



RAYLEIGH TOWN COUNCIL
The Pavilion, King George V Playing Field, Bull Lane,
Rayleigh, Essex, SS6 8JD
Tel: 01268 741880
Email: clerk@rayleightowncouncil.gov.uk
www.rayleightowncouncil.gov.uk
VAT number: 830 7558 23

7th August 2017

Dear Sir or Madam,

PAINTING STREET FURNITURE
RAYLEIGH HIGH STREET

Please find enclosed specification for the repainting of street furniture within Rayleigh, Essex.

You are invited to submit a tender as per the specification. Tender documents must be returned sealed, in the envelope provided, to the Town Clerk, Rayleigh Town Council Offices, The Pavilion, King George V Playing Field, Bull Lane, Rayleigh, Essex, SS6 8JD by no later than

NOON on Friday 27th October November 2017

Please note that:

1. If a person submitting a tender is to his knowledge related to any member(s)/employees of Rayleigh Town Council he/she and the person he/she is related to shall disclose the relationship in writing to the Town Clerk
2. Canvassing of members of the Town Council or any committee or sub-committee or employee(s) for any contract under the Town Council shall disqualify the contractor from such a contract.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'K. Cumberland'.

Mrs K Cumberland
Town Clerk

I/We understand that you are not bound to accept the lowest or any quotation you may receive.

I/We understand that no increased cost of labour and or material will be allowed during the period of the contract.

If this quotation is accepted I/We agree that these quotation documents together with your written acceptance and order shall constitute a binding contract between us.

This agreement is made between the undersigned contractor and Rayleigh Town Council.

CONTRACTOR DETAILS

Signed.....

For and on behalf of.....

Address.....

.....

Post Code.....

Telephone.....

Mobile Telephone no.....

E-mail Address.....

Date.....



**STREET FURNITURE - REPAINTING
RAYLEIGH TOWN CENTRE
SPECIFICATION**

You are invited to submit a tender for the repainting of street furniture in Rayleigh Town Centre. The area is the High Street from Hockley Road to Rayleigh Baptist Church, Eastwood Road, Crown Hill, Websters Way and Bellingham Lane and includes all green painted street lights, bollards, bell bollards, railings, bench seats and flowerbed seats.

It will be necessary to rub down, spot prime, apply undercoat and final gloss with paint BS 4800 14.C.39. Corinthian green was the original colour, however, this is no longer produced. Holly Bush is the nearest colour. There are rings of gold on the street lights and bollards (currently looks silver). Measures must be taken to prevent the public from touching the newly painted furniture and wet paint signs and tape or bollards must be installed and removed when the paint is dry. Failure to take adequate measures may result in compensation claims from the public for paint on clothing.

It will be necessary for the following documents to be submitted with your tender:

- Public liability insurance to £5million
- Method statement
- Risk assessment
- Traffic management proposals in accordance with Chapter 8 of the Traffic Safety Measures and Signs for Roadworks and Temporary Situations. Where the road is to be obstructed eg. by the use of a cherry picker, work may only be conducted between the hours of 9.30am to 3.30pm.

You are required to be suitably qualified in electrics in order to conduct the work for the street lights as it is necessary to remove the covers. If you do not fit this criteria you may tender for the remaining items.

The street lights cannot be painted between end of May and mid October due to the flower baskets being filled at this time.

Rayleigh Town Council reserves the right to accept parts of any tender submitted, without accepting the whole of the tender.

ITEM	LOCATION/DESCRIPTION	PRICE
STREET LIGHTS	<p>All 8 metre, green painted street lights situated within the area specified. The contractor must be qualified in electrics as it is necessary to remove cover before painting. A cherry picker must be used and is allowed on the highway between the hours of 9.30am – 3.30pm.</p> <p>Number of street lights included in this tender:</p> <p>Eastwood Road and High Street = 65 Ernie Lane = 3 Websters Way Car Park = 22 Websters Way (Road) = 13 Bellingham Lane and Roads leading to both car parks = 4 2 Car Parks at Mill Hall = 15</p>	<p>Per Unit.....</p> <p>Per 10 Units.....</p>
BOLLARDS	<p>All bollards situated within the area specified.</p> <p>Number of bollards included in this tender</p> <p>High Street = 157 Ernie Lane = 7 Eastwood Road = 25 Bellingham Lane and Mill Hall area = 44</p>	<p>Per Unit.....</p> <p>Per 10 Units.....</p>
RAILINGS	<p>Railings that require painting are situated at the following locations:</p> <p>High Street: Rayleigh Lanes, The Crown, Alba Rose, Stuarts the Jewellers, Salvation Army on corner of Love Lane, Barratts and Rayleigh Spicy, Corner of Castle Road</p> <p>Eastwood Road: High Street junction and at Diggins Estate Agent. Traffic Management must be used when painting the road side of this item.</p>	<p>Total Price all Railings as specified.</p> <p>.....</p>
BELL BOLLARDS	<p>One is located at the corner of Eastwood Road and the other outside Red Door on the High Street. Traffic Management must be used when painting the road side of this item.</p>	<p>Total Price for both bell Bollards</p> <p>.....</p>
BENCHES	<p>18 benches. Locations as per attached list.</p> <p>High Street = 15 Eastwood Road = 3</p>	<p>Total Price all 18 benches</p> <p>.....</p>
FLOWER BED BENCHES	<p>4 circular seats around trees and flower beds. These are located in the middle section of the High Street at the Crown Pub, Rayleigh Lanes, Grouts Bakers and Martins Newsagents.</p>	<p>Total Price all 4 flowerbed benches</p> <p>.....</p>