



Home Office

AUTHORITY: The Secretary of State for the Home Department

## **SCHEDULE 12**

### **EXIT MANAGEMENT AND HANDOVER**

#### **PROVISION OF ADULT VICTIMS OF MODERN SLAVERY CARE & CO-ORDINATION SERVICES**

## 1. Introduction

- 1.1 This Schedule sets out the principles of the exit and service transfer arrangements which the Contractor should comply with in order to achieve the orderly and efficient transition of the Services to the Authority and/or any Replacement Contract.

## 2. Exit Plan

- 2.1 The Contractor will create an Exit Plan for agreement with the Authority within six months of the Commencement Date,. The Exit Plan will include, but not be limited to:

- a) Detailed timelines for cessation of the Service
- b) A detailed plan for the seamless transition of the Services to:
  - the Replacement Contractor or
  - the Authority,

if so required by the Authority.

- c) If appropriate, plan for the transition of staff and assets, if appropriate, to the Authority or the Replacement Contractor.

## 3. Obligations

- 3.1 On expiry or the earlier termination of this Contract the Contractor shall cease operation of the Contract.
- 3.2 At the request of the Authority, give notice, to the Contractor's Sub-contractors/ agents to inform such persons that the Contract is no longer associated with the Authority and the Service.
- 3.3 The Contractor shall transfer to the Authority all electronic and hard copy Authority Data (in complete, uncorrupted form and in a format to be reasonably specified by the Authority) in its possession or control to the Authority.