

Midlands and Lancashire Commissioning Support Unit - Contract for the supply of **NLA Media Access business licence 2025/26**

Contract Reference No - [TBC]

Question	Answer
Buyer Name & Address	NHS Midlands and Lancashire Commissioning Support Unit, Bennett House (Headquarters) NHS Midlands and Lancashire 2nd Floor East Town Road Hanley Stoke on Trent ST1 2QB
Supplier Name & Address	NLA Media Access Limited Mount Pleasant House, Lonsdale Gardens, Tunbridge Wells, Kent, TN1 1HJ

Details of Goods or Services to be provided

Title	Description
Short description of goods or services to purchase	NLA Media Access business licence 2025/26 - a legal requirement that enables media content to be distributed Basic & Regional Banding [REDACTED] titles [REDACTED] Magazine titles Up to [REDACTED] magazine titles Digital Variable Newspapers [REDACTED] recipients with access to Onclusive Digital Variable Magazines [REDACTED] recipients with access to Onclusive Extended Access Cover for staff to internally store press content locally [REDACTED] days max)
When invoices should be submitted to MLCSU by the Supplier	Immediately
Total Contract Value	£17,371.89 +VAT

Delivery details

Title	Description
Delivery address	N/A

Delivery Date (where services are being provided, include start and end dates)	N/A
Additional Delivery Details (time, contact name and telephone number)	N/A
Contract Duration (start and end dates) – if applicable, for services	1 April 2025 – 31 March 2026

Invoice instructions:

1. The MLCSU order number must be quoted on each invoice.
2. Each invoice must refer to one order number only.
3. Each invoice must be addressed to NHS MIDLANDS AND LANCASHIRE CSU, OCX Payables
M385, PO Box 312, LEEDS, LS11 1HP.
4. The Supplier's invoices are payable within 30 days of their date.



Additional terms:

For the purposes of this contract, the goods/services to be provided will be in accordance with NLA's standard terms and conditions available at: <https://www.nlamediaaccess.com/our-licences/terms-and-conditions> (the "Terms").


Conflicts:

In the event of a conflict between this document and the Terms, the Terms shall prevail.

Signed on behalf of MLCSU

Title	Description
Signature	
Printed Name	
Job Title	Associate Director: Communications and Engagement
Date of signature	25/03/2025

Signed on behalf of the supplier

Title	Description
Signature	

Printed Name	<div></div>
Job Title	Commercial Director
Date of signature	26 th March 2025