

CHANGE CONTROL NOTICE (CCN)

Contract Title:	Contract for the Provision of Delivery Manager Asset (The Contract)		
Contract Reference:	CCIS20A07	Contract Change Number:	CCIS20A07 - 2
Date CCN issued:	22/02/2021	Date Change Effective from:	01/05/2021



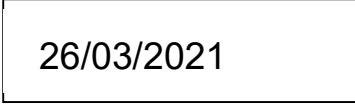





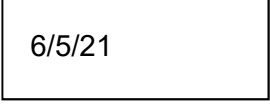
Between: The Crown Commercial Service (The Customer) and FDM Group (The Supplier)

1. The Contract is varied as follows:

- 1.1 There remains a business need for the services under the contract based on the following:
- 1.2 The current climate has rendered it not possible to recruit suitable permanent staff to the positions.
- 1.3 This is a time only 6 month extension.
- 1.4 Business Analyst role outputs

As Is Operational processes
As Is Support processes
To Be Operational processes
Help the System focused Business Analysts understand the processes around Mercato and/or Basware
To Be Support processes
Process sign offs
Gap Analysis
Work with Ope to ensure process driven requirements are captured
Communicate Process Changes as part of embedding change
Feedback discovered risks and dependencies

- 2. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
- 3. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.

			Change authorised to proceed by: (Customer's representative):
	Name and Job Title	Date	Signature Print
Authorised for and on behalf of the Supplier:			
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Customer:			
	Signature	Print Name and Job Title	Date