

Interview Agenda

1. Logistics and arrangements

Date: Week commencing 31st August 2020

Time: Starting between 10:00 and 16:00

(Invitations for interviews will be issued by UK SBS via Delta Esourcing suite to confirm exact timings, 48 hours' notice to be provided as a minimum)

Venue: Interviews will be held remotely via Zoom

(Zoom details will be provided within the invitation for interview)

Interviewers:

The evaluation panel for interviews is expected to comprise of:

James Donald. UKRI Programme Lead, Future Leaders Fellowships

Tony Soteriou, UKRI Director for Commercialisation of Research

A current Future Leaders Fellows (tbc)

Members of the external research and innovation community (tbc)

Bidder attendees:

Up to four attendees are permitted for interview per bid. The project manager from the bidding organisation should be in attendance.

Interview format:

It is expected that this stage will last up to 40 minutes. At this interview bidders will be asked to deliver a 15 minute presentation.

Bid Evaluation:

2. Bidder Presentations

Bidders will be asked to provide a 15-minute presentation providing details of the principles by which they will run events and the details of a proposed specific example event, or series of linked events, that they would hold for fellows, this should include information regarding:

- The principles by which you will plan and run events
- The specific aims and objectives of the example event and how these link to the aims and objectives of the Network
- At what point in the Network the specific example event would be held and why
- A suggested agenda for the specific example event, and how the items included in this will address the stated aims and objectives of the event
- The timeline by which the specific example event will be planned, communicated to participants, and implemented

- How it will be ensured that the specific example event will be suitable for the diversity of fellows supported by the Network
- How it will be ensured that there will be appropriate diversity of those leading the agenda items of the specific example event
- How feedback would be sought regarding the specific example event, and what actions would be taken based upon this

3. Follow-up Questions

Following this there will be a series of follow-up questions to the presentation delivered. There will be approximately 25 minutes for this.

Please note that the presentation and questioning counts for 15% of your total score.