



**UK STRATEGIC COMMAND COMMERCIAL  
TEAM**

**Contract No: 706083450.1**

**For: British Forces Cyprus (BFC) White Fleet  
Post Warranty**

**SC2 Contract Schedules Edn 11/22**

Between the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland	And
Team Name and address: UK Strategic Command Commercial Branch C Block HQ BFC BFPO 53	Contractor Name and address: [REDACTED]
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## SC2 Schedules Edn 11/22

### Schedule 1 - Definitions of Contract

<b>Article</b>	means, in relation to clause 24 and Schedule 6 only, an object which during production is given a special shape, surface or design which determines its function to a greater degree than does its chemical composition;
<b>Articles</b>	means (except in relation to Schedule 10) the Contractor Deliverables (goods and/or the services), including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2 (Schedule of Requirements), but excluding incidentals outside Schedule 2 (Schedule of Requirements) such as progress reports. <b>(This definition only applies when DEFCONs are added to these Conditions);</b>
<b>Authority</b>	means the Secretary of State for Defence acting on behalf of the Crown;
<b>Authority's Representative(s)</b>	shall be those person(s) defined in Schedule 3 (Contract Data Sheet) who will act as the Authority's Representative(s) in connection with the Contract. Where the term "Authority's Representative(s)" in the Conditions is immediately followed by a functional description in brackets, the appropriate Authority's Representative(s) shall be the designated person(s) for the purposes of Condition 7;
<b>Business Day</b>	means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays;
<b>Central Government Body</b>	a body listed in one of the following sub-categories of the Central Government classification of the Public Sector Classification Guide, as published and amended from time to time by the Office for National Statistics: <ul style="list-style-type: none"><li>a. Government Department;</li><li>b. Non-Departmental Public Body or Assembly Sponsored Public Body (advisory, executive, or tribunal);</li></ul>

## OFFICIAL-SENSITIVE COMMERCIAL

- c. Non-Ministerial Department; or
- d. Executive Agency;

<b>Collect</b>	means pick up the Contractor Deliverables from the Consignor. This shall include loading, and any other specific arrangements, agreed in accordance with Clause 28.c and Collected and Collection shall be construed accordingly;
<b>Commercial Packaging</b>	means commercial Packaging for military use as described in Def Stan 81-041 (Part 1)
<b>Conditions</b>	means the terms and conditions set out in this document;
<b>Consignee</b>	means that part of the Authority identified in Schedule 3 (Contract Data Sheet) to whom the Contractor Deliverables are to be Delivered or on whose behalf they are to be Collected at the address specified in Schedule 3 (Contract Data Sheet) or such other part of the Authority as may be instructed by the Authority by means of a Diversion Order;
<b>Consignor</b>	means the name and address specified in Schedule 3 (Contract Data Sheet) from whom the Contractor Deliverables will be dispatched or Collected;
<b>Contract</b>	means the Contract including its Schedules and any amendments agreed by the Parties in accordance with condition 6 ( Formal Amendments to the Contract);
<b>Contract Price</b>	means the amount set out in Schedule 2 (Schedule of Requirements) to be paid (inclusive of Packaging and exclusive of any applicable VAT) by the Authority to the Contractor, for the full and proper performance by the Contractor of its obligations under the Contract.
<b>Contractor</b>	means the person who, by the Contract, undertakes to supply the Contractor Deliverables, for the Authority as is provided by the Contract. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be, and the expression shall also include any person to whom the benefit of the Contract may be assigned by the Contractor with the consent of the Authority;

<b>Contractor Deliverables</b>	means the goods and/or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract;
<b>Control</b>	<p>means the power of a person to secure that the affairs of the Contractor are conducted in accordance with the wishes of that person:</p> <ul style="list-style-type: none"><li>a. by means of the holding of shares, or the possession of voting powers in, or in relation to, the Contractor; or</li><li>b. by virtue of any powers conferred by the constitutional or corporate documents, or any other document, regulating the Contractor;</li></ul> <p>and a change of Control occurs if a person who Controls the Contractor ceases to do so or if another person acquires Control of the Contractor;</p>
<b>CPET</b>	means the UK Government's Central Point of Expertise on Timber, which provides a free telephone helpline and website to support implementation of the UK Government timber procurement policy;
<b>Crown Use</b>	in relation to a patent means the doing of anything by virtue of Sections 55 to 57 of the Patents Act 1977 which otherwise would be an infringement of the patent and in relation to a Registered Design has the meaning given in paragraph 2A(6) of the First Schedule to the Registered Designs Act 1949;
<b>Dangerous Goods</b>	<p>means those substances, preparations and articles that are capable of posing a risk to health, safety, property or the environment which are prohibited by regulation, or classified and authorised only under the conditions prescribed by the:</p> <ul style="list-style-type: none"><li>a. Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations 2009 (CDG) (as amended 2011);</li><li>b. European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR);</li><li>c. Regulations Concerning the International Carriage of Dangerous Goods by Rail (RID);</li><li>d. International Maritime Dangerous Goods (IMDG) Code;</li><li>e. International Civil Aviation Organisation</li></ul>

(ICAO) Technical Instructions for the Safe Transport of Dangerous Goods by Air;  
f. International Air Transport Association (IATA) Dangerous Goods Regulations.

<b>DBS Finance</b>	means Defence Business Services Finance, at the address stated in Schedule 3 (Contract Data Sheet);
<b>DEFFORM</b>	means the MOD DEFFORM series which can be found at <a href="https://www.kid.mod.uk">https://www.kid.mod.uk</a> ;
<b>DEF STAN</b>	means Defence Standards which can be accessed at <a href="https://www.dstan.mod.uk">https://www.dstan.mod.uk</a> ;
<b>Deliver</b>	means hand over the Contractor Deliverables to the Consignee. This shall include unloading, and any other specific arrangements, agreed in accordance with Condition 28 and Delivered and Delivery shall be construed accordingly;
<b>Delivery Date</b>	means the date as specified in Schedule 2 (Schedule of Requirements) on which the Contractor Deliverables or the relevant portion of them are to be Delivered or made available for Collection;
<b>Denomination of Quantity (D of Q)</b>	means the quantity or measure by which an item of material is managed;
<b>Design Right(s)</b>	has the meaning ascribed to it by Section 213 of the Copyright, Designs and Patents Act 1988;
<b>Diversion Order</b>	means the Authority's written instruction (typically given by MOD Form 199) for urgent Delivery of specified quantities of Contractor Deliverables to a Consignee other than the Consignee stated in Schedule 3 (Contract Data Sheet);
<b>Effective Date of Contract</b>	means the date upon which both Parties have signed the Contract;
<b>Evidence</b>	means either: a. an invoice or delivery note from the timber supplier or Subcontractor to the Contractor specifying that the product supplied to the Authority is FSC or PEFC certified; or b. other robust Evidence of sustainability or

FLEGT licensed origin, as advised by CPET;

**Firm Price**

means a price (excluding VAT) which is not subject to variation;

**FLEGT**

means the Forest Law Enforcement, Governance and Trade initiative by the European Union to use the power of timber-consuming countries to reduce the extent of illegal logging;

**Government Furnished Assets (GFA)**

is a generic term for any MOD asset such as equipment, information or resources issued or made available to the Contractor in connection with the Contract by or on behalf of the Authority;

**Hazardous Contractor Deliverable**

means a Contractor Deliverable or a component of a Contractor Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released;

**Independent Verification**

means that an evaluation is undertaken and reported by an individual or body whose organisation, systems and procedures conform to "ISO Guide 65:1996 (EN 45011:1998) General requirements for bodies operating product certification systems or equivalent", and who is accredited to audit against forest management standards by a body whose organisation, systems and procedures conform to "ISO 17011: 2004 General Requirements for Providing Assessment and Accreditation of Conformity Assessment Bodies or equivalent";

**Information**

means any Information in any written or other tangible form disclosed to one Party by or on behalf of the other Party under or in connection with the Contract;

**Issued Property**

means any item of Government Furnished Assets (GFA), including any materiel issued or otherwise furnished to the Contractor in connection with the Contract by or on behalf of the Authority;

**Legal and Sustainable**

means production and process methods, also referred to as timber production standards, as defined by the document titled "UK Government Timber Production Policy: Definition of legal and sustainable for timber procurement". The edition current on the day the Contract documents are

	issued by the Authority shall apply;
<b>Legislation</b>	means in relation to the United Kingdom any Act of Parliament, any subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, or any exercise of Royal Prerogative;
<b>Military Level Packaging (MLP)</b>	means Packaging that provides enhanced protection in accordance with Def Stan 81-041 (Part 1), beyond that which Commercial Packaging normally provides for the military supply chain;
<b>Military Packager Approval Scheme (MPAS)</b>	is a MOD sponsored scheme to certify military Packaging designers and register organisations, as capable of producing acceptable Services Packaging Instruction Sheet (SPIS) designs in accordance with Defence Standard (Def Stan) 81-041 (Part 4);
<b>Military Packaging Level (MPL)</b>	shall have the meaning described in Def Stan 81-041 (Part 1);
<b>Mixture</b>	means a mixture or solution composed of two or more substances;
<b>MPAS Registered Organisation</b>	is a packaging organisation having one or more MPAS Certificated Designers capable of Military Level designs. A company capable of both Military Level and commercial Packaging designs including MOD labelling requirements;
<b>MPAS Certificated Designer</b>	shall mean an experienced Packaging designer trained and certified to MPAS requirements;
<b>NATO</b>	means the North Atlantic Treaty Organisation which is an inter-governmental military alliance based on the North Atlantic Treaty which was signed on 4 April 1949;
<b>Notices</b>	shall mean all Notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract;
<b>Overseas</b>	shall mean non UK or foreign;
<b>Packaging</b>	Verb. The operations involved in the preparation of materiel for; transportation, handling, storage and Delivery to the user;



	Noun. The materials and components used for the preparation of the Contractor Deliverables for transportation and storage in accordance with the Contract;
<b>Packaging Design Authority (PDA)</b>	shall mean the organisation that is responsible for the original design of the Packaging except where transferred by agreement. The PDA shall be identified in the Contract, see Annex A to Schedule 3 (Appendix – Addresses and Other Information), Box 3;
<b>Parties</b>	means the Contractor and the Authority, and Party shall be construed accordingly;
<b>Plastic Packaging Components</b>	shall have the same meaning as set out in Part 2 of the Finance Act 2021 together with any associated secondary legislation;
<b>PPT</b>	means a tax called “plastic packaging tax” charged in accordance with Part 2 of the Finance Act 2021;
<b>PPT Legislation</b>	means the legislative provisions set out in Part 2 and Schedule 9-15 of the Finance Act 2021 together with any secondary legislation made under powers contained in Part 2 of the Finance Act 2021. This includes, but is not limited to, The Plastic Packaging Tax (Descriptions of Products) Regulations 2021 and The Plastic Packaging Tax (General) Regulations 2022;
<b>Primary Packaging Quantity(PPQ)</b>	means the quantity of an item of material to be contained in an individual package, which has been selected as being the most suitable for issue(s) to the ultimate user, as described in Def Stan 81-041 (Part 1);
<b>Publishable Performance Information</b>	means any of the Information in Schedule 9 (KPI Data Report) as it relates to Key Performance Indicator where it is expressed as publishable in the table in Schedule 9 which shall not contain any Information which is exempt from disclosure which shall be determined by the Authority; and which shall not constitute Sensitive Information;
<b>Recycled Timber</b>	means recovered wood that prior to being supplied to the Authority had an end use as a standalone object or as part of a structure. Recycled Timber covers: a. pre-consumer reclaimed wood and wood fibre and industrial by-products;

