

**Schedule 24**

DEFFORM68  
Edn (06/15)

**Ministry of Defence**

**Acceptance of Offer of Amendment to Contract**

Offer and Acceptance																	
<p><b>Section A) Offer</b></p> <p>Contract Amendment [xx] to Contract [insert reference] constitutes an offer by the Authority for the supplier to supply / provide the Contractor Deliverables. This is open for acceptance by the supplier until [insert date 10 working days (or more) from date of signature].</p> <p>By signing this DEFFORM 10B the Contractor agrees to be bound by the attached contract amendment, and they acknowledge that all other terms and conditions remain unchanged.</p> <p>Signed by:</p> <p>Name (Block Capitals):</p> <p>Position:</p> <p>For and on behalf of the Authority</p> <p>Authorised Signatory</p> <p>Date:</p>	<p><b>Section B) Acceptance of Offer of Amendment</b></p> <p>I acknowledge receipt of the Departments Contract Amendment Letter No [ ].</p> <p>I confirm that I accept the Offer it contains and agree to be bound by its terms and I acknowledge that all other terms and conditions of the Contract remain unchanged.</p> <p>Signed by:</p> <p>Name (Block Capitals):</p> <p>Position:</p> <p>For and on behalf of</p> <p>Authorised Signatory</p> <p>Date<sup>1</sup>:</p>																
<p><b>Section C) Tier 1 Sub-Contractor SME data:<sup>2</sup></b></p> <table border="0"> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>SME ....</td> <td>Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>SME ....</td> <td>Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>SME ....</td> <td>Yes / No</td> </tr> <tr> <td>Name .....</td> <td>value of work (£ ex VAT) .....</td> <td>SME ....</td> <td>Yes / No</td> </tr> </table>		Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No	Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No	Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No	Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No
Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No														
Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No														
Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No														
Name .....	value of work (£ ex VAT) .....	SME ....	Yes / No														

<sup>1</sup> The date of unqualified acceptance by signature is the effective date of the amendment

<sup>2</sup> The MOD is required to report to Government spend with Small and Medium-sized Enterprises (SMEs) including sub-contractors. This is currently required at Tier 1 only. SMEs are defined by the EU on [http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/index\\_en.htm](http://ec.europa.eu/enterprise/policies/sme/facts-figures-analysis/sme-definition/index_en.htm)