

MARKET ENGAGEMENT EVENT – WHEELCHAIRS, ORTHOTICS AND PROSTHETICS SERVICE

Midlands & Lancashire Commissioning Support Unit (ML CSU) on behalf of the Commissioners, Leicester City Clinical Commissioning Group (CCG), West Leicestershire CCG and East Leicestershire & Rutland CCG and NHS England would like to invite providers to attend a 'Market Engagement Event' which will inform the market of the Commissioners intentions to re-procure the Wheelchairs, Orthotics and Prosthetics service in Leicester, Leicestershire and Rutland.

The Market Engagement Event will take place in the morning on 29th November 2017 and will take place at Voluntary Action Leicester in Leicester City centre – exact details will be circulated closer to the date.

The Market Engagement Event will provide:

- an overview with the aims and objectives of the service will be provided
- details of the anticipated contracting arrangements
- an overview of the procurement process and the anticipated timeline
- an opportunity for you to ask questions and feedback on the presentations

Places are strictly limited therefore reservations are restricted to no more than 2 persons per organisation. To reserve your place please email the following details to paulo.cabral@nhs.net before 27th November 2017:

- Name of delegate
- Job title of delegate
- Organisation details, including address
- Delegate email address and telephone number

The service will be commissioned via an open procurement process advertised to all providers which is proportionate to the value and complexity of the service and contract. The ITT will also be advertised on Contracts Finder), and on MLCSUs' procurement portal, Bravo, which will be utilised for the tender. Therefore, we recommend that you register with both of these websites in the meantime at:

<https://www.contractsfinder.service.gov.uk>

<https://mlcsu.bravosolution.co.uk/>.

Midlands and Lancashire CSU

St. Johns' House
30 East Street
1st Floor
Leicester
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NOTES

“Light Touch Regime” services

This procurement is for clinical services which are Light Touch Regime services for the purpose of the Public Contracts Regulations 2015 as specified in Schedule 3 of the Regulations (“Regulations”). Accordingly, the contracting authorities are only bound by those parts of the Regulations detailed in Chapter 3 Particular Procurement Regimes Section 7. The contracting authorities are not voluntarily following any other part of the Regulations.

The procedure which the contracting authorities are following is set out in the MOI and ITT. As the CCG is a relevant body for the purpose of the National Health Service (Procurement, Patient Choice and Competition) (No 2) Regulations 2013 these Regulations also apply to this procurement.

Right to Cancel

The contracting authority reserves the right to discontinue the procurement process at any time, which shall include the right not to award a contract or contracts, and does not bind itself to accept the lowest tender, or any tender received, and reserves the right to award a contract in part, or to call for new tenders should it consider this necessary. The contracting authority shall not be liable for any costs or expenses incurred by any candidate or tenderer in connection with the completion and return of the information requested in this Contract Notice, or in the completion or submission of any tender, irrespective of the outcome of the competition or if the competition is cancelled or postponed. All dates, time periods and values specified in this notice are provisional and the contracting authority reserves the right to change these.

Transparency

The contracting authority is subject to the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR) and may be required to disclose information received in the course of this procurement under FOIA or the EIR. In addition, and in accordance with the UK Government's policies on transparency, the contracting authority intends to publish procurement documentation and the text of any resulting contractual arrangements, subject to possible redactions at the discretion of the contracting authority. Any redactions, whether in relation to information requests under FOIA, the EIR or policies on transparency will be in accordance with those grounds prescribed under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. Further information on transparency can be found at: <https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>

To register on the Bravo portal

If your organisation has registered previously, you do not need to re-register.

- 1) Register on the portal webpage at <https://mlcsu.bravosolution.co.uk> (registration and use of the website is free of charge).
- 2) Once registered, candidates must Express their Interest by:
 - a) logging into the ML CSU eTendering Bravo portal
 - b) selecting response to ITT,
 - c) select Open Access ITT,
 - d) search for and access listing related to this contract and view details,
 - e) click on Express Interest link.
- 3) Once you have expressed your interest, please access the My ITTs page, where you can view all the documentation (and download if required) and construct your reply in the bravo online questionnaire, as instructed. The deadline will be detailed in the tender documentation.

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For technical support in submitting your Expression of Interest or registering on the 'Bravo Solution' Electronic Sourcing system please contact the Bravo Solution helpdesk via Tel: 0800 069 8630 or email: help@bravosolution.co.uk

All communications from Bidders (including their Bidder Members) during the period of the Procurement must be directed to MLCSU via the 'messaging' area within the ML CSU online procurement portal: <https://mlcsu.bravosolution.co.uk>. Strictly no other forms of communication to MLCSU or the Commissioner will be accepted (including telephone calls, postal queries/submissions, faxes or email communications) during this period.

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