	<p>b. post-consumer reclaimed wood and wood fibre, and driftwood;</p> <p>c. reclaimed timber abandoned or confiscated at least ten years previously;</p> <p>it excludes sawmill co-products;</p>
<b>Safety Data Sheet</b>	has the meaning as defined in the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) Regulations 2007 (as amended);
<b>Schedule of Requirements</b>	means Schedule 2 (Schedule of Requirements), which identifies, either directly or by reference, Contractor Deliverables to be provided, the quantities and dates involved and the price or pricing terms in relation to each Contractor Deliverable;
<b>Sensitive Information</b>	means the Information listed in the completed Schedule 5 (Contractor's Sensitive Information), which is Information notified by the Contractor to the Authority, which is acknowledged by the Authority as being sensitive, at the point at which the Contract is entered into or amended (as relevant) and remains sensitive information at the time of publication;
<b>Short-Rotation Coppice</b>	means a specific management regime whereby the poles of trees are cut every one to two years and which is aimed at producing biomass for energy. It is exempt from the UK Government timber procurement policy. For avoidance of doubt, Short-Rotation Coppice is not conventional coppice, which is subject to the timber policy;
<b>Specification</b>	means the description of the Contractor Deliverables, including any specifications, drawings, samples and / or patterns, and shall include any document or item which, individually or collectively is referred to in Schedule 2 (Schedule of Requirements). The Specification forms part of the Contract and all Contractor Deliverables to be supplied by the Contractor under the Contract shall conform in all respects with the Specification;
<b>STANAG4329</b>	means the publication NATO Standard Bar Code Symbolologies which can be sourced at <a href="https://www.dstan.mod.uk/faqs.html">https://www.dstan.mod.uk/faqs.html</a> ;
<b>Subcontractor</b>	means any subcontractor engaged by the Contractor or by any other subcontractor of the

Contractor at any level of subcontracting to provide Contractor Deliverables wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract and 'Subcontract' shall be interpreted accordingly;

**Substance**

means a chemical element and its compounds in the natural state or obtained by any manufacturing process, including any additive necessary to preserve its stability and any impurity deriving from the process used, but excluding any solvent which may be separated without affecting the stability of the substance or changing its composition;

**Timber and Wood-Derived Products**

means timber (including Recycled Timber and Virgin Timber but excluding Short-Rotation Coppice) and any products that contain wood or wood fibre derived from those timbers. Such products range from solid wood to those where the manufacturing processes obscure the wood element;

**Transparency Information**

means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, except for (i) any Information which is exempt from disclosure in accordance with the provisions of the Freedom of Information Act 2000 (FOIA) or the Environmental Information Regulations 2004 (EIR), which shall be determined by the Authority, and (ii) any Sensitive Information;

**Virgin Timber**

means Timber and Wood-Derived Products that do not include Recycled Timber.

Where project specific DEFCONs are included under Condition 45 definitions shall be in accordance with DEFCON 501.

**Schedule 2 - Schedule of Requirements (Pricing) – [REDACTED]**

## Statement of Requirements - Annex A to Schedule 2 (Schedule of Requirements)

### Introduction

1. The authority has a requirement to support the white fleet vehicles within BFC for scheduled and ad-hoc maintenance as listed below.
2. The contractor shall recognise that BFC are embarked upon a planned white fleet leasing solution, downsizing the existing white fleet, and are beginning to utilise electric vehicles.

### Requirement

3. To deliver a scheduled maintenance framework to the Original Equipment Manufacturer (OEM) standards to the white fleet vehicles.

### Technical Requirements

4. The contractor shall have the following requirements as specified below:
  - a. Hold special tools and test equipment certified to complete the scheduled maintenance of all vehicles for which they are bidding to support as part of the contract (see Contract Schedule 2 – Schedule of Requirements).
  - b. Accreditation as an approved provider for light and / or heavy goods vehicle maintenance and repair.

### Legislative Requirements

5. The contractor (including sub-contractor(s)) shall meet the following requirements:
  - a. **Safety, Health, Environmental (SHE).** Ensure full compliance in the performance of the contract with the requirements of all current and relevant legislation, local standards and regulations for the conduct of this activity in Cyprus with regards to health and safety. This applies to all testing and certification delivered by sub-contracted suppliers and includes the handling and safe use of hazardous materials and the approved disposal of any environmental waste generated from such activity.
  - b. **Staff.** The service shall be managed and delivered by suitably qualified, competent, and experienced personnel. Similarly, qualified deputies should be nominated for any periods of absence. All staff that deal directly with the authority must be able to fluently communicate (speak, read, and write) in the English language.

- c. **Quality Assurance.** The contractor shall have in place a Quality Management and Assurance process that ensures that the service is delivered in accordance with the contract.

## Authority's Requirements

6. The contractor shall meet the following requirements:

- a. **Primary Requirement.** Provide level 1 to 3 scheduled maintenance to the white fleet vehicles. Levels 1 to 3 are defined as:

Levels of Service	Description	Vehicles may differ, general examples are given below
1	Interim	6 monthly / 7,500km
2	Normal	12 monthly / 15,000km
3	Major	24 monthly / 48,000km

- b. **Maintenance.** Carry out all OEM scheduled maintenance on the white fleet vehicle equipment listed at Schedule 2 – Schedule of Requirements, in accordance with the manufacturer's servicing and maintenance instructions.

7. Liaise with and sub-contract for any white fleet "out of scope" servicing to vehicle sub-systems (such as tail lifts, ambulance breathing apparatus, firefighting equipment) to the OEM approved agencies as required.

- a. **Secondary Requirement.** To complete air-conditioning maintenance and repair to the white fleet vehicles on a case-by-case basis. The delivery of this requirement may, depending upon the asset type and location, require on-site support. The authority accepts this may involve sub-contracting by the provider.

- b. **Ad-Hoc Maintenance.** Additional work found during scheduled maintenance must be agreed upon by the authority prior to the commencement of the required task. The authority retains the right to remove any vehicle from the contractor and have the task completed in a different location at an approved dealer.

- c. **Security and storage.** The contractor shall provide secure storage space, and manoeuvring area, to accommodate Authority vehicles listed in the Schedule of Requirements. The contractor should note that the Authority will ensure all sensitive (security classified equipment) has been removed prior to delivery.

- d. **Turn-around Times.** The contractor shall be able to complete scheduled maintenance for tasked vehicle(s) within 5 working days.

e. **Volumes.** Vehicle information provided within this Contract is not a commitment or an indicative volume of work by the Authority. This is a call-off Framework and as such services will be called off as and when required. There is no commitment by the Authority to award a minimum volume of work.

