

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	AGEMCSU/TRANS/22/1364
THE BUYER:	NHS Arden & Greater East Midlands Commissioning Support Unit
BUYER ADDRESS	Cardinal Square, 10 Nottingham Road, Derby DE1 3QT
THE SUPPLIER:	Insight Direct UK Limited
SUPPLIER ADDRESS:	Technology Building, Insight Campus, Terry Street, Sheffield, S9 2BU
REGISTRATION NUMBER:	02579852
INSIGHT LEGAL REF:	14810

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 03th November 2022.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

Lot 2 Hardware & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 4 (Commercially Sensitive Information)

- Call-Off Schedules

- o Call-Off Schedule 5 (Pricing Details)
- o Call-Off Schedule 20 (Call-Off Specification)

4 CCS Core Terms (version 3.0.6)

5 Joint Schedule 5 (Corporate Social Responsibility) RM6068

6 Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

7 Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 03/11/2022

CALL-OFF EXPIRY DATE: 03/02/2023

CALL-OFF INITIAL PERIOD: 3 Months

CALL-OFF OPTIONAL EXTENSION N/A

PERIOD

CALL-OFF DELIVERABLES

Option A:

250 x Dell OptiPlex 3000 Micro Core (i5 12500T 2 GHz 16 GB SSD 256 GB)

LOCATION FOR DELIVERY

Bonded Storage

DATES FOR DELIVERY OF THE DELIVERABLES

Delivery Date: 22 November 2022.

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 12 months.
Minimum is 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.
The Estimated Year 1 Charges used to calculate liability in the first Contract Year is
£152,777.50

CALL-OFF CHARGES

Option A: The Charges for the Deliverables



The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Invoices will be raised by the provider and invoices paid in arrears, no later than 30 days from the date of invoice.

Payment made by BACS.

BUYER'S INVOICE ADDRESS:

NHS Arden and GEM CSU

ODE Payables M405

Shared Business Service

Phoenix House

Topcliffe Lane

Wakefield

WF3 1WE

Invoices: sbs.apinvoicing@nhs.net

BUYER'S AUTHORISED REPRESENTATIVE





Units 8-9, Witham Point Business Park, Wavell Drive, Lincoln, LN3 4PL

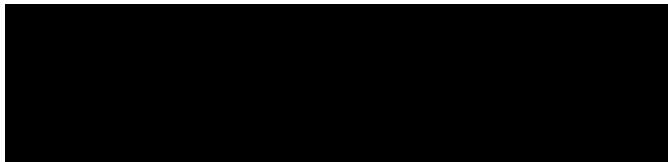
BUYER'S ENVIRONMENTAL POLICY

<https://www.ardengemcsu.nhs.uk/>

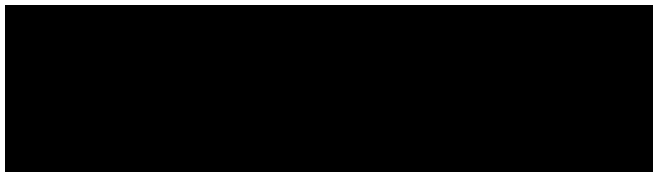
BUYER'S SECURITY POLICY

<https://www.ardengemcsu.nhs.uk/>

SUPPLIER'S AUTHORISED REPRESENTATIVE



SUPPLIER'S CONTRACT MANAGER



PROGRESS REPORT FREQUENCY

Not applicable.

PROGRESS MEETING FREQUENCY

Not applicable.

KEY STAFF

Not applicable.

KEY SUBCONTRACTOR(S)

Not applicable.

COMMERCIALLY SENSITIVE INFORMATION

Not applicable.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable.

GUARANTEE

Not applicable.

SOCIAL VALUE COMMITMENT

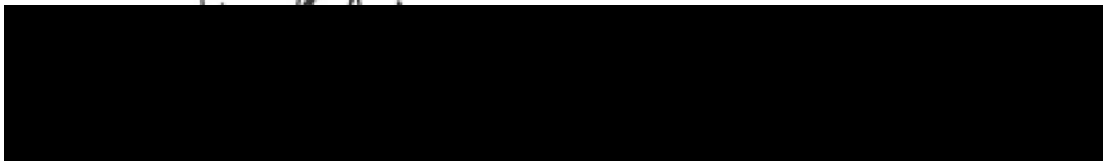
Not applicable.

For and on behalf of the Supplier:



Date: Sep 13, 2023

For and on behalf of Buyer:



Date: 20.9.23

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Final Audit Report

2023-09-13

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