

SSRO-C-128 RFI CLARIFICATION QUESTIONS AND ANSWERS

Ref.	Question Detail	Answer
Q1	Can you let us know if the requirement is to procure Finance, HR and payroll solution?	<p>This RFI seeks information relating to the provision of Outsourced Finance, Payroll and HR Solutions and Services, as outlined in the draft Service Specifications (Appendices 1-3).</p> <p>Suppliers are invited to indicate if their organisation would be interested in bidding for <u>any or all the elements</u> (Finance, Payroll and HR) of this proposed project.</p>
Q2	Provision of payroll services: does SSRO require vendor to provide payroll system or deployment of consultants is required to provide payroll services?	The SSRO would like suppliers to provide a payroll solution and support/processing service.
Q3	<p>Does SSRO require us to respond to below 3 questions?</p> <p>Where do we send the response to the below 3 questions?</p> <p>“Suppliers are invited to indicate if their organisation would be interested in bidding for any or all the elements (Finance, Payroll and HR) of this proposed project, and to provide the following information.</p> <p>Q1) Any relevant information and supporting documentation that they consider the SSRO should take into account when finalising its Specification requirements.</p> <p>Q2) Feedback on any aspect of the Specification and example Cost Schedule (provided in Appendix 4) that is unclear or would benefit from further detail; and</p>	<p>Suppliers are invited to indicate if their organisation would be interested in bidding for any or all the elements (Finance, Payroll and HR) of this proposed project, and to provide information as outlined in questions 1- 3.</p> <p>Responses to the 3 questions should be submitted to the SSRO by 10 August 2023.</p> <p>Suppliers are asked to email their responses to: procurement@ssro.gov.uk</p>

	Q3) If possible, an indication of general pricing to provide the service elements outlined in the Specification. “	
Q4	What format you would like our feedback and comments provided in?	<p>Suppliers are invited to indicate if their organisation would be interested in bidding for any or all the elements (Finance, Payroll and HR) of this proposed project, and to provide information as outlined in questions 1- 3 of the Request for Information.</p> <p>Suppliers should provide written responses and email them to procurement@ssro.gov.uk</p> <p>Suppliers are asked to clearly identify which question any information provided relates to, in their responses.</p>