



Department
for Transport

██████████
CPC Project Services LLP
100 Wood Street
London
EC2V 7AN

Via email to
████████████████████

██████████
STAR *Two* Framework Commercial
Relationship Advisor
Department for Transport
Great Minster House
33 Horseferry Road
London SW1P 4DR

██████████ ██████████
E-mail: ██████████
Website: www.gov.uk/dft

07 October 2022

Dear ██████████

STAR *Two* Framework Agreement: Contract Amendment No.1: TTWO0082 – Professional Correspondence Writers

This agreement is made on 07 October 2022

On behalf of the Secretary of State for Transport, I am writing regarding the agreement made on 14 October 2020 between the Department for Transport (“the Employer”) and CPC Project Services LLP (“the Supplier”) regarding the above work package order.

I can confirm that the agreement has now been varied in **Time only**. The agreement will continue in accordance with the same terms and conditions as specified in the original agreement of 14 October 2020. This contract has been extended from 18 October 2022 to now conclude on **18 October 2023**. The contract value of **£150,000 remains** and there is no variation to this amount. The Contract Amendment is required for the continuation of drafting replies to ministerial and public correspondence relating to passenger railway services.

The Supplier’s services under this Work Package Order will continue to be charged on a Time Charge Option E as governed by the NEC4 Professional Services Contract June 2017.

Please acknowledge receipt and acceptance of this letter by signing and returning a copy to me. Please contact ██████████ who is the Contract Manager for this Work Package to discuss detailed arrangements for the continuation of this work package.

Yours sincerely,

████████████████████

IN WITNESS WHEREOF the Parties have entered into the Agreement on the date written above.

Signed by: [REDACTED]

Name: [REDACTED]

Position: **STARTwo Framework Commercial Relationship Advisor**

On behalf of the Secretary of for Transport (*Employer*)

[REDACTED]

On behalf of CPC Project Services LLP (*Supplier*)