

# **Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: K280022095

THE BUYER: Driver and Vehicle Standards Agency

BUYER ADDRESS Berkeley House  
Croydon Street  
Bristol  
BS5 0DA

THE SUPPLIER: Specsavers

SUPPLIER ADDRESS: **17 Market Place, North Yorkshire, York, YO42  
2AS**

REGISTRATION NUMBER: 1721624

DUNS NUMBER: **215946109**

SID4GOV ID:

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 8 December 2023.

It's issued under the Framework Contract with the reference number RM6182 for the provision of Eyecare voucher scheme 2024 services.

CALL-OFF LOT(S):  
5

### CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6182.

3. The following Schedules in equal order of precedence:
- Joint Schedules for RM6182
    - Joint Schedule 1 (Definitions)
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6182
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.8)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6182
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: **15 December 2023**

CALL-OFF EXPIRY DATE: **14 December 2026**

CALL-OFF INITIAL PERIOD: **Three (3) year period with an option to extend for a further 1 year (3 + 1).**

#### CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

#### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£71,356.92.**

## CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

## REIMBURSABLE EXPENSES

None

## PAYMENT METHOD

Payment will be made by BACS no later than 30 (thirty) days after receipt of a valid invoice and sent to the Buyer's invoice email address below.

A Purchase Order (PO) number for this requirement will be provided to the supplier. The supplier must quote the PO number on all invoices, and these must be submitted directly to:

[SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

## BUYER'S INVOICE ADDRESS:

[SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

## BUYER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

The Ellipse, Padley Road, Swansea, SA1 8AN

## BUYER'S ENVIRONMENTAL POLICY



DfT Corporate  
Environmental Policy

## BUYER'S SECURITY POLICY

Not applicable

## SUPPLIER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section 40

**XXXXXX redacted under FOIA section 40**

XXXXXX redacted under FOIA section 40

**Cirrus House, Experian Way, NG2 1EP**

## SUPPLIER'S CONTRACT MANAGER

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

Cirrus House, 10 Experian Way, Nottingham, NG2 1EP

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### **PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

### **PROGRESS MEETING FREQUENCY**

To be agreed during the implementation meeting but likely to be quarterly meetings

### **KEY STAFF**

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

Cirrus House, 10 Experian Way, Nottingham, NG2 1EP

### **KEY SUBCONTRACTOR(S)**

**Nexu**

### **COMMERCIALLY SENSITIVE INFORMATION**

Specsavers Pricing

### **SERVICE CREDITS**

Not applicable

### **ADDITIONAL INSURANCES**

Not applicable

### **GUARANTEE**

Not applicable

### **SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

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<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer:</b>	
Signature:	XXXXXX redacted under FOIA section 40	Signature:	XXXXXX redacted under FOIA section 40
Name:	XXXXXX redacted under FOIA section 40	Name:	XXXXXX redacted under FOIA section 40
Role:	XXXXXX redacted under FOIA section 40	Role:	XXXXXX redacted under FOIA section 40
Date:	12/12/2023	Date:	12/12/2023