8. **Booking procedure.** All vehicle bookings will be co-ordinated and managed by the Joint Mechanical Engineering Transport Squadron (JMETS) using the process laid out in ASO Book 3, Part 02, Chapter 03, Section 10, Work Instruction 02. Vehicles returned after maintenance / repair will be inspected by the authority to ensure the work carried out is completed to an acceptable standard in line with Contract Schedule 8 – Acceptance Criteria prior to payment.

9. **Vehicle Movement.** Vehicles to be delivered and collected by the Authority or Authority Contractors.

**Schedule 3 - Contract Data Sheet**

<b>General Conditions</b>
<p><b>Condition 2 – Duration of Contract:</b></p> <p>The Contract commencement date shall be 18 September 2023  The Contract expiry date shall be 17 September 2025</p> <p>Option Periods:</p> <p>The Contractor hereby grants the Authority the following irrevocable options to extend the Contract for a further 2 years or parts thereof in accordance with the terms and conditions set out in this Contract.</p> <p>The Authority shall have the right to exercise these options at any point of the Contract but shall inform the Contractor no later than 6 months prior to the agreed end of Contract duration.</p> <p>The Authority is not obliged to use Contract options.</p> <ul style="list-style-type: none"> <li>- Option Period 1: 18 September 2025 – 17 September 2026</li> <li>- Option Period 2: 18 September 2026 – 17 September 2027</li> </ul>
<p><b>Condition 4 – Governing Law:</b></p> <p>Contract to be governed and construed in accordance with:</p> <p>English Law</p> <p>Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with clause 4.g (if applicable) are as follows:</p>
<p><b>Condition 7 – Authority’s Representatives:</b></p> <p>The Authority’s Representatives for the Contract are as follows:</p> <p>Commercial: (as per Annex A to Schedule 3 (DEFFORM 111))</p> <p>Project Manager: (as per Annex A to Schedule 3) (DEFFORM 111))</p>
<p><b>Condition 18 – Notices:</b></p> <p>Notices served under the Contract shall be sent to the following address:</p> <p>Authority: (as per Annex A to Schedule 3 (DEFFORM 111))</p> <p>Contractor: [REDACTED]</p>



Notices can be sent by electronic mail

**Condition 19.a – Progress Meetings:**

The Contractor shall make themselves available for annual garage inspections to be carried out by BFC. The Contractor shall be given a minimum of 2 working days' notice prior to their annual inspection.

Where a garage fails their annual inspection, scoring 2 or below for any aspect as per Schedule 10 – Garage Inspection Proforma they will be given 3 months to improve to the required standard. BFC will carry out spot checks and additional inspections during this 3-month period. Where garages fail to meet the required standards, the Authority reserves the right to cease use of the garage.

**Condition 19.b – Progress Reports:**

The Contractor is required to submit the following Reports:

Training records – required for annual inspections.  
Details of any new equipment purchased

Reports shall be Delivered to BFC-HQ-J4-EqptSptLandASM (as per Annex A to Schedule 3 DEFFORM 111).

**Supply of Contractor Deliverables**

**Condition 20 – Quality Assurance:**

A Deliverable Quality Plan is not required for this Contract.

Other Quality Assurance Requirements:

No specific Quality Management System requirements have been identified for this requirement, however that does not relieve the Contractor of providing conforming products under this Contract. Certificates of Conformity shall be provided in accordance with DEFCON 627.

Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 7 – Quality Assurance Procedural Requirements – Concessions.

Any Contractor working parties shall be provided in accordance with Def Stan. 05 061 Part 4, Issue 4 – Quality Assurance Procedural Requirements – Contractor Working Parties.

Processes and controls for the avoidance of counterfeit materiel shall be established and applied in accordance with Def Stan. 05-135, Issue 2 – Avoidance of Counterfeit Materiel.

**Condition 21 – Marking of Contractor Deliverables:**

Deliverables are not expected to be shipped to the Authority. If the Contractor is required to deliver goods directly to the Authority Special Marking Requirements are detailed below:

All deliverables must be marked in line with the Defence Instructions Notice (DIN) – Shipment of goods by air or surface to any unit located within the Sovereign Base Areas and British Forces Cyprus.

Contractors must request the DIN and coordinate with SBA/BFC Logistics provider to ensure deliverables are correctly marked.

Where deliverables are incorrectly marked and incur charges, the Contractor will be liable for these charges.

**Condition 24 - Supply of Data for Hazardous Substances, Mixtures and Articles in Contractor Deliverables:**

A completed Schedule 6 (Hazardous and Non-Hazardous Substances, Mixture or Articles Statement), and if applicable, UK REACH compliant Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

- a) The Authority's Representative (Commercial)
- b) Defence Safety Authority – [DESTECH-QSEPEnv-HSISMulti@mod.gov.uk](mailto:DESTECH-QSEPEnv-HSISMulti@mod.gov.uk)

to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date: 23/06/2023

**Condition 25 – Timber and Wood-Derived Products:**

Not applicable to this requirement.

**Condition 26 – Certificate of Conformity:**

Certificates of conformity may be requested for goods provided as and when required by the Authority.

**Condition 28.b – Delivery by the Contractor:**

Not required.

**Condition 28.c - Collection by the Authority:**

Vehicles will be collected by the Authority (or Authority Contractor) from the Contractor premises.

<p><b>Condition 30 – Rejection:</b></p> <p>The default time limit for rejection of the Contractor Deliverables is thirty (30) days unless otherwise specified here:</p>
<p><b>Condition 32 – Self-to-Self Delivery:</b></p> <p>Not applicable</p>
<p><b>Pricing and Payment</b></p>
<p><b>Condition 35 – Contract Price:</b></p> <p>All line items within Schedule 2 shall be FIRM Price.</p>
<p><b>Termination</b></p>
<p><b>Condition 42 – Termination for Convenience:</b></p> <p>The Notice period for terminating the Contract shall be twenty (20) days.</p>
<p><b>Other Addresses and Other Information</b> <i>(forms and publications addresses and official use information)</i></p>
<p>See Annex A to Schedule 3 (DEFFORM 111)</p>

**Schedule 4 - Contract Change Control Procedure (i.a.w. Clause 6b)**  
**Contract No: 706083450**

**Authority Changes**

1. The Authority shall be entitled to propose any change to the Contract (a "Change") or (subject to Clause 2) Changes in accordance with this Schedule 4.
2. Nothing in this Schedule shall operate to prevent the Authority from specifying more than one Change in any single proposal, provided that such changes are related to the same or similar matter or matters.

