

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **17/02/1240 – GovAssure – PINS
Independent Assurance Review**

THE BUYER: **The Planning Inspectorate**

BUYER ADDRESS: **Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN**

THE SUPPLIER: **Arculus Ltd.**

SUPPLIER ADDRESS: **The Old Casino, 28 Fourth
Avenue, Hove, East Sussex, BN3
2PJ, United Kingdom**

REGISTRATION NUMBER: **13158390**

DUNS NUMBER: **[REDACTED]**

DPS SUPPLIER REGISTRATION SERVICE ID: **[REDACTED]**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 22 November 2023

It's issued under the DPS Contract with the reference number RM3764iii for the provision of Cyber Security Services.

DPS FILTER CATEGORY(IES):
Category reference: **45733**

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
 2. Joint Schedule 1 (Definitions and Interpretation) RM3764iii
 3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM3764iii
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee) - not applicable
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules for RM3764iii
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 6 (ICT Services)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)- not applicable
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 13 (Implementation Plan and Testing)- not applicable
 - Order Schedule 14 (Service Levels) - not applicable
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 17 (MOD Terms) - not applicable
 - Order Schedule 18 (Background Checks)
 - Order Schedule 19 (Scottish Law) - Not applicable
 - Order Schedule 20 (Order Specification)
 - Order Schedule 21 (Northern Ireland Law) - not applicable
 - Order Schedule 22 (Secret Matters) - not applicable
 4. CCS Core Terms (DPS version)
 5. Joint Schedule 5 (Corporate Social Responsibility) RM3764iii
 6. Annexes A & B to Order Schedule 6
 7. Amendments to Order Schedule 4 (Order Tender)
- Clarification responses shall form part of the Order contract.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

- All external access requirements, to PINS systems, will be achieved with a Microsoft Cloud Personal Computer (CPC) solution.
- The CPC specification will need to be established, along with any applications or tooling which will be required to be installed on the device.
- No devices other than those explicitly sanctioned by the contracting authority, are permitted to connect to PINS systems.
- Following the completion of the assurance review, the findings of the review will only be shared with The Planning Inspectorate (and their authorised agents), supplier and Government Security Group.
- The supplier should have Security Clearance and adhere to The Planning Inspectorate data confidentiality agreements

ORDER START DATE: 27 November 2023

ORDER EXPIRY DATE: 20 January 2024

ORDER INITIAL PERIOD: Eight (8) weeks

ORDER OPTIONAL EXTENSION Four (4) weeks

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £13,400 excluding VAT

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)]

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

DPS Ref: RM3764iii
Model Version: v1.0

The payment method for this Call-Off contract is valid invoice against a valid purchase order number. Payments will be made via BACS on receipt of a valid invoice.

BUYER'S INVOICE ADDRESS:

Invoices must be sent by email to:

clginvoices@levellingup.gov.uk

and must include:

- The purchase order number
- Breakdown of resource provided by days and cost.

BUYER'S AUTHORISED REPRESENTATIVE

Name: Linda Paul

Position: Commercial Business Partner

Email: Linda.Paul@planninginspectorate.gov.uk

BUYER'S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/the-planning-inspectorate-environmental-policy>

BUYER'S SECURITY POLICY

As per Order Schedule 9 Security – Part A

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

PROGRESS REPORT FREQUENCY

As agreed with the buyer's Contract Manager at commence of contract. The buyer's Contract Manager is:

[REDACTED]
[REDACTED]

PROGRESS MEETING FREQUENCY

As agreed with the buyer's Contract Manager at commence of contract.

KEY STAFF

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Pricing submission

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

DPS Schedule 6 (Order Form Template and Order Schedules) Crown
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[REDACTED]		[REDACTED]	
[REDACTED]	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	Linda Paul
Role:	[REDACTED]	Role:	Commercial Business Partner
Date:	22 November 2023	Date:	22 November 2023