

Our ref: TMTii 26

CH2M Hill United Kingdom  
 Elms House  
 43 Brook Green  
 London  
 W6 7 EF

Neil Hawkings  
 Procurement Delivery  
 Temple Quay House  
 2 The Square  
 Bristol  
 BS1 6HA

Direct Line: [REDACTED]

21 November 2017

Dear David Stephens

**TMTii 26 - Asset Data Collection in Support of Asset Support Contracts & DBFO's**

On behalf of Highways England Company Limited, I accept your submission dated 21 September 2017 for the above Call off Agreement.

This letter and the documents listed below (in no order of precedence) form a binding contract between the Highways England Company Limited and yourselves:

1	RM RM1089 CCS Framework Agreement
2	TMTii 26 Call Off Agreement V2 ( <i>Tender Amendment 2a</i> )
3	NEC 3 – Engineering & Construction Contract
4	TMTii 26 – Collaborative Performance Framework v3
5	TMTii 26 – ECC Works Information V3 ( <i>Tender Amendment 2b</i> )
6	Highways England Baseline Personnel Security Standard (BPSS) guidance
7	Highways England Data Handling Policy
8	9.1.9 UK Travel and Subsistence Allowances at a Glance
9	Chapter 9A Travel and Subsistence Policies
10	Chapter 9C Travel and Subsistence Guidance
11	TMTii 26 - Secondary Competition Q&A v4 (19 September 2017) (Final Version) which included the following Tender Amendments:  TA 1 – Amended Works Information (V2) TA 2a – Amended Call Off Agreement TA 2b – Amended Works Information (V3) TA 3 – Amended RfQ
12	CH2M's Submission comprising of:  a) completed Anti-Collusion Certificate - Question Section on Bravo b) completed Fair Payment Charter - Question Section on Bravo c) completed Anti-Fraud Code of Conduct - Question Section on Bravo d) completed Quotation declarations - Question Section on Bravo e) CH2M TMTii 26 CVs (Quality Submission) f) CH2M TMTii 26 Quality Submission (Quality Submission) g) CH2M TMTii 26 Activity Schedule h) CH2M TMTii 26 ContractDataPart2 i) CH2M TMTii 26 Insurance Statement

13	Tender Assessment Period communications: <ul style="list-style-type: none"><li>• Highways England's Evidence of Insurance check and CH2M's responses via Bravo</li></ul>
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The initial contract value is £741,503.16. Any additional requirements will be executed in accordance with the Call Off Agreement

The operative period of the contract will be from the date of this letter to 31 March 2018.

Invoices should be forwarded direct to:

Highways England  
FS Payments  
The Cube  
199 Wharfside Street  
Birmingham  
B1 1RN

Quoting the contract reference number **TMTii 26**, the appropriate Project Identification Number, the appropriate BPA and cost centre numbers (*to be provided by the Service Manager*).

**ACTION NOW REQUIRED:**

- Please confirm receipt and understanding of this letter.

Upon receipt of this letter please contact the Service Manager, Christopher Batey ([REDACTED]), to discuss arrangements for commencement of the Contract.

You must treat this letter in confidence until Highways England makes a public announcement. If you are planning to issue a press release regarding this Contract please seek approval from Highways England prior to publication. Press notice enquiries should be directed to the Highways England Press Office, 0844 693 1448, [PressOffice@highwaysengland.co.uk](mailto:PressOffice@highwaysengland.co.uk).

Lee Bryant will be in touch with you shortly regarding the completion of the TMTii 26 – Call Off Agreement

Yours sincerely

**Neil Hawkings**  
Procurement Delivery Lead