#

# **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: CCCC23A25

THE BUYER: CABINET OFFICE

BUYER ADDRESS 1 Horse Guards Road, London, SW1A 2HQ

THE SUPPLIER: **Efficio Ltd**

SUPPLIER ADDRESS: **Kinnaird House, 1 Pall Mall E, London SW1Y 5AU**

REGISTRATION NUMBER: **To be Confirmed**

DUNS NUMBER: 220072297

SID4GOV ID: **To be Confirmed**

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables by the Primary Supplier Ltd dated **6 February 2024.**

It’s issued under the Framework Contract with the reference number RM6187 for the provision of Consultancy Services for CTT.

### CALL-OFF LOT(S):

Lot 6- Procurement and Supply Chain

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions) - Mandatory
	+ Joint Schedule 2 (Variation Form) - Mandatory
	+ Joint Schedule 3 (Insurance Requirements) - Mandatory
	+ Joint Schedule 4 (Commercially Sensitive Information) - Mandatory
	+ Joint Schedule 6 (Key Subcontractors) - Optional
	+ Joint Schedule 10 (Rectification Plan) - Mandatory
	+ Joint Schedule 11 (Processing Data) - Mandatory

### Call-Off Schedules

* + Call-Off Schedule 1 (Transparency Reports) - Optional
	+ Call-Off Schedule 5 (Pricing Details)
	+ Call-Off Schedule 9 (Security) - Optional
	+ Call-Off Schedule 14 (Service Levels) - Optional
	+ Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms
2. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above**.**

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

 *(i) specified in this Contract or*

 *(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

**Call-off start date:**  **12 February 2024**

**Call-off expiry date:**  **11 February 2026**

**Call-off initial period:**  **2 years**

6 month extension period subject to further financial approval.

### Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

### Security

Short form security requirements apply

### Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

### Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Specific Change in Law
* Benchmarking using Call-Off Schedule 16 (Benchmarking)

### Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

### Payment method

**BACs**

**Buyer’s invoice address**

1. Cabinet Office,
2. SSCL Accounts Receivable Team,
3. Room 6105 Tomlinson House,
4. Norcross,
5. Blackpool,
6. FY5 3TA
7. Telephone number: 0800 028 9194
8. Email address for BACS Remittance: SSCL.Invoicing@SSCL.GSE.GOV.UK

### FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer’s authorised representative**

1. **REDACTED TEXT under FOIA Section 40, Personal Information**

### Buyer’s security policy

1. Appended at Call-Off Schedule 9 (Security)

**Supplier’s authorised representative**

**REDACTED TEXT under FOIA Section 40, Personal Information**

### Supplier’s contract manager

1. **REDACTED TEXT under FOIA Section 40, Personal Information**

### Progress report frequency

1. See details in Call-Off Schedule 20 (Call-Off Specification)

### Progress meeting frequency

1. See details in Call-Off Schedule 20 (Call-Off Specification)

**Key staff**

**REDACTED TEXT under FOIA Section 40, Personal Information**

**Key subcontractor(s)**

Not Applicable

### Commercially sensitive information

**To be Confirmed**

### Service credits

Not Applicable

### Additional insurances

Additional Insurances required in accordance with Joint Schedule 3 (Insurance Requirements)

### Guarantee

Not applicable

### Buyer’s environmental and social value policy

**To be Confirmed**

### Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier**:

Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**

Name: **REDACTED TEXT under FOIA Section 40, Personal Information**

Role:

Date:

**For and on behalf of the Buyer**:

Signature: **REDACTED TEXT under FOIA Section 40, Personal Information**

Name: **REDACTED TEXT under FOIA Section 40, Personal Information**

Role:

Date: