



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

Home Office Police Live Services (PLS), Home Office

#### Billing address

Your organisation's billing address - please ensure you include a postcode  
REDACTED

#### Customer representative name

The name of your point of contact for this Order

REDACTED  
REDACTED  
REDACTED  
REDACTED

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

REDACTED  
REDACTED

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement  
Softcat Plc

#### Supplier address

Supplier's registered address  
REDACTED

#### Supplier representative name

The name of the Supplier point of contact for this Order

REDACTED

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

REDACTED  
REDACTED

#### Order reference number

A unique number provided by the supplier at the time of quote

REDACTED



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input type="checkbox"/>            |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input checked="" type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

CCSO17C89

### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

20<sup>th</sup> December 2017

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

Twelve (12 Months) – 1<sup>st</sup> January 2018 to 31<sup>st</sup> December 2018

**Call Off Initial Period** Months

N/A

**Call Off Extension Period (Optional)** Months

Extension Options 1+1 (2 years in total)

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

Not Applicable



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

1.1 The Authority's PLS requires a twelve (12) month support contract for their current AEP encryptors and encrypted network from 1<sup>st</sup> January 2018 which are listed below.

1.1.1 Existing AEP Components to be covered:

- 1 One (1) x AEP server software and License;
- 2 Seven (7) x AEP ED100 encryptors;
- 3 One (1) x AEP ED20 encryptor.

1.1.2 The existing AEP serial numbers are as follows:

- 1 E6003018 100M
- 2 E100 3030 100M
- 3 E0909083 100M
- 4 E1003029 100M
- 5 E1003038 100M
- 6 ED100: E1003034
- 7 ED100: E0912068
- 8 E1003019 100M (this is the ED20 encryptor)

1.2 The support contract **MUST** be inclusive of the following;

1.2.1 Cover during all public holidays as the Authority operates on a 24 hours, 7 days a week, 365 days a year basis.

1.2.2 Four (4) hours on site support from receipt of call. This will consist of:

- 1 Hardware problem diagnosis for all problems identified with the existing hardware;
- 2 Parts and materials provided.



3

The engineer(s) conducting these services will be escorted at all time by a SC cleared employee of the Home Office.

**Warranty Period, if applicable**

Twelve Months

**Location/Site(s) for Delivery**

REDACTED

**Dates for Delivery of the Goods and/or the Services**

1<sup>st</sup> January 2018

**Software** List product details under each relevant heading below

**Supplier Software**

N/A

**Third Party Software**

N/A

Include license or link in Call Off Schedule 3

**Maintenance Agreement**

N/A

Include terms or link in Call Off Schedule 3

**Additional Clauses (see Annex 3 of Framework Schedule 4)** Tick as required

**Alternative Clauses**

Scots Law  
Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public  
Bodies

**Additional Clauses**

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

**NB Both of the above options  
require an Implementation Plan  
which should be appended to this  
Order Form**

**Optional Clauses**

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding  
Requirements

F: Continuous Improvement  
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses

**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

List below

N/A



**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

£32,616.71 without reinstatement fees (£3781.97);  
or £36,398.68 if reinstatement fees are applicable.

**Is a Financed Purchase Agreement being used?**

Tick as required

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

For Orders with a defined Call Off Contract Period

N/A

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

### Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract

N/A

### Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

The contract value (ex VAT) shall be £32,616.71 without reinstatement fees (£3781.97),  
or £36,398.68 if reinstatement fees are applicable.



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	
Job role/title	
Signature	
Date	

#### For and on behalf of the Customer

Name	
Job role/title	
Signature	
Date	