**Notice of Change**

3. If the Authority wishes to propose a Change or Changes, it shall serve a written notice (an "Authority Notice of Change") on the Contractor.
4. The Authority Notice of Change shall set out the Change(s) proposed by the Authority in sufficient detail to enable the Contractor to provide a written proposal (a "Contractor Change Proposal") in accordance with clauses 7 to 9 (inclusive).
5. The Contractor may only refuse to implement a Change or Changes proposed by the Authority, if such change(s):
  - a. would, if implemented, require the Contractor to deliver any Contractor Deliverables under the Contract in a manner that infringes any applicable law relevant to such delivery; and/or
  - b. would, if implemented, cause any existing consent obtained by or on behalf of the Contractor in connection with their obligations under the Contract to be revoked (or would require a new necessary consent to be obtained to implement the Change(s) which, after using reasonable efforts, the Contractor has been unable to obtain or procure and reasonably believes it will be unable to obtain or procure using reasonable efforts); and/or
  - c. would, if implemented, materially change the nature and scope of the requirement (including its risk profile) under the Contract;  
and:
- d. the Contractor notifies the Authority within 10 (ten) Business Days (or such longer period as shall have been agreed in writing by the parties) after the date of the Authority Notice of Change that the relevant proposed Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c providing written evidence for the Contractor's reasoning on the matter; and
- e. further to such notification:
  - (1) either the Authority notifies the Contractor in writing that the Authority agrees, or (where the Authority (acting reasonably) notifies the Contractor that the Authority disputes the Contractor's notice under Clause 5.d) it is determined in accordance with Condition 40 (Dispute Resolution), that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c; and
  - (2) (where the Authority either agrees or it is so determined that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c) the Authority fails to make sufficient adjustments to the relevant Authority Notice of Change (and issue a revised Authority Notice of Change) to remove the Contractor's grounds for refusing to implement the relevant Change under Clauses 5.a, 5.b and/or 5.c within 10 (ten) Business Days (or such longer period as shall have been agreed in writing by the parties) after:
    - i) the date on which the Authority notifies in writing the Contractor that the Authority agrees that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c); or
    - ii) the date of such determination.

6. The Contractor shall at all times act reasonably, and shall not seek to raise unreasonable objections, in respect of any such adjustment.

### **Contractor Change Proposal**

7. As soon as practicable, and in any event within:

a. (where the Contractor has not notified the Authority that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c in accordance with Clause 5) fifteen (15) Business Days (or such other period as the Parties agree (acting reasonably) having regard to the nature of the Change(s)) after the date on which the Contract shall have received the Authority Notice of Change; or

b. (where the Contractor has notified the Authority that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c in accordance with Clause 5 and:

(1) the Authority has agreed with the Contractor's conclusion so notified or it is determined under Condition 40 (Dispute Resolution) that the relevant Change(s) is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c and the Authority has made sufficient adjustments to the relevant Authority Notice of Change (and issued a revised Authority Notice of Change(s)) to remove the Contractor's grounds for refusing to implement the relevant Change(s) under Clauses 5.a, 5.b and/or 5.c) fifteen (15) Business Days (or such other period as the parties shall have agreed (both parties acting reasonably) having regard to the nature of the Change(s)) after the date on which the Contractor shall have received such revised Authority Notice of Change; or

(2) the Authority has disputed such conclusion and it has been determined in accordance with Condition 40 (Dispute Resolution) that the relevant Change(s) is/are not a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c) fifteen (15) Business Days (or such other period as the parties shall have agreed (both parties acting reasonably) having regard to the nature of the Change(s)) after the date of such determination,

the Contractor shall deliver to the Authority a Contractor Change Proposal. For the avoidance of doubt, the Contractor shall not be obliged to deliver to the Authority a Contractor Change Proposal where the Contractor notifies the Authority, and the Authority agrees or it is determined further to such notification in accordance with Clause 5, that the relevant Change or Changes is/are a Change(s) falling within the scope of Clauses 5.a, 5.b and/or 5.c.

8. The Contractor Change Proposal shall comprise in respect of each and all Change(s) proposed:

- a. the effect of the Change(s) on the Contractor's obligations under the Contract;
- b. a detailed breakdown of any costs which result from the Change(s);
- c. the programme for implementing the Change(s);
- d. any amendment required to this Contract as a result of the Change(s), including, where appropriate, to the Contract Price; and

e. such other information as the Authority may reasonably require.

9. The price for any Change(s) shall be based on the prices (including rates) already agreed for the Contract and shall include, without double recovery, only such charges that are fairly and properly attributable to the Change(s).

### **Contractor Change Proposal – Process and Implementation**

10. As soon as practicable after the Authority receives a Contractor Change Proposal, the Authority shall:

- a. evaluate the Contractor Change Proposal; and
- b. where necessary, discuss with the Contractor any issues arising (and (in relation to a Change(s) proposed by the Authority) following such discussions the Authority may modify the Authority Notice of

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Change) and the Contractor shall as soon as practicable, and in any event not more than ten (10) Business Days (or such other period as the Parties shall have agreed in writing) after receipt of such modification, submit an amended Contractor Change Proposal.

11. As soon as practicable after the Authority has evaluated the Contractor Change Proposal (amended as necessary) the Authority shall:

a. either indicate its acceptance of the Change Proposal by issuing a DEFFORM10B in accordance with Condition 6 (Formal Amendments to the Contract), whereupon the Contractor shall promptly sign and return to the Authority the Contractor's DEFFORM 10B indicating their unqualified acceptance of such amendment in accordance with, and otherwise discharge their obligations under, such Condition and implement the relevant Change(s) in accordance with such proposal; or

b. serve Notice on the Contractor rejecting the Contractor Change Proposal and withdrawing (where issued in relation to a Change or Changes proposed by the Authority) the Authority Notice of Change (in which case such notice of change shall have no further effect).

