

Call-Off Schedule 4 (Call Off Tender)

Proposed Statement of Work

Work Packages

This document describes the proposed Services to be provided per the conversations with the Authority. This proposed Statement of Work is to be considered for the Transition and Exit Services contract (ref: project_2882), when awarded. The proposed Work Packages shall include the following:

- A) PMO Support Services, as described in Appendix 1
- B) User Services Planning and Management Services, as described in Appendix 2
- C) Mobile Services Planning and Management Services, as described in Appendix 3
- D) Programme Business Case Modelling & Cost Modelling Services, as described in Appendix 4
- E) Termination Assistance Services, as described in Appendix 5
- F) Capability Delivery (previously called Enabling Projects) Services, as described in Appendix 6

Service Assumptions

- The Services will be performed only during the period of the associated Direct Award.
- The Parties agree that TUPE does not apply to this Direct Award and that the Charges do not include any TUPE related costs.
- The precise duties of the Supplier Staff will be agreed between the Buyer and the Supplier Staff. The Supplier Staff will report directly to the Buyer, who will be responsible for providing appropriate instructions and the Supplier Staff with day-to-day supervision and guidance.
- The Buyer agrees that where the Supplier Staff hold management positions any management decisions will be signed off and approved by the Buyer. The Buyer agrees to provide copies of all working policies, rules, conditions and regulations to the Supplier Staff immediately on or before the Start Date and/or the start date of the relevant Supplier Staff. Nothing in the Direct Award Contract will make the Supplier Staff an employee of the Buyer. The Buyer will not ask the Supplier Staff to perform any acts which might cause the Supplier Staff to be presented to third parties as having authority to bind the Buyer or make commitments on the Buyer's behalf. The Supplier shall make sure that the Supplier Staff are aware that they do not have the authority to bind the Buyer or make any commitments on the Buyer's behalf.
- The Supplier Staff will be working under the direct supervision of the Buyer.
- The Supplier Staff will be available to the Buyer on such days and for such hours as are agreed in advance between Supplier and the Buyer. If, during the Contract Period, the Supplier Staff is required to work overtime, weekends or public holidays, such arrangements shall be agreed in advance with the Supplier Staff. Whilst the Supplier will encourage the Supplier Staff to satisfy the Buyer's needs, the Supplier cannot commit the Supplier Staff to working overtime or to work non-standard hours without the relevant Supplier Staff's agreement.

Appendix 1

PMO Support Services

Overview: The Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of PMO Support Services:

- 1.1. Supporting the Programme Manager to deliver the Programme by;

REDACTED

2. Resources:

REDACTED

3. Handover Approach:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

Appendix 2

User Services Planning and Management Services

Overview: The Proposed Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of User Services Planning and Management Services:

1.1. Project Management:

REDACTED

1.2. Procurement Delivery Support

REDACTED

2. Resources:

REDACTED

3. Handover Approach:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

**Appendix 3 –
Mobile Services Planning and Management Services**

Overview: The Proposed Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of Mobile Services Planning and Management Services:

REDACTED

2. Resources:

REDACTED

3. Handover Approach:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

**Appendix 4 –
Programme Business Case (PBC) Modelling & Cost Modelling Services**

Overview: The Proposed Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of PBC Modelling & Cost Modelling Services:

REDACTED

2. Resources:

REDACTED

3. Handover Approach:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

Appendix 5:
Termination Assistance Services (TAS)

Overview: The Proposed Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of Termination Assistance Services:

REDACTED

2. Resources:

2.1. The Supplier agrees to provide the following Supplier Personnel for the period indicated:

REDACTED

3. Handover Approach:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

Appendix 6:
Capability Delivery (aka Enabling Projects) Services

Overview: The Proposed Services below will be provided only for the period of this Statement of Work and all Service Assumptions apply.

1. Scope/Description of Capability Delivery Services:

REDACTED

2. Resources:

REDACTED

3. Handover Approach:

3.1. Control Rooms and Devices Management

REDACTED

3.2. Control Rooms:

REDACTED

4. Assumptions:

REDACTED

5. Dependencies:

REDACTED

Proposed Statement of Work

Appendix 7 – FTE & Cost Detail

REDACTED