

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **C25087 - Innovative Governance Models for Protected Site Strategies: the Humber Estuary Case Study - Phase II**

THE BUYER: **Natural England**

BUYER ADDRESS County Hall, Spetchley Road
Worcester
WR5 2NP
United Kingdom

THE SUPPLIER: Novascape Limited (trading as Treligan)

SUPPLIER ADDRESS: 19 Station Road, Little Sutton, Cheshire, CH66
1NT

REGISTRATION NUMBER: 09965342

DUNS NUMBER: 22-151-4645

DPS SUPPLIER REGISTRATION SERVICE ID: **N/A**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 12/06/2024. It's issued under the DPS Contract with the reference number **RM6126** ("Research & Insights") for the provision of Governance Models for Protected Site Strategies

DPS FILTER CATEGORY(IES):
Not Applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6126**
3. DPS Special Terms
4. The following Schedules in equal order of precedence. These schedules are available in the “Contract Document Folder” [REDACTED] on the Authority’s Atamis eSourcing system:

- **Joint Schedules for RM6126**

- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 8 (Guarantee)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Joint Schedule 12 (Supply Chain Visibility)

- **Order Schedules for RM6126**

- Order Schedule 1 (Transparency Reports)
- Order Schedule 2 (Staff Transfer)
- Order Schedule 3 (Continuous Improvement)
- Order Schedule 5 (Pricing Details)
- Order Schedule 7 (Key Supplier Staff)
- Order Schedule 8 (Business Continuity and Disaster Recovery)
- Order Schedule 9 (Security)
- Order Schedule 10 (Exit Management)
- Order Schedule 15 (Order Contract Management)
- Order Schedule 16 (Benchmarking)

5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6126**
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

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None

ORDER START DATE: **10/06/2024**

ORDER EXPIRY DATE: **04/04/2025**

ORDER INITIAL PERIOD: **10 months**

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£94,544.00**

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Indexation
- Specific Change in Law
- Benchmarking using Order Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The Authority will raise purchase orders to cover the cost of the services. The Authority's preference is for all invoices to be sent electronically, quoting a valid Purchase Order number. Invoices will be submitted following submission of each deliverable.

BUYER'S INVOICE ADDRESS:

It is our preference that all invoices are sent electronically, quoting a valid Purchase Order number to APInvoices-NEG-U@gov.sscl.com.

Alternatively, you may post to:

*Shared Services Connected Limited
Natural England
PO Box 790
Newport*

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We will require you to quote your Purchase Order number on all invoices to ensure timely payment. Invoices not containing the correct Purchase Order number will not be processed and returned to you.

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Available online at: <https://www.gov.uk/government/publications/environmental-and-sustainability-policy>

BUYER'S SECURITY POLICY

Available online at: <https://www.gov.uk/government/collections/government-security>

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]

PROGRESS REPORT FREQUENCY

Insert report frequency: On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Insert meeting frequency: Monthly, on the first Working Day of each calendar month

KEY STAFF

Please refer to Order Schedule 4, Section 2.1 – “*Key Personnel*”.

KEY SUBCONTRACTOR(S)

N/A

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

The Supplier's individual day rates for staff and subcontractors

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SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

