**Randstad Solutions Limited,**

**450 Capability Green,**

**Luton,**

**Bedfordshire,**

**LU3 3LU**

Attn:  **[Redacted]**

Date: **24/11/2020**

Contract ref: **Lot 1: CCHR20A29**

Dear **[Redacted]**,

**Award of contract for The Provision of Agency Workers for Northern Ireland Public Sector – Lot 1**

Further to your submission of a bid for the above Procurement, on behalf of Belfast Metropolitan College (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence on 26th day of November 2020 and the Expiry Date will be 25th day of November 2023. The Contracting Authority reserves the option to extend the call-off contract by 2 periods of 1 year (3+1+1). The total contract value shall be up to £4,250,000 Ex-Vat including all extension options.

This procurement activity was a Call Off under CCS Commercial Agreement RM6160 – Non Clinical Temporary and Fixed Term Staff, Lot 1 and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by 15:00 26/11/2020. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

|  |  |
| --- | --- |
| Signed for and on behalf of Belfast Metropolitan College | |
| Name: **[Redacted]** |  |
| Signature:  **[Redacted]** |  |
| Date:19/11/2020 |  |