

Our Ref: 32689
Your Ref:

Date: 03/12/2021

Acumen Waste Services
Lincoln Street
Wolverhampton
West Midlands
WV10 0DX
Attn: [REDACTED]

Dear [REDACTED],

Call-off Project Ref & Title: 32689 – Poland 2 Repatriation
Framework Ref & Title: 21046 - National Repatriation of Waste Shipments

Thank you for your quotation dated 1st December 2021 for the above project. I am pleased to inform you that we accept your proposal for your tendered cost of nine hundred and eighty three thousand, three hundred and eighteen pounds (£983,318) based on an estimation of 1492 tonnes of waste requiring disposal/recovery within Poland (the total value is subject to change based on re-measurable items indicated within your quotation).

This project will be managed by [REDACTED]

The start date for this project is the 3rd December 2021. The contract completion date 31st March 2022.

Work should be delivered in accordance with the proposal you provided and subject to the conditions within the above framework. The work programme plan should be updated and provided to the Project/Contract Manager at least weekly and any exceptions reported immediately.

This project will be governed by Environment Agency Conditions of Contract – Services as contained within the original framework invitation to tender.

A purchase order will be raised and a Purchase Order number will be sent through shortly. We will require you to quote this on all invoices to ensure timely payment. Invoices should be sent to [REDACTED]

The following KPI's will apply to the contract.

Category	Description	Green	Amber	Red
Reporting	Weekly provision of updated project plan/schedule and summary of progress to date	Provided on time	Provided <2days late	Not provided

Health, Safety and Environmental impacts	Health and Safety incidents and Environmental impacts are managed diligently and reported immediately. Target - Zero incidents.	Evidence of competent management of Health and Safety and environmental risks is available upon request and in the event of any incidents they are reported within 24hrs to the Environment Agency and dealt with in accordance with the appropriate legislation and best practice.	Insufficient evidence of competent management of Health and Safety and environmental risks is available upon request or in the event of any incidents they are not reported within 24hrs to the Environment Agency or not dealt with in accordance with the appropriate legislation and best practice.	Negligence in the management of Health and Safety and environmental risks or failure to disclose Health and Safety or environmental incidents or wilful disregard for compliance with the appropriate legislation and best practice.
Communications	Communications with Polish Authorities and site officials and behaviour of all staff is professional at all times so as not to threaten the reputation of the Environment Agency	No complaints regarding the behaviour or communication of staff.	Environment Agency notified of inappropriate behaviour or communications relating to staff working on the project.	Formal complaint raised regarding inappropriate behaviour or communications of staff.
Delivery	Repatriation of waste completed on time	Project completed by 31 March 2022	Project completion <2 week late.	Project completion >2 week late

[REDACTED]

[REDACTED]

[REDACTED]
Senior Category Officer
Defra Group Commercial

[REDACTED]
[REDACTED]