12. If the Authority rejects the Contractor Change Proposal, it shall not be obliged to give its reasons for such rejection.

13. The Authority shall not be liable to the Contractor for any additional work undertaken or expense incurred in connection with the implementation of any Change(s), unless a Contractor Change Proposal has been accepted by the Authority in accordance with Clause 11a. and then subject only to the terms of the Contractor Change proposal so accepted.

### **Contractor Changes**

14. If the Contractor wishes to propose a Change or Change(s), they shall serve a Contractor Change Proposal on the Authority. Such proposal shall be prepared and reviewed in accordance with and otherwise be subject to the provisions of Clauses 8 to 13 (inclusive).

**Schedule 5 - Contractor's Commercial Sensitive Information Form (i.a.w. condition 12)**

**Contract No: 706083450**

[REDACTED]

**Schedule 6 - Hazardous Contractor Deliverables, Materials or Substances Supplied under the Contract**

**Hazardous and Non-Hazardous Substances, Mixtures or Articles Statement by the Contractor**

Contract No: 706083450

Contract Title: BFC White Fleet Post Warranty Support

Contractor: [REDACTED]

Date of Contract: 01/08/2023

**Check box as appropriate**

☐ To the best of our knowledge there are no hazardous Substances, Mixtures or Articles in the Contractor Deliverables to be supplied.

☐ To the best of our knowledge the hazards associated with Substances, Mixtures or Articles in the Contractor Deliverables to be supplied under the Contract are identified in the Safety Data Sheets or UK REACH Communication attached in accordance with Condition 24.

Contractor's Signature: [REDACTED]

Name: [REDACTED]

Job Title: [REDACTED]

Date:

.....

To be completed by the Authority

Domestic Management Code (DMC):

NATO Stock Number:

Contact Name:

Contact Phone Number:

Contact Address:



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Copy to be forwarded to:

Hazardous Stores Information System (HSIS)

Spruce 2C, #1260

MOD Abbey Wood (South)

Bristol BS34 8JH

Email: DESEngSfty-QSEPSEP-HSISMulti@mod.gov.uk

**Schedule 8 - Acceptance Procedure (i.a.w. condition 29)**

**Contract No: 706083450**

Following completion of a task the vehicle(s) will be return to the Authority workshop and inspected. Following inspection and satisfactory completion the Joint Mechanical Engineering Transport Squadron (JMETs) will complete and return the BFC Fleet Servicing and Repair Proforma.

Where following inspection the task has now been completed as tasked and there is re-work required any vehicle(s) it will be returned to the Contractor to completed as originally tasked.

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**Schedule 9 – HQ BFC White Fleet Holdings**

The below has been provided for information only and is subject to change. Details provided in this schedule does not guarantee any minimum spend or volume guarantee

<b>HQ BFC White Fleet Holdings</b>						
Se r	Manufactur er	Make / Model	Specification	Qty	Age of vehicl e	Average Annual Mileage (Km)
1	Arsiotis	0.75T 2 WHD Trailer (Typhon Sprayer Pump)	Trailer Cargo 2-Wheeled 1/2 ton Various	1	20	N/A
2	BMW	F800 GS-P (SBAP Motorcycle)	Motorcycle Police Patrol	3	9	1,000
3	BMW	X5 - 3.0D Automatic 4x4	Car Utility Large 4x4 Long Wheel Customs Border Patrol	4	2	11,000
4	BMW	X5 - 3.0D Automatic 4x4 - Armoured	Car Utility Large 4x4 Long Wheel Police Patrol Armoured	7	1	10,000
5	Bockmann	General Cargo S/Trailer (Driver Trg)	Trailer Cargo 2-Wheeled 1/2 ton Various	1	12	N/A
6	Citroen	C4 1.6Hdi Hatchback	Car Saloon Indigenous Medium 4x2	1	6	5,500
7	Ducato	Security Van 1.5 ton (SBAP Prison Van)	Van Police Detention Cage 1.5 ton 4x2	2	21	13,000
8	Ducato	Security Van 1.5 ton (SBAP PSU)	Van Police Support Unit 1.5 ton 4x2	4	19	5,000
9	EZ Loader	Boat Trailer Small	Boat Trailer	1	6	N/A
10	Fiat	Stellantis Ducato FLA	Ambulance Front Line Single Stretcher 4x2 With Tail Lift	6	1	N/K
11	Ford	Mondeo Saloon 2.0TDCi 140 Trend 4-dr	Car Saloon Indigenous Medium 4x2	1	7	7,000
12	Ford	Focus 1.5TDCi Hatchback	Car Saloon Indigenous Medium 4x2	1	8	6,000
13	Ford	Mondeo H/Back 2.0TDCi 140 Trend 5-dr	Car Saloon Large 4x2	1	8	6,000
14	Ford	Transit L4H3 2.2TDCi - 17St M/Bus	Motorcoach 17 Seat 4x2 (Minibus)	23	6	15,000 - 20,000
15	Ford	Transit 2.4TD - 17St M/Bus	Motorcoach 17 Seat 4x2 (Minibus)	6	14	9,000
16	Ford	Transit L2H2 2.2TDCi - 9St Estate	Motorcoach 9 Seat (8+1) 4x2 Combo	16	6	15,000 - 20,000

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17	Ford	Transit 2.4TDCi F/Bed T/Lift	Truck Cargo Drop side 2 ton with Tail Lift	5	13	6,000
18	Ford	Ranger 2.2D 4x4 - Cooled MWD Carrier	Car Utility 4x4 Cooled Dog Carrying	7	3	15,000
19	Ford	Transit 2.4TDCi Van	Van Medium 1.75-ton 4x2	12	13	9,000
20	Ford	Transit 2.4TDCi Cabin Van 50/50	Van Hi-Cube 1.75 ton	2	13	7,000
21	Ford	Transit 2.2TDCi Van	Van Hi-Cube 1.75 ton	1	9	15,000
22	Ford	Transit L1H1 2.0TDCi Custom Van	Van Small 1 ton with Side Doors	7	5	9,000
23	Honda	CRV 1.6 i-DTEC 4x4	Car Saloon Indigenous Medium 4x2	1	6	25,000
24	Hyundai	i-40 1.7CRDi Classic 4-dr	Car Saloon Indigenous Medium 4x2	1	8	6,000
25	Hyundai	Santa Fe 2.2CRDi	Car Utility Medium 4x4 Long Wheelbase	19	13	10,000
26	Hyundai	Santa Fe 2.2CRDi Diesel	Car Utility Medium 4x4 Long Wheelbase	1	10	16,000
27	Hyundai	Santa Fe 2.2CRDi (Med RRV)	Car Utility Medium 4x4 Long Wheel Emergency	6	14	6,000
28	Inde-sension	Trailer G13840Y Ramp and Winch	Trailer Cargo 2-Wheeled 1/2 ton Various	3	13	N/A
29	Isuzu	D-Max Open Back 1.9CRDi 4x4	Truck Utility Crew Cab 4x4 Open Back	56	05 - 09	12,000 - 18,000
30	Isuzu	D-Max Closed Back 1.9CRDi 4x4	Truck Utility Crew Cab 4x4 with Cargo Body Hard Top	91	05 - 09	12,000 - 18,000
31	Iveco	Euro cargo Slide back 3.5 ton	Truck Recovery Slide back 3.5-ton 4x2	2	18	4,000
32	Iveco	Daily 35C15D Crew Cab T/Lift	Truck Cargo Drop side 2 ton with Tail Lift	2	6	5,000
33	Iveco	Daily 3.0D 4x4 Double Cab	Truck Cargo Drop side 2-ton 4x4 Boat Towing	2	9	8,000
34	Iveco	Fire Fighting RRV 7T - 4x4	Fire Fighting Rapid Response Vehicle (RRV) - 4x4	5	2	2,000
35	Iveco	Daily 2.8Dsl 3T Van 50C11 (DFRMO ISU)	Van Large 3 Ton 4x2	3	20	2,000
36	Kia	Ceed Estate 1.6CRDi	Car Saloon Indigenous Medium 4x2	1	6	15,000
37	Kia	Sorento 2.2CRDi 4x4	Car Saloon Indigenous Medium 4x2	1	6	15,000
38	Kia	Sportage 2.0CRDi 4x4	Car Saloon Indigenous Medium 4x2	1	6	15,000
39	Kia	Rio 1.1CRDi - 5dr H/Back	Car Utility Small 4x2	46	8	8000 - 14000
40	Kia	Ceed 1.4CRDi - 5dr H/Back	Car Utility Hatchback 4x2	58	8	12,000 - 18,000

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41	Kia	Ceed 1.4CRDi - 5dr Estate	Car Utility Estate 4x2	28	8	12,000 - 18,000
42	Kia	Sportage 1.7CRDi 4x2	Car Utility Medium 4x4 Long Wheelbase	1	6	15,000
43	Kia	Ceed 1.6CRDi Diesel	Car Utility Hatchback 4x2	2	6	15,000
44	Land Rover	Defender PHEV X-Dynamic HSE Auto	PHEV Car Utility Large 4x4 LWB High Spec	1	0	0
45	Land Rover	Defender 130 HCPU 2.2TDi (Red + Winch)	Truck Utility Large 4x4 Land Rover 130	13	10	6,000 - 10,000
46	Land Rover	Discovery 3.0TD V6	Car Utility Medium 4x4 Long Wheelbase High Spec	1	6	20,000
47	Land Rover	Defender 110 HCPU 2.5TDi (Typhon Sprayer)	Car Utility Large 4x4 Long Wheelbase Land Rover	17	10	14,000
48	Leyland	DAF Van 4x2 (SBAP ICP)	Truck Box Body Incident Control Point 4x2	2	25	300
49	MAN	TGM 18.320 4x4 Euro 6, Day Cab	Fire Fighting Water Bowser 18t 4x4	2	2	3,500
50	MAN	TGL 12-250 7.0D Curtain sided	Truck Cargo Driver Trg Curtain side 12 Ton 4x2 C+E MTV	2	1	25,000
51	Mercedes	Sprinter 518CDi FLA	Ambulance Front Line Single Stretcher 4x2 With Tail Lift	7	18	8,000
52	Mercedes	Sprinter 316CDi L3H2 4x4 - TMV	Ambulance Single Stretcher 4x4 TMV	2	1	500
53	Mitsubishi	ASX 2.2D Diesel	Car Utility Medium 4x4 Long Wheelbase	1	8	10,000
54	Nissan	Navara Open Back 2.5D 4x4	Truck Utility Crew Cab 4x4 Open Back	1	8	10,000
55	Nissan	EV Car Utility Hatchback 4x2	EV Car Utility Hatchback 4x2	4	1	EV (hrs run)
56	Opel	Insignia 1.6CDT	Car Saloon Large 4x2	16	6	10,000 - 20,000
57	Peugeot	308 1.6Hdi Hatchback	Car Utility Hatchback 4x2	1	6	10,000
58	Peugeot	Partner Van 1.6Hdi	Van Small 0.75-ton 4x2	15	8	6,000
59	Peugeot	Partner Van 1.6Hdi (SOCO)	Van Small 0.75-ton 4x2	2	8	18,000
60	Renault	Master Refrigerated Van 4x2	Truck Van Refrigerated 1-ton 4x2	1	1	3,500
61	SBS	R4/3500EL Double Axle Braked Boat Trlr	Boat Trailer	1	1	N/A
62	Towmaster	Trailer Box Body	Trailer Box Body 4-Wheeled 1 ton	1	17	N/A
63	Toyota	Avensis Saloon 2.2D4D 4-dr	Car Saloon Indigenous Medium 4x2	2	8	6,000
64	Toyota	RAV4 2.0D4D Icon 4x4	Car Saloon Indigenous Medium 4x2	2	8	6,500

