

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: PS/24/86

THE BUYER: Driver and Vehicle Licensing Agency (DVLA)

BUYER ADDRESS Longview Road, Morriston, Swansea SA6 7JL

THE SUPPLIER: Insight Direct (UK) Ltd

SUPPLIER ADDRESS: 1st Floor, 1 St Paul's Place, Sheffield, S1 2JX

REGISTRATION NUMBER: 

DUNS NUMBER: 

SID4GOV ID: 

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated and dated as below in the signature panel. It's issued under the Framework Contract with the reference number RM6098 for the provision of Technology Products & Associated Service 2.

CALL-OFF LOT(S):

Lot 3 Software

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.

RM6098 Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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2. Joint Schedule 1 (Definitions and Interpretation) RM6098
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

- Joint Schedules for RM6098
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties) [including Annex 5 – Optional Terms for Bronze Contracts]
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6098
 - Call-Off Schedule 5 (Pricing Details)

Product Code	Description	Term / Months	Qty	Unit Net	Total
[REDACTED]	[REDACTED]	12	1	£44,721.42	£44,721.42
[REDACTED]	[REDACTED]	12	1	£4,489.64	£4,489.64
[REDACTED]	[REDACTED]	12	1	£18,822.55	£18,822.55
[REDACTED]	[REDACTED]	12	1	£25,748.92	£25,748.92
[REDACTED]	[REDACTED]	12	1	£19,404.40	£19,404.40
[REDACTED]	[REDACTED]	12	1	£24,683.28	£24,683.28
[REDACTED]	[REDACTED]	12	1	£19,404.40	£19,404.40
[REDACTED]	[REDACTED]	12	1	£19,404.40	£19,404.40
[REDACTED]	[REDACTED]	12	1	£2,054.58	£2,054.58
[REDACTED]	[REDACTED]	12	1	£2,054.58	£2,054.58
[REDACTED]	[REDACTED]	12	1	£2,511.15	£2,511.15
[REDACTED]	[REDACTED]	12	1	£2,054.58	£2,054.58
[REDACTED]	[REDACTED]	12	1	£12,891.36	£12,891.36
[REDACTED]	[REDACTED]	12	1	£19,345.76	£19,345.76
[REDACTED]	[REDACTED]				£217,291.03

Pricing Notes

1. Pricing excludes UK VAT.
2. Payment in full within 30 days of receipt of a valid invoice.
 - Call-Off Schedule 6 (ICT Services) including Annexes A to E
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery) [amended for a Bronze Contract as per paragraph 10 of Part A of that Schedule]
 - Call-Off Schedule 9A (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11) as amended by the Framework Award Form
6. Joint Schedule 5 (Corporate Social Responsibility) RM6098

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
None

CALL-OFF START DATE: 01 October 2024

CALL-OFF EXPIRY DATE: 30 September 2025

CALL-OFF INITIAL PERIOD: Twelve (12) Months

CALL-OFF DELIVERABLES

Provision of ClearSwift Secure Email Gateway contract as detailed in Call-Off Schedule 20 (Call-Off Specification).

LOCATION FOR DELIVERY

Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL

DATES FOR DELIVERY

1 October 2024

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3 1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is to be confirmed on Contract Award.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details).

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a specific change in law.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoice payments will be via BACS.

BUYER'S INVOICE ADDRESS:

Email address - 

Invoice procedures are embedded below.

BUYER'S AUTHORISED REPRESENTATIVE



Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

BUYER'S ENVIRONMENTAL POLICY

Embedded below:



BUYER'S SECURITY POLICY

To be shared with successful supplier on contract award.

SUPPLIER'S AUTHORISED REPRESENTATIVE


Insight Direct (UK) Ltd - 3 Hardman Street, 8th Floor, Manchester, M3 3HF

SUPPLIER'S CONTRACT MANAGER


Insight Direct (UK) Ltd - 3 Hardman Street, 8th Floor, Manchester, M3 3HF
020 8061 5228

PROGRESS REPORT FREQUENCY

Not applicable.

PROGRESS MEETING FREQUENCY

To be agreed with successful supplier on contract award.

KEY STAFF

To be agreed with successful supplier on contract award.

KEY SUBCONTRACTOR(S)

E92 PLUS LTD

COMMERCIALLY SENSITIVE INFORMATION

To be agreed with successful supplier on contract award.

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and on behalf of the Supplier:

Signature:



Name:



Role:

Public Sector Business
Development Director

Date:

Sep 27, 2024

For and on behalf of the Buyer:

Signature:



Name:



Role:

CATEGORY LEAD.

Date:

30 SEPT 2024