

LAMBETH COUNCIL – SMALL WORKS TENDER

Qualification Questionnaire

The following Questions will be used to determine the suitability of the Contractor selected to carry out the works described in the Tender Documents.

The Questions will have a 50% weighting and the Tender Price will have a 50% weighting.

Insert Name and Address of organisation / company applying: This must be the organisation/company that would eventually be contracting with Lambeth Council to carry out the works.

EVALUATION AND SCORING The following scoring system will be used for evaluating any weighted criteria:

SCORE	Score Classification
0 (0%)	UNACCEPTABLE – the response and evidence either does not meet the requirement, and/or is non-existent and/or there is a major failure to properly address the area in question
1 (2%)	POOR – the response and evidence is deficient in a number of areas and meets only a very few of the requirements
2 (4%)	FAIR – the response and evidence is deficient in that the level of detail, information or evidence required only meets some of the requirement
3 (6%)	SATISFACTORY – the response and evidence meets most of the requirement but not all
4 (8%)	GOOD – the response and evidence meets all of the requirement
5 (10%)	EXCEPTIONAL – the response and evidence comprehensively both meets and exceeds the requirement

- Q1:** Contractor to show extensive experience of having carried out similar works for Social Housing Clients, and explain how past experience/s makes you suitable to carry out the Works Described in the Tender Documents.
- Q2:** Contractor to provide 3 references from 3 previous Social Housing Clients related to similar works as described in the Tender Documents.
- Q3:** Provide evidence that all employees are directly employed with your company, and no sub-contract labour will be used to carry out the works.
- Q4:** Contractor to show evidence that all employees will receive no less than the London Living Wage.
- Q5:** Explain what challenges this Contract will present and how you will manage to ensure the works are delivered on time, within budget and to the residents' satisfaction. Also detail how you intend on resourcing the works, and how you will develop your programme to meet the needs of all Stakeholders.