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65	Toyota	Auris 1.4D Hatchback	Car Saloon Indigenous Medium 4x2	1	6	5,000
66	Toyota	Land Cruiser 2.8D4D	Car Utility Medium 4x4 Long Wheelbase	1	6	10,000
67	Toyota	Coaster - 21St M/Bus (SBAP Support)	Motorcoach Small 4x2 (15-seat) Police Support Unit	2	25	2,000
68	Toyota	Land Cruiser 3.0 D4D - Red (DFRMO)	Car Utility Medium 4x4 Long Wheel Emergency	1	9	8,000
69	Toyota	Land Cruiser 3.0D4D Silver	Car Utility Medium 4x4 Long Wheelbase High Spec	14	9	10,000 - 30,000
70	Volkswagen	Golf 1.6TDCi Hatchback	Car Saloon Indigenous Medium 4x2	2	6	18,000
71	Volkswagen	Passat 2.0TDi	Car Saloon Indigenous Large 4x2	2	7	8,000
72	Volkswagen	Passat 2.0TDi Estate (SBAP Patrol)	Car Estate Indigenous Large 4x2	4	7	20,000
73	Wheelbase	WPC2/8 Curtain Sided Trailer	Trailer Box Body 4-Wheeled 1 ton	2	1	N/A
74	X RAY	Trailer Mounted X-ray Apparatus	Trailer Cargo 2-Wheeled 0.75 ton Various	1	17	N/A
<b>Total BFC White Fleet Vehicles</b>				<b>566</b>	<b>Av. 9</b>	<b>Av. 9,367</b>

**Schedule 10 – Garage Inspection Proforma**

Score	Outcome
0	Unacceptable. Use of the garage will cease until scoring improves
1	Areas for concern. Use of garage may continue but will cease if required standards are not met within 3 months.
2	Areas for concern. Use of garage may continue but will cease if required standards are not met within 3 months.
3	Satisfactory. Minor improvements may be requested by the Authority.
4	Satisfactory. No concerns or improvements required.

<b>Contractor</b>	
<b>Date</b>	
<b>Contractor address</b>	

Customer Relations			
Evidence Required	Score (0-4)		
How does contractor prioritise any work from the authority?			
What are the typical turnaround times for an annual service?			
What volume of work can be undertaken in one week?			
Comments:			
Technical Publications			
Evidence Required	Score (0-4)		
What access does the contractor have to the relevant manufacturer's technical publications for the vehicle types worked on?			
How is the available technical support updated?			
Comments:			
STTE			
Evidence Required	Score (0-4)		
What access does the contractor have to diagnostic equipment?			

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What access does the contractor have to relevant special tools and equipment required to diagnose, service and repair the vehicle types?	
Comments:	
<b>Training</b>	
<b>Evidence Required</b>	<b>Score (0-4)</b>
Has any manufacturer specific training been undertaken since last assurance visit?	
Has any refresher training been completed to understand new systems and techniques since last assurance visit?	
Comments:	
<b>Spares</b>	
<b>Evidence Required</b>	<b>Score (0-4)</b>
Are parts ordered through the main dealer?	
Are spares covered by a warranty?	
Comments:	
<b>Assurance</b>	
<b>Evidence Required</b>	<b>Score (0-4)</b>
Has any rework been required since last assurance visit? If so what?	



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What quality assurance is in place			
Comments:			
<b>HR</b>			
<b>Evidence Required</b>		<b>Score (0-4)</b>	
Is there enough employees to support the authorities workload?			
Do new staff undergo an induction?			
Comments:			
<b>Environmental Impact</b>			
<b>Evidence Required</b>		<b>Score (0-4)</b>	
Does the contractor dispose of their waste materials in accordance with EU regulation and in a manner that does not pose a negative impact on the environment?			
Comments:			
		<b>HPS</b>	<b>64</b>

Role	Name	Date
------	------	------

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COSU Eng Con WLO		
Representative from HQ BFC J4		
Representative from HQ BFC J4		
Representative from HQ BFC J4		
Representative from HQ BFC J4		
COSU, Eng Con WO		
ESBA RIB LAD AQMS		
ESBA RIB, Eng Con		
ESBA RIB, WLO		

**\*To be filed in HQ BFC J4 Assurance Visit folder**

**DEFFORM 111**

**Appendix - Addresses and Other Information**

**1. Commercial Officer**

Name: UKStratCom-ComrclC2-16

Address: Commercial Branch, C Block, HQ BFC, BFPO 53

Email: [REDACTED]

**2. Project Manager, Equipment Support Manager or PT Leader** (from whom technical information is available)

Name: BFC-HQ-J4-EqptSptLandASM

Address: J4, F Block, HQ BFC, BFPO 53

Email: [REDACTED]

**3. Packaging Design Authority** Organisation & point of contact:

(Where no address is shown please contact the Project Team in Box 2)

**4. (a) Supply / Support Management Branch or Order Manager:**

**Branch/Name:** BFC-HQ-J4-PaymentsClerk

**(b) U.I.N: Various**

**5. Drawings/Specifications are available from**

**6. Intentionally Blank**

**7. Quality Assurance Representative:**

BFC-HQ-J4-EqptSptLandASM

**8. AQAPS and DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**9. Consignment Instructions** The items are to be consigned as follows:

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH  
Air Freight Centre

IMPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

**B.JSCS**

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

**11. The Invoice Paying Authority**

Ministry of Defence, DBS Finance, Walker House, Exchange Flags Liverpool, L2 3YL

☎ 0151-242-2000 Fax: 0151-242-2809

**Website is:** <https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site, Lower Arncott, Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [Leidos-FormsPublications@teamleidos.mod.uk](mailto:Leidos-FormsPublications@teamleidos.mod.uk)

**\* NOTE**

1. Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:

<https://www.kid.mod.uk/maincontent/business/commercial/index.htm>

2. If the required forms or documentation are not available on the MOD Internet site requests should be submitted through the Commercial Officer named in Section 1.

**Offer and Acceptance**

**706083450 – British Forces Cyprus White Fleet Post Warranty Support**

This Contract shall come into effect on the date of signature by both parties.

**For and on behalf of the Contractor:**

Name and Title	[REDACTED]
Signature	[REDACTED]
Date	

**For and on behalf of the Secretary of State for Defence:**

Name and Title	[REDACTED]
Signature	[REDACTED]
Date	