

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **Con_25535 EDisclosures**

THE BUYER: The Ministry of Justice

BUYER ADDRESS
Andrew Malikinson Inquiry
Room 9.10B
102 Petty France
London SW1H 9AJ

THE SUPPLIER: DWF Law LLP

SUPPLIER ADDRESS:
1 Scott Place
2 Hardman Street
Manchester. M3 3AA

REGISTRATION NUMBER: OC423384

DUNS NUMBER: **[REDACTED]**

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **18/10/2025** date of issue].

It's issued under the Framework Contract with the reference number **[REDACTED]** for the provision of Document Management System and E-Disclosure Services – The Malkinson Inquiry.

CALL-OFF LOT(S):
Lot 2: End to End Service up to 'Official'.

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6336
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6336
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
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 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6336
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 18 (Background Checks)
 - Call-Off Schedule 20 (Call-Off Specification)
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5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6336
7. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The Supplier is required to sign a Non-Disclosure Agreement.

CALL-OFF START DATE: **[18 October 2025]**

Buyer to confirm

CALL-OFF EXPIRY DATE: **[17 April 2027]**

CALL-OFF INITIAL PERIOD: **REDACTED**

CALL-OFF EXTENSION OPTIONS: The Buyer may extend the Call-Off Period in increments of 12 months up to 24 months.

Another framework will need to be used if a further extension is required post the second extension up to April 2027.

CALL-OFF DELIVERABLES

REDACTED

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £29,150.

REDACTED

CALL-OFF CHARGES

The estimated contract value is £ 29,149.14 excluding VAT and excluding of all extension options. Please note the Buyer does not guarantee this value will be used as volumes cannot be guaranteed. Please also note that the Supplier has provided an estimate based on information provided – if volumes exceed that of the original scope, the contract value will be exceeded.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

PO/Invoice via BACS

BUYER'S INVOICE ADDRESS:

REDACTED

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S ENVIRONMENTAL POLICY

None

BUYER'S SECURITY POLICY

REDACTED

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER

REDACTED

PROGRESS REPORT FREQUENCY

REDACTED

Framework Ref: RM6336

Project Version: v1.0

Model Version: v3.8

PROGRESS MEETING FREQUENCY

Not applicable

KEY STAFF

Not used

KEY SUBCONTRACTOR(S)

None

COMMERCIALLY SENSITIVE INFORMATION

REDACTED

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	17 /10/2025	Date:	22/ 10/2025

