

**CJA Group Ltd**

REDACTED

REDACTED

REDACTED

Date: 15th September 2017

Procurement ref: CCCO17A40

Dear REDACTED

**Award of contract for the supply of Recruitment Advertising**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Independent Inquiry into Child Sexual Abuse (the Customer”), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence 25<sup>th</sup> day of September 2017 and the Expiry Date will be 24<sup>th</sup> day of September 2019. The Authority reserves the option to extend the call-off contract by one (1) period of twelve (12) months. The total contract value shall be £65,000.00 including all extension options.

This procurement activity was a further competition under framework ESPO 3a- Advertising Solutions, Lot 1- Recruitment Advertising and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by COP Thursday 21<sup>st</sup> September 2017. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of The Independent Inquiry into Child Sexual Abuse

REDACTED

---

OFFICIAL

