

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: C406285 / W202572

THE BUYER: **The Secretary of State for Health acting as part of the Crown through the UK Health Security Agency (UKHSA)**

BUYER ADDRESS 10 South Colonnade, Canary Wharf,
London, E14 5EA

THE SUPPLIER: **KPMG LLP**

SUPPLIER ADDRESS: 15 Canada Square, Canary Wharf,
London, E14 5GL

REGISTRATION NUMBER: [REDACTED]

DUNS NUMBER: [REDACTED]

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 15th December 2025

It's issued under the Framework Contract with the reference number RM6309.

CALL-OFF LOT(S):

Lot 2 - Strategy and policy

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6309**
3. Framework Special Terms

4. The following Schedules in equal order of precedence:
 - **Joint Schedules for RM6309**
 - Joint Schedule 2 (Variation Form) - Mandatory
 - Joint Schedule 3 (Insurance Requirements) - Mandatory
 - Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
 - Joint Schedule 10 (Rectification Plan) - Mandatory
 - Joint Schedule 11 (Processing Data) - Mandatory
 - **Call-Off Schedules for RM6309**
 - Call-Off Schedule 1 (Transparency Reports) - Mandatory
 - Call-Off Schedule 9 (Security) – Optional – Short Form requirements
 - Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6309**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is

(i) specified in this Contract or

(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements

Special Term 2 – Subject to budgetary approvals, the Buyer reserves the right to terminate the contract by giving 1 months notice.

Special Term 3 – The Buyer will ensure that all personal data will be deleted or redacted from documents prior to sharing with the Supplier. Should any personal data be sent in error, the Supplier will agree to notify the Buyer in writing on the same working day.

Special Term 4 – The Supplier must ensure that a BPSS for all staff is submitted, with an update provided within 4 weeks of commencement of work. Confirmation of BPSS should be emailed to the Strategy Lead.

Special Term 5 - The Buyer may instruct the Supplier to stop Supplier Staff for working on the Contract where confirmation of BPSS is not provided within 4 weeks of commencing work under the Contract.

CALL-OFF START DATE: 15th December 2025

CALL-OFF EXPIRY DATE: 31st March 2026

CALL-OFF INITIAL PERIOD: 3 months

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

[REDACTED]

The charges for this contract are £98,750.00 excluding VAT

CALL-OFF CHARGES

A Supplier is only permitted to charge their Framework Prices, or less, for the Deliverables they provide under a Call-Off Contract. Suppliers are not permitted to use the prices of a Subcontractor where they exceed the Framework Price of the Supplier (even where the Subcontractor is a member of the Framework).

[REDACTED]

[REDACTED]	[REDACTED]	[REDACTED]

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

All invoices must be sent, quoting a valid purchase order number (PO Number), to:

[REDACTED]

Within 10 Working Days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

Any queries regarding an outstanding payment please contact our Accounts Payable section either by email or in writing to :

[REDACTED]

BUYER'S INVOICE ADDRESS:

[REDACTED]

Contact number for all invoice related queries:

[REDACTED]

[REDACTED]

[REDACTED]

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives apply to this Call-Off Contract.

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Environmental and sustainability policy - GOV.UK (www.gov.uk)

CCS social value policy - GOV.UK (www.gov.uk)

BUYER'S SECURITY POLICY

The Supplier confirms that all Supplier staff working on Buyer sites and on Buyer systems and deliverables, have completed Supplier staff vetting.

Cyber Essentials Scheme:

The Buyer requires the Supplier to have and maintain a Cyber Essentials Certificate for the work undertaken under this SoW, in accordance with the agreed Call-Off Schedule (Cyber Essentials Scheme).

SUPPLIER'S AUTHORISED REPRESENTATIVE

[Redacted]

[Redacted]

PROGRESS REPORT FREQUENCY

Fortnightly progress report to be submitted

PROGRESS MEETING FREQUENCY

Weekly meetings as checkpoint review

KEY STAFF

[Redacted]

[Redacted]

KEY SUBCONTRACTOR(S)

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

As per Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

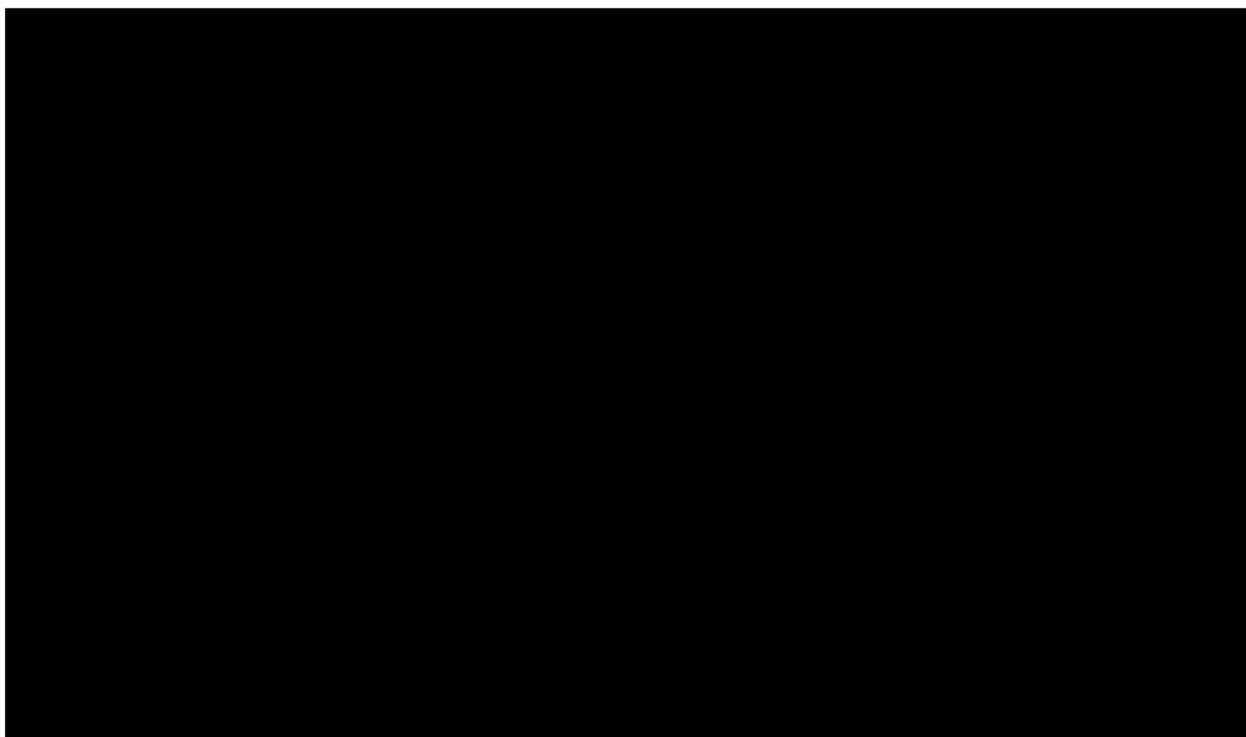
Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable



execution by seal / deed where required by the Buyer.

Call-Off Schedule 20 – Call off Specification - Contact Strategy Discovery Phase

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Delivery of the Project:

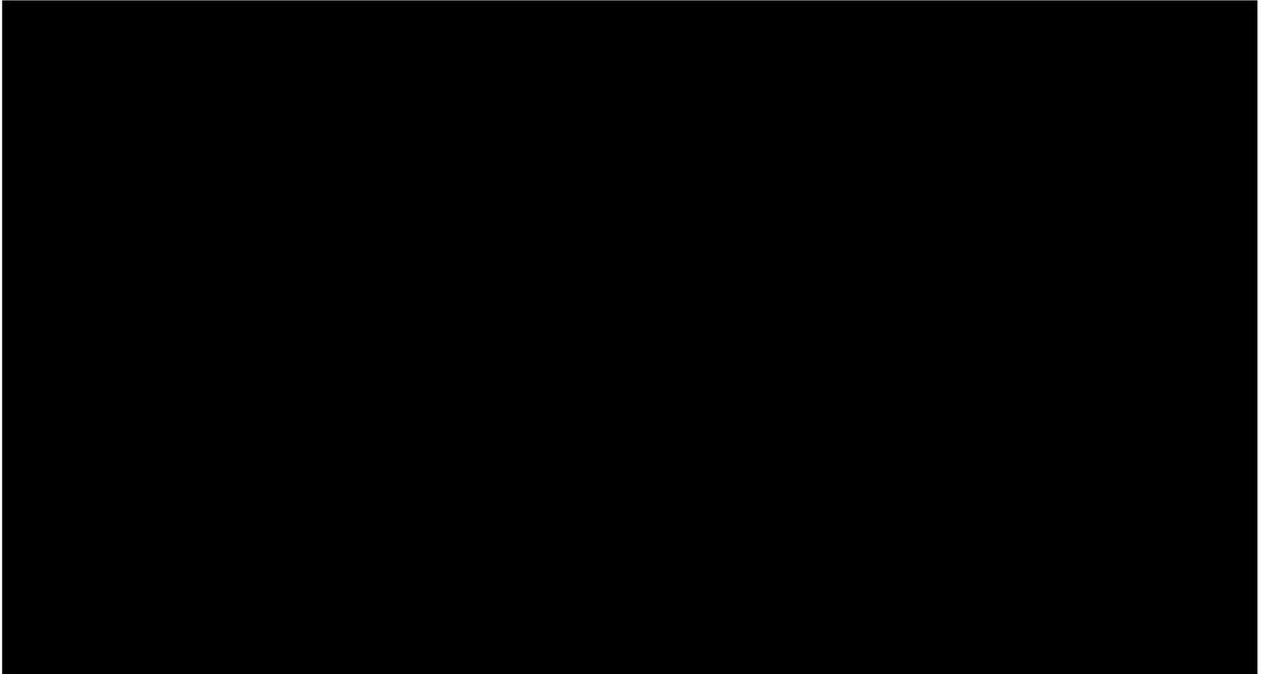
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The Supplier Project team:

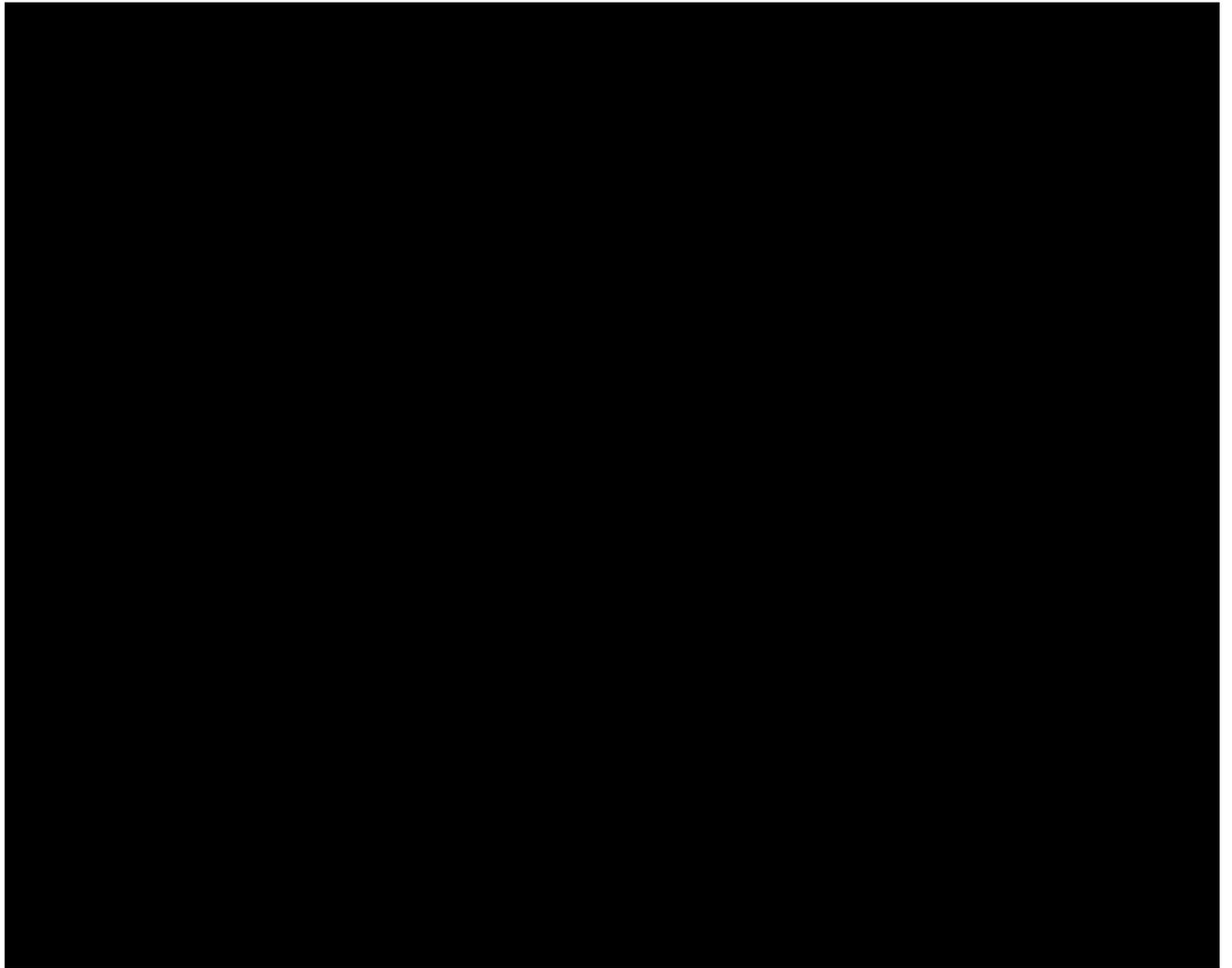
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Delivery Plan:



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