



# Department for Transport

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Contract Agreement Number: **TTDC3034**

14 February 2024

Dear XX,

## **TTDC3034 - Sustainable Aviation Fuels cost and carbon savings research:**

1. This retrospective award letter confirms a contract for the work you have been carrying out for the Department contained in your proposal dated summer 2023. The Department should not have allowed you to work at risk without ensuring proper commercial sign-off. While I understand the reasons for this and am prepared to retrospectively approve, please be aware that no organisation should undertake HMG work without appropriate commercial approval.
2. The Contract effectively started on 7<sup>th</sup> September 2023 and will end on 29<sup>th</sup> February 2024. The **Firm Price** for the Contract is **£50,000.00** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.

Yours sincerely,

SIGNATURE

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Commercial Relationship Management Lead