting as part of the Crown through the Commercial Medicines Unit ('Authority') invites offers for the above mentioned goods and/or services as defined in Document No.08 Specimen framework agreement. Offers shall be made subject to the terms of:

Document No.00	Read me first document
Document No.01	This covering letter
Document No.02	Terms of offer
Document No.03	NHS conditions of contract for the purchase of goods (supplementary) May 2015
Document No.04	NHS supplementary conditions of contract for the purchase of pharmaceuticals October 2012
Document No.05	Contract technical specification
Document No.06a(i)	Product listing and usage for Oral Products 100%
Document No.06a(ii)	Selectt offer schedule – Oral Products 100%
Document No.06a(iii)	Product listing and usage for Hospital Only Products 33%
Document No.06a(iv)	Selectt offer schedule – Hospital Only Products 33%
Document No.06a(v)	Product listing and usage for Housekeeping Products
Document No.06a(vi)	Selectt offer schedule – Hospital Only Products Housekeeping
Document No.06b	Selectt offer schedule instructions

Document No.07	Form of offer
Document No.08	Specimen framework agreement
Document No.09a	Quality control technical sheet
Document No.09b	Guidance for performing a pharmaceutical quality assessment of licensed medicines for the NHS
Document No.10	Participating authorities
Document No.11	Commercially sensitive information schedule

all of which constitute this Invitation to offer.

If any of the documents constituting the Invitation to offer is missing please contact the undersigned immediately via the Bravosolution messaging portal.

The Authority does not bind itself to accept the lowest offer or any offer at all and reserves the right to accept an offer either in whole or in part, each item being for this purpose treated as offered separately. The Authority reserves the right to conclude a framework agreement for the supply of the goods and/or services with more than one Offeror.

I would like to draw your attention to the following important points when completing and submitting your offer:

1. All offers must be written in English.
2. All offers must be submitted subject to and in accordance with the documentation comprising the Invitation to offer. Save where the Offerors are instructed to provide information, the documentation comprising the Invitation to offer must not be amended in any way.
3. All offers must be loaded onto the Commercial Medicines Unit's eTendering portal <https://cmu.bravosolution.co.uk/web/login.shtml>
4. Offers must be open for 90 days.
5. Offers must be fully completed and available on the designated website no later than **13:00** on **21 April 2016**.

I must also draw your attention to the enclosed Form of offer where all the requirements for completing and submitting an offer can be found. Failure to comply with these instructions may result in your offer being rejected.

I hope that the above instructions are clear but please contact the undersigned via the Bravosolution messaging portal if there is anything you wish to clarify.

Yours faithfully

Marie Thompson

Marie Thompson
Procurement Specialist