

CM Monitor (Britain Thinks) Ltd
REDACTED

Attn: **REDACTED**
REDACTED

Date: **22 October 2020**

Contract ref: CCZZ20A66 – Lot 1

Dear **REDACTED**,

Award of contract for the supply of Qualitative Research for Cabinet Office

Lot 1 - Qualitative research for policy and narrative

Further to your submission of a bid for the above Procurement, on behalf of Cabinet Office (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

Whilst your bid submission was successful for Lot 2, as per the Statement of Requirements, ‘Bidders who are successful in more than one Lot will be awarded a Contract for only ONE of the Lots, which will be at the Contracting Authority’s choosing.’ Your bid submission scored highest in Lot 1 at 96.91 compared to 91.81 for Lot 2. As a result your organisation will be Awarded Lot 1 of this requirement.

The attached appendix provides detailed feedback on your submission for both Lot 1 and Lot 2.

The call-off contract shall commence 23 day of October 2020 and the Expiry Date will be 22 day of October 2022. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 12 months (2 +1+1). The total contract value shall be £2,000,000.00 excluding VAT, including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM6018 Research Marketplace DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign a copy of the Letter of Appointment and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 17:30hrs on Friday 23 October 2020. A copy of the Letter of Appointment signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of The **Cabinet Office**

Name: **REDACTED**

REDACTED

Signature:

OFFICIAL



Crown
Commercial
Service

OFFICIAL

9th Floor, The Capital,
Old Hall Street, Liverpool.
L3 9PP

T 0345 010 3503
E info@crowncommercial.gov.uk

www.gov.uk/ccs

Date: 21/10/2020

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Call Off Award letter
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V1.1 22 October 2020