RM6098 Framework Schedule 6 (Order Form Template and Call-Off Schedules) Crown Copyright 2018

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# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: Professional renewal	DDaT24431 - Creative Cloud for Teams Acrobat
THE BUYER:	UK Research and Innovation
BUYER ADDRESS	Polaris House, Swindon, SN2 1FF
THE SUPPLIER:	SoftwareOne UK Ltd
SUPPLIER ADDRESS: Birmingham, United Kingdom, B3	SoftwareOne UK Ltd, 1 Chamberlain Square Cs, 3AX
REGISTRATION NUMBER:	
DUNS NUMBER:	

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated the date of last signature.

N/A

It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

SID4GOV ID:

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

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- This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1 (Definitions and Interpretation) RM6098
- 3. Framework Special Terms
- 4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6098
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 10 (Rectification Plan)
  - Call-Off Schedules for RM6098
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer) Part C & E apply
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 6 (ICT Services) including Annexes A to E
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 20 (Call-Off Specification)
- CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
- 6. Joint Schedule 5 (Corporate Social Responsibility) RM6098
- Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

#### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF	START D	ATE:	01/12/2024.

CALL-OFF EXPIRY DATE: 30/11/2027.

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CALL-OFF INITIAL PERIOD:

3 years

CALL-OFF DELIVERABLES

Contract Start Date: 01/12/24 Contract End Date: 30/11/27 Duration of Contract: Three years Completion Date: Before 29/11/24

#### Introduction

s a world-renowned research institution dedicated to understanding crucial biological processes at the molecular level, with a mission to address significant challenges in human health and disease completed in 2012, spans 32,700m<sup>2</sup> and supports over 800 staff with advanced research capabilities and complex engineering systems.

The to ask potential suppliers to undertake the renewal of contract for our Creative Cloud and Acrobat Professional for teams for three years, starting 1st December 2024, subject to satisfactory performance and annual review.

#### Scope of work/ Specifications

Aims & Objectives

Renewal of contract for our Creative Cloud for Teams and Acrobat Professional agreement

#### Scope

Software updates

Invoiced per year

LOCATION FOR DELIVERY Remotely

DATES FOR DELIVERY

No later than Saturday 30th November 2024

#### TESTING OF DELIVERABLES

None

Framework Ref: RM6098 Project Version: v2.0 Model Version: v3.8

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#### WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be the duration of any guarantee or warranty period the Supplier has received from the third-party manufacturer or supplier.

#### MAXIMUM LIABILITY

Each Party's total aggregate liability under this Call-Off Contract (whether in tort, contract or otherwise) is no more than the lower of £5 million or 125% of the Estimated Charges.

The Estimated Charges used to calculate liability in the first 3 years shall be the total aggregate Charges paid or payable by the Buyer from the Call-Off Start Date until the end of the Call-Off Contract.

#### CALL-OFF CHARGES

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law.

REIMBURSABLE EXPENSES None

#### PAYMENT METHOD

The Supplier shall submit invoices directly to the billing address as per the Customers purchase order. The Supplier shall invoice the Customer for Goods on despatch and for Services as per Supplier's quotation.

UKRI are committed to paying all valid invoices within 10 working days of receipt. Please quote the purchase order number on all correspondence. Invoices that do not quote this number are liable to be returned unpaid.

#### BUYER'S INVOICE ADDRESS:

### BUYER'S AUTHORISED REPRESENTATIVE

#### BUYER'S ENVIRONMENTAL POLICY Not Applicable

Framework Ref: RM6098 Project Version: v2.0 Model Version: v3.8

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BUYER'S SECURITY POLICY Not Applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

SUPPLIER'S CONTRACT MANAGER

PROGRESS REPORT FREQUENCY Where applicable on the first Working Day of each calendar month.

PROGRESS MEETING FREQUENCY Where applicable, quarterly on the first Working Day of each quarter.

KEY STAFF As above.

KEY SUBCONTRACTOR(S) N/A

COMMERCIALLY SENSITIVE INFORMATION N/A

SERVICE CREDITS Not Applicable

ADDITIONAL INSURANCES Not Applicable

GUARANTEE Not Applicable

SOCIAL VALUE COMMITMENT Not Applicable

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For and o	on behalf of the Supplier:	For and on behalf of the Buyer:
Signature		Signature:
Name:		Name:
Role:		Role:
Date:	Nov 27, 2024 Nov 27, 2024	Date:

Call-Off Schedule 5 (Pricing Details) Call-Off Ref: Crown Copyright 2018

# Call-Off Schedule 5 (Pricing Details)



Call-Off Schedule 20 (Call-Off Specification) Call-Off Ref: Crown Copyright 2018

# Call-Off Schedule 20 (Call-Off Specification)

This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Call-Off Contract

Contract Start Date: 01/12/24

Contract End Date: 30/11/27

Duration of Contract: Three years

Completion Date: Before 29/11/24

Framework: RM6098 - Technology Products & Associated Service 2 - Lot 3 software.

Estimated agreement value (excluding VAT): £260,000.00

#### Introduction

The MRC Laboratory of Molecular Biology (LMB) is a world-renowned research institution dedicated to understanding crucial biological processes at the molecular level, with a mission to address significant challenges in human health and disease. The LMB facility, completed in 2012, spans 32,700m<sup>2</sup> and supports over 800 staff with advanced research capabilities and complex engineering systems.

The LMB main objective is to ask potential suppliers to undertake the renewal of contract for our Creative Cloud and Acrobat Professional for teams for three years, starting 1st December 2024, subject to satisfactory performance and annual review.

#### Scope of work/ Specifications

 435 x Creative Cloud for Teams All Apps Subscription Renewal Education Named Licence Multiple Platforms – 1 month – VIP Select - Level 4 Subscription Renewal Licences per year

 9 x Acrobat Professional for Teams Subscription renewal Education Names Licence Multiple Platforms – 1 month – VIP Select - Level 4 Subscription renewal Licences per year

#### Aims & Objectives

Renewal of contract for our Creative Cloud for Teams and Acrobat Professional agreement

Scope

Software updates

Call-Off Schedule 20 (Call-Off Specification) Call-Off Ref: Crown Copyright 2018

#### Invoiced per year

#### Terms and Conditions

Bidders are to note that any requested modifications to the Contracting Authority Terms and Conditions on the grounds of statutory and legal matters only, shall be raised as a formal clarification during the permitted clarification period.

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Call-Off Schedule 20 (Call-Off Specification) Call-Off Ref: Crown Copyright 2018