

# PROJECT ORDER FORM

## (FOR PRE-CONSTRUCTION ACTIVITIES)

This is a Project Order as defined in the Framework Agreement made between Scape Procure Limited and Willmott Dixon Construction Limited Dated 1<sup>st</sup> June 2017 (the “Framework Agreement”). Except where the context otherwise requires, all terms defined in the Framework Agreement shall have the same meaning in this Project Order.

### FROM

#### Employer Organisation

DIO

#### Address

DIO Commercial  
Rm 2.1.02, Level 2  
Kentigern House  
65 Brown Street  
Glasgow G2 8EX

### TO

#### Contractor Organisation

Willmott Dixon

#### Address

Eden House  
82 Macrae Road  
Eden Office Park  
Pill  
Bristol  
BS20 0EB

### PROJECT DETAILS

#### Project Name

REPROVISION OF  
621 VOLUNTEER GLIDING  
SQUADRON (VGS)  
TO LITTLE RISSINGTON

#### Project No.

2020-051

#### Estimated Project Construction Value

## PART A | DEFINITION OF SCOPE OF SERVICE FOR PRE-CONSTRUCTION STAGE

The Employer requires that the Contractor provides to the Employer during the Pre-Construction Stage those matters identified in the Framework Agreement Process Map, the Contractor's tender stage proposals, the Method of Operation and additional items in accordance with the Agreed Scope which is attached as a schedule to this Project Order.

**The Employer shall pay for such costs properly and reasonably incurred by the Contractor during the Pre- Construction Stage provided that they have been incurred in accordance with the Agreed Scope and the terms of this Project Order details of which (including costs) are set out in Part C of this Project Order. The Employer shall pay such costs at completion of work stage activities identified within the Framework Commercial Model or when agreed by the Employer on a monthly basis (choice to be indicated in section C), in all cases within 30 days of receipt of a valid invoice by the Contractor.**

## PART B | EMPLOYER OBLIGATIONS AND ACTIONS

The Employer accepts that the Contractor will need certain assistance from the Employer to fulfil its obligations in Part A and the Employer shall use its reasonable endeavours to:

- Confirm the detail of the brief including the insurance requirements
- Confirm the Delivery Agreement to be used together with the options and discretionary amendments as Clause 8.6 of the Framework Agreement
- Act as a designer (where applicable)
- Appoint a Principal Designer\*
- Employ a Project Manager/Quantity Surveyor to ensure that the processes are being carried out in accordance with the Framework Agreement
- Bring the Employer, design team and Contractor together and ensure that the Employer and end user are fully engaged in the process
- Continue to monitor performance and design quality indicators

\*Where the Contractor is not required by the Employer to undertake the **Principal Designer** role the Principal Designer is:

**If required, the Employer may instruct the Contractor to prepare or place a subcontract package for:**

- **Additional resources to undertake enabling works based on the Works Information/Scope/Delivery Agreement**

## DESIGN SERVICES

The Employer requires the Contractor to undertake professional design services during the pre-construction stage.



If the Employer requires the Contractor to undertake professional design services during the Pre-Construction Stage, as stated above, a Pre-Construction Activities Delivery Agreement (Professional Services Contract) or Pre-Construction Activities Short Delivery Agreement (Professional Services Short Contract) must be executed for these services. Such a delivery agreement is not required where design is being commissioned by the Employer via third parties. Similarly, such a delivery agreement is not required if the Contractor is engaged for any professional design services to be undertaken only during the construction stage of the project (these services are to be included within the construction Delivery Agreement).

## PERFORMANCE MEASURES DATA

The Employer and the Contractor shall use all reasonable endeavours to fulfil its obligations by the date for the Gateways as set out below.

GATEWAY 2 Date

GATEWAY 4 Date

# PART C

## WORKS AND/OR SERVICES TO BE COMMISSIONED AT PRE-CONSTRUCTION STAGE

The costs of undertaking the pre-construction works/services in accordance with the scope of works attached to this Project Order are identified below.

	WORKS/SERVICE ITEM	COST	PAYMENT DUE
01	REDACTED		
02	REDACTED		
03	REDACTED		
04			
05			
06			
07			
08			
TOTAL COST		£ 0.00	

SIGNED FOR AND ON BEHALF OF EMPLOYER

Name

REDACTED

Position

Senior Commercial Manager

Date

SIGNED FOR AND ON BEHALF OF CONTRACTOR

Name

REDACTED

Position

Commercial Director

Date

**Following completion of the Pre-Construction Stage, the Employer may, at its sole discretion, decide to enter into a Delivery Agreement in respect of the Construction Stage of the Project.**