



Department for Transport

Wagstaff Bros Ltd
The Wagstaff Centre
9 Brewhouse Yard
Clerkenwell
London EC1V 4JR

Commercial Relationship Manager
Group Commercial Directorate
4/12 Windsor House
50 Victoria Street
Westminster, London SW1H 0TL
Direct line:

Web site: www.dft.gov.uk

Monday, 21 January 2019

Dear

DfT Reference: TROO0054

Supply of office furniture to East West Rail Company

1. On behalf of the Secretary of State for Transport, this contract for Wagstaff Bros Ltd, to provide office furniture to the offices of East West Railway
2. The contract is to be let under the terms and conditions detailed within the attached call off document
3. The Price for this contract is **£15,350.94** excluding VAT.
4. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

*Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.*

5. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The contract Manager for this contract is

If you are content to enter into a binding contract please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

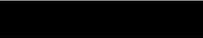
Signed: 

Name: 

Position: 

Date: 21-1-2019

Yours sincerely,



By authority of the Secretary of State for Transport