

CONTRACT BETWEEN

UK Space Agency

AND

GI Recruitment Limited

**FOR THE PROVISION OF SERVICES UNDER
FRAMEWORK AGREEMENT
RM6277 – NON-CLINICAL STAFFING**

Order Form and Call-Off Schedules

Order Form

CALL-OFF REFERENCE:	GSS23544
THE BUYER:	UK Space Agency
BUYER ADDRESS:	Polaris House, North Star Avenue, Swindon, Wiltshire
THE SUPPLIER:	GI Recruitment Limited
SUPPLIER ADDRESS:	Unit A, The Glass Yard, Sheffield Road, S41 8JY
REGISTRATION NUMBER:	02836088
DUNS NUMBER:	56-926-1266

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11th September 2023.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non-Clinical Staffing.

CALL-OFF LOT(S):

Lot 2 - Corporate Functions

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6277
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)

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- Joint Schedule 7 (Financial Difficulties) including Annex 5 – Optional Terms for Bronze Contracts
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 20 (Call-Off Specification)
- 4. CCS Core Terms (version 3.0.11)
- 5. Joint Schedule 5 (Corporate Social Responsibility) RM6277
- 6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 13th September 2023

CALL-OFF EXPIRY DATE: 31st March 2024

CALL-OFF INITIAL PERIOD: 7 months

CALL-OFF EXTENSION: Subject to budgetary approval, this contract shall have the option for two 6 months extensions (7 months + 6 months + 6 months)

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £5,000,000.00 Estimated Charges in the first 12 months of the Contract.

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CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

The payment mechanism will be monthly, in arrears following receipt of valid invoice and Purchase Order.

BUYER'S INVOICE ADDRESS:

UK Space Agency, c/o UK SBS, Queensway House, West Precinct, Billingham,
TS23 2NF

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

Not Required

PROGRESS MEETING FREQUENCY

Monthly

KEY STAFF

[REDACTED]
[REDACTED]

KEY SUBCONTRACTOR(S)

MS Consulting Partners Limited

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

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SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[Redacted]	Signature:	[Redacted]
Name:		Name:	
Role:		Role:	
Date:	14/09/23	Date:	20/09/23