

**When telephoning, please ask for: Mrs Susan Coulson**

**Tel: 0116 267 6191**

**Our Reference :** 004/NJR/HFCH

**Your Reference:**

**Date :** 24<sup>th</sup> September 2018

**To:** The Tenderer



**Project title: Reference No:** 004/CS/NJR/HFCH

**Location of the Works:** Hallam Fields Walk, Leicester

You are invited to provide a fixed lump sum tender price for the full design and construction of a new build Single Storey Community Hall as shown and described in, and on the Employer's Requirements documentation as provided herein.

The Works are to be carried out in accordance with the Contract and other conditions specified in the Project documents provided. The contract will be let under the conditions of the JCT 2016 Design and Build contract.

Please submit your tender on the attached Tender Form and transmitting it by post in a sealed envelope endorsed with the Project title cover affixed to the sealed envelope to:

**Clerk to the Birstall Parish Council at Council Offices, Birstall Road, Leicester, LE4 4DH**

so as to be received not later than **12 noon on Monday 22<sup>nd</sup> October 2018**. Tenders received late will not be considered.

Your tender should be accompanied by the following further documents, each in the format and completed in accordance with the attached instructions and each enclosed in the separate envelopes:

- Contract Sum Analysis
- An initial detailed summary in an A4 format outlining your Contractor's Proposals
- Master programme
- Synopsis on health and safety management of site and surrounding vicinity

All queries and other communications in connection with the tender process should be directed to Nicholas Riozzi, Project Manager, Chesterton Smart Ltd on 0116 2243165 or email [contact@chestertonsmart.co.uk](mailto:contact@chestertonsmart.co.uk).

The Contract will be awarded to the most economically advantageous tender evaluated on the basis of:

1. Compliance
2. Quality/best value
3. Cost

The Employer reserves the right to postpone the closing date for bids and to accept any tender or no tender at all.

No tendering expenses will be payable.

Signed by or on behalf of Birstall Parish Council

Signature:

Position: Project Manager