



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

The Home Office (HO)

#### Billing address

Your organisation's billing address - please ensure you include a postcode  
[REDACTED TEXT]

#### Customer representative name

The name of your point of contact for this Order  
[REDACTED TEXT]

#### Customer representative contact details

Email and telephone contact details for the Customer's representative  
[REDACTED TEXT]

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement  
Specialist Computer Centres PLC

#### Supplier address

Supplier's registered address  
[REDACTED TEXT]

#### Supplier representative name

The name of the Supplier point of contact for this Order  
[REDACTED TEXT]

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative  
[REDACTED TEXT]

#### Order reference number

A unique number provided by the supplier at the time of quote  
OPP-2372402



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |   |                                     |
|---|-------------------------------------|
| 1. HARDWARE                                       | <input type="checkbox"/>            |
| 2. SOFTWARE                                       | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

CCSO17C75

### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

20/12/2017

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

Twelve (12) months – Note Support is supplied and charged on a yearly basis. Support shall commence upon payment of the applicable fee and shall continue unless terminated by either party upon a minimum of 90 days' notice prior to the end of any given year of the contract term.

**Call Off Initial Period** Months

Twelve (12) Months

**Call Off Extension Period (Optional)** Months

See above

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

N/A



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

To include where relevant Packing/Packaging

Part Code	Description	
PTBAMN01	SAP Annual Enterprise Support 01/01/2018 - 31/12/2018 for 1x BusObj Ent.Prof. for Query, Reporting, Analysis 7x BusinessObjects Enterprise Premium 1x BusinessObjects Mobile 2x BusinessObjects Explorer 7x BusinessObjects Web Intelligence 1x Xcelsius Interactive Viewing 4x BusinessObjects Xcelsius Enterprise	[REDACTED TEXT]
PTBAMN01	SAP Enterprise Support Business Object Portfolio 01.01.2018 - 31.12.2018	
		Total ex. VAT    £ 118,318.05
		VAT                    £ 23,663.61
		Total inc. VAT    £ 141,981.66

### Warranty Period, if applicable

N/A

### Location/Site(s) for Delivery

[REDACTED TEXT]

### Dates for Delivery of the Goods and/or the Services

1st of January 2018

**Software** List product details under each relevant heading below

#### Supplier Software

N/A

#### Third Party Software

N/A

Include license or link in Call Off Schedule 3

#### Maintenance Agreement

N/A

Include terms or link in Call Off Schedule 3

### Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

#### Alternative Clauses

Scots Law  
Or

Northern Ireland Law

#### Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions  
(includes Termed Delivery – Goods)

#### Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee



<p>Non-Crown Bodies <input type="checkbox"/></p> <p>Non-FOIA Public Bodies <input type="checkbox"/></p>	<p><b>NB Both of the above options require an Implementation Plan which should be appended to this Order Form</b></p>	<p>E: NHS Coding Requirements <input type="checkbox"/></p> <p>F: Continuous Improvement &amp; Benchmarking <input type="checkbox"/></p> <p>G: Customer Premises <input type="checkbox"/></p> <p>H: Customer Property <input type="checkbox"/></p> <p>I: MOD Additional Clauses <input type="checkbox"/></p>
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**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**  
List below  
N/A

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**  
£118,318.05

**Is a Financed Purchase Agreement being used?**   
Tick as required If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)** £118,318.05  
For Orders with a defined Call Off Contract Period

## Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

### Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract  
Pricing

### Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

£118,318.05



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	[REDACTED TEXT]
Job role/title	[REDACTED TEXT]
Signature	[REDACTED TEXT]
Date	[REDACTED TEXT]

#### For and on behalf of the Customer

Name	[REDACTED TEXT]
Job role/title	[REDACTED TEXT]
Signature	[REDACTED TEXT]
Date	[REDACTED TEXT]