

## Clarifications Log



This Log constitutes the complete record of clarifications and correspondence for the project detailed below. Your acceptance of the final log may be required as part of any preferred bidder appointment.

Project	Strategy for the resilience and wellbeing of our communities	Reference		Issue Date of Request for Quote	19/07/2024
Procurement Procedure	Request for Quote			Final Time and Date for Clarification Requests	09/08/2024

Question Number	Date Raised	Question	Date Response Published	Clarification Response	Document Added	Status
001	24/07/24	The area sits within a wider context – to what degree should the study address these contextual relationships, for example with key sub-regional centres, such as Basingstoke?	06/08/24	There are very obvious examples of this in the south of the district, where settlements straddle district boundaries and where residents look to neighbouring towns such as Fareham and Waterloo, but this applies also to Basingstoke. The strategy should reflect this wider geographical context, but only where it directly influences the way in which communities within Winchester district function.	No	Closed
002	24/07/24	A key part of the project will be developing an evidence base that identifies the current socio-economic profile of the study area and how it is forecast change over the period to 2030. Can the Council advise as to a suitable sub-area geography to capture the district's different communities? This will inform the depth of data gathering and analysis required.	06/08/24	The Proposed Submission Local Plan (Regulation 19) sets out a spatial strategy that divides the district into three areas – Winchester Town, the South Hampshire Urban Areas and the Market Towns and Rural Area. Alternatively, it is often recognised that the 'southern parishes' (which is generally thought to be formed by the area of Bishops Waltham and everything south of it, and includes the South Hampshire Urban Areas) face distinct and common issues. However, we do not want to be prescriptive about any geographical sub-regions, so bidders are encouraged to consider groupings of communities that best reflect the common issues and challenges faced now and in the coming years.	No	Closed
003	24/07/24	We realise the protect is being led by the Communities and Recreation Service at the Council. However, will the outputs inform other Council functions, for example the emerging Winchester District Local Plan 2020 – 2040?	06/08/24	Yes, the outputs will inform the work of other Council functions. The clearest example would be the Housing service, which contains teams that work closely with the Community and Wellbeing team to support vulnerable and disadvantaged people that live in our housing stock. Another example is the Policy team, which leads the Council's equality, diversity and inclusion work. The strategy will be of interest to the Planning Policy team that is working on the emerging Local Plan, but any socio-economic data is likely to already be available to them.	No	Closed
004	24/07/24	Given the scale of housing growth, is the strategy in part an aspect of making the case to the community for the benefits of this growth?	06/08/24	This strategy is not intended to support the case for the benefits of this growth. Instead, it is about identifying how the growth will impact the cohesion and function of our communities and what action will be required to mitigate the impact of growth.	No	Closed
005	24/07/24	The proposal will be submitted as a freestanding document. For the avoidance of doubt, there is no Council template to be used?	06/08/24	There is no Council template, so please submit in a format of your own choice.	No	Closed
006	26/07/24	We saw the RFQ for the Community Resilience and Wellbeing Strategy and wished to apply. Should we complete the PDF form and submit our answers separately, or is there a Word version of the document we can edit?	07/08/24	Either approach is fine, and we are happy to leave you to determine which format will best reflect your proposal. A Word version of the document is available upon request.	No	Closed
007	05/08/24	Could the Council please confirm if the Consultant's Personnel providing the Services are required to obtain DBS checks for this project?	09/08/24	There is no requirement for the Consultant's Personnel providing the Services to obtain DBS checks for this project.	No	Closed
008	06/08/24	Regarding the strategy finalisation, do you know yet what format would you like the final documents in? We are wondering whether you would like a word document delivered and documents will be designed internally, or if we should factor in design costs into our budget.	09/08/24	We require the resulting document to be professional in its presentation; clear, legible and easy for readers to understand; and making appropriate use of data, graphs or images to support the findings and recommendations within the document. We could accept either a Word document or some other format that includes more sophisticated design and presentation and will leave bidders to determine how much time and what proportion of budget to apportion to strategy finalisation.	No	Closed