



Department
for Transport

Kirlees Local Television LTD
c/o The Media Centre
Huddersfield
West Yorkshire
HD1 1RL

FAO: [REDACTED]
Email: info@kirkleeslocaltv.com
SENT ELECTRONICALLY

Department for Transport
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Tel: 07977 435445
Email: [REDACTED]@dft.gov.uk

Web site: www.dft.gov.uk

Monday, 11 December 2023

CONTRACT AWARD NOTICE

Dear [REDACTED]

DfT Reference: TMAR3101

Contract Title: KLTV & DfT Careers Launch Portal Event

1. On behalf of the Secretary of State for Transport, this contract is awarded to Kirklees Local Television LTD
2. This contract is made up of this award letter and the short form DfTc terms and conditions attached.
3. The Maximum Price for this Contract is **£12,000** exclusive of VAT
4. The contract will run from the **30/11/2023** to the **31/01/2024**.
5. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: SSa.invoice@sharedservicesarvato.co.uk

Or post:

**Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

6. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is [REDACTED] | [REDACTED]@dft.gov.uk

If you, the supplier, **Kirklees Local Television** are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Yours sincerely,

[REDACTED] MCIPS
DfT Commercial Manager
Group Commercial Directorate
By authority of the Secretary of State for Transport

On Behalf of the Supplier,

I hereby confirm receipt of the above letter for:

Signed:

Date:

[REDACTED]

11/12/2023

Name:

Status:

[REDACTED]

Chief Executive Officer

Kirklees Local Television Ltd