

**Client name:** Okehampton Town Council

**Site address:** Charter Hall, Market Street, Okehampton, Devon EX20 1AA

**To:** PLACE architects Ltd, Northgate Studios, 4 Northgate St, Launceston PL15 8BD

**For:** Okehampton Town Council

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I/We have read the conditions of Contract and Specification delivered to me/us and having examined the drawings referred to therein do hereby offer to execute and complete in accordance with the Conditions of Contract the whole of the works described for the sum of:

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*(in words, exclusive of VAT)*

£

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*(in figures)*

The earliest possible date I/We can start on site is\*:

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*(dd/mm/yyyy)*

The whole of the works will be complete within:

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*(weeks of possession\*)*

I/We undertake in the event of your acceptance to execute with you a formal contract embodying all the conditions and terms contained in this offer.

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Director: M. R. Kemp BA (Hons) DipArch (with Landscape Design) PG DipArch Conservation RIBA  
Registered In Cardiff No. 3094734

This tender remains open for consideration for twelve weeks after submission. Unless and until a formal agreement is prepared this tender together with your written acceptance thereof shall constitute a binding contract between us. I/We understand that the Employer is not bound to accept the lowest or any tender and no payment will be made for Tendering.

Any Conditions attached to this tender by me/us will not be considered binding and the attachment of any such Conditions may lead to rejection of the Tender.

Dated:

\_\_\_\_\_  
(dd/mm/yyyy)

Name:

\_\_\_\_\_

Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature:

\_\_\_\_\_

Tenders must be sent by twelve noon on the day stated in the accompanying email to:

[people@placearchitects.co.uk](mailto:people@placearchitects.co.uk)

Correspondence to be addressed to the offices of:

PLACE architects Ltd, 4 Northgate St, Launceston, Cornwall PL15 8BD.

\* Failure to specify a duration for the Contract and a start date will automatically disqualify the Tender.

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