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| **CHANGE CONTROL NOTICE (CCN)** |
| **Contract Title:** | Contract Variation – Provision of Kahootz Licences |
| **Contract Reference:** | CCTO24A01 - 2 | **Contract Change Number:** | **2** |
| **Date CCN issued:** | 29th January 2024 | **Date Change Effective from:** | *3rd February 2025* |
| **Between: The Crown Commercial Service (The Buyer) and INOVEM Ltd** (The Supplier)1. The Contract is varied as follows:

1.1. The existing contract between CCS and INOVEM Ltd for the Kahootz platform subscription is due to expire on 24th March 2025.Following the approval of a paper by SLT, CCS are seeking an upgrade from ‘professional’ edition to ‘enterprise’ edition from 03 February 2025 until the expiry of the contract on 25 March 2026. INOVEM Ltd was awarded the contract under GCloud 13 to supply Kahootz licences to the Commercial Directorate. Kahootz is an online collaboration tool and is currently utilised by the Commercial Directorate for the purpose of sharing Market Strategy documentation with customers.1.2 There is an option in the contract to extend for a further 12 months. The contract will end date will move from 24th March 2025 to 24th March 2026.1.3 The forecasted spend under this variation will be £58,788.19 excluding VAT. The revised estimated contract value will be £84,544.69 excluding VAT.1. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.
2. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.
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|  Change authorised to proceed by: (Buyer’s representative): **REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information**  Signature Print Name and Job Title Date |
| **REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information**Authorised for and on behalf of the Supplier:  Signature Print Name and Job Title Date |
| **REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information****REDACTED TEXT under FOIA Section 40, Personal Information**Authorised for and on behalf of the Buyer:  Signature Print Name and Job